



May 8, 2014

Via Certified Mail, Return Receipt Requested

Jamie Miles, Fiscal Officer
Norwich Township
4164 Avery Road
Hilliard, Ohio 43026

Dear Ms. Miles:

Starting on or about June 10, 2014, Time Warner Cable ("TWC") will take another important step towards adding additional programming and improving Internet speeds by reclaiming bandwidth through providing existing programming in digital format only. In order to continue offering customers the advanced services they expect, we must continue our efforts to manage bandwidth utilization more efficiently. Since analog channels require up to 14 times more bandwidth than channels in digital format, we began the process several years ago of converting analog channels to digital-only format.

As part of this ongoing initiative, Time Warner Cable will convert additional analog channels to digital format, including: WSFJ, WXCB, C-SPAN, WGN, LMN, Golf, Weather as well as Public, Education, and Government ("PEG") Access Channels which will now be carried in digital format on the Basic Service Tier ("BST"). All channels are not carried in all areas. **These changes do not impact any PBS station.**

At that time, the channels listed above will no longer be transmitted in analog format. We intend, however, to "channel map" these channels so that they will remain visible on their pre-existing channel numbers when accessed through a TWC-supplied digital set top box, a Digital Adapter ("DA") or a CableCARD equipped Unidirectional Digital Cable Product ("UDCP").

A majority of our customers have already participated in previous digital conversions. Those remaining customers not subscribing to digital services will need digital equipment – for example, a television equipped with a QAM tuner, a DA, or a CableCARD-equipped UDCP – to view these channels.

For the limited customers who do not already have digital equipment we will, upon request, offer DA(s) and remote control(s) in order that those customers may continue to have access to the PEG channels. Customers should contact TWC at 1-855-286-1736 or online at twc.com/digitaladapter by **August 10, 2014** to obtain DA(s) and remote control(s) free of charge through September 30, 2015. Beginning October 1, 2015, each adapter will cost \$1.50 per month. Just as is the case today, no customer will be required to subscribe to a tier higher than the BST in order to continue to view the PEG channels. I would ask that you or your designee contact me as soon as possible so that we can identify any equipment needs you may have in order to ensure a smooth transition for your account.

TWC will provide customers with at least 30 days advance written notice to make this change as seamless as possible. We would also like to enlist the help of the community's local access channel(s) to provide information to customers on this transition. As noted above, TWC will "channel map" the PEG channels so that they will continue to be found on existing channel numbers when a TWC-supplied digital set top box, a DA or a CableCARD-equipped UDCP is used.

Customers using other devices to receive the digital channels, such as a digital television with a QAM tuner, will find the PEG channels as follows:¹

- Columbus Government Access Channel on digital QAM channel 96-1.
- Columbus Public Access Channel on digital QAM channel 96-2.
- Columbus Educational Access Channel on digital QAM channel 96-4.
- Columbus Suburban Shared Government Access on digital QAM channel 96-3.
- Dublin Government Access Channel on digital QAM channel 96-5.
- Marysville area Community Channel on digital QAM channel 96-6.
- Marysville Educational Access Channel on digital QAM channel 96-7.
- London Access Channel on digital QAM channel 96-5.
- London Educational Access Channel on digital QAM channel 96-6.

Note: all channels not available in all areas

As always, we are available to discuss this matter at any time. You can contact me at rick.carfagna@twcable.com or (614) 255-6222.

Sincerely,



Rick Carfagna
Manager, Government Relations

¹ The actual channel number displayed on your ClearQAM device may vary depending on that device's manufacturer and/or model number. In addition, it may be necessary to perform a new channel scan before you are able to view these channels. The procedure for performing a channel scan varies from device to device. If the customer experiences any difficulties, we recommend that the customer consult the manual that came with the ClearQAM device or contact the manufacturer directly.