



RECORD OF PROCEEDINGS

Minutes of **NORWICH TOWNSHIP BOARD OF TRUSTEES** *Meeting*

4164 AVERY ROAD, HILLIARD, OHIO

Held **APRIL 30, 2007**

The meeting was called to order by Mr. Larry Earman, Chair.

Roll Call – **Mr. Larry Earman, Chair - Present**
Mr. Chuck Buck, Trustee - Present

Absent - **Mr. Jim Rice, Trustee**

Also Present - **Dave Long, Fire Chief**
Bob Kaufman, Asst. Fire Chief
Steve Montgomery, Cemetery Sexton

RES. 07-21 Approval of 2007 Resurfacing and Crack Seal Program

Motion by Mr. Buck, seconded by Mr. Earman to approve the cost of the 2007 Resurfacing and Crack Seal Program as outlined by the Franklin County Engineer's Office. The preliminary estimates for resurfacing are \$48,944 and crack seal is \$61,807. Motion passed. Steve Montgomery noted that the Township would receive separate estimates for the chip seal for Thoburn and the additional curbs. In addition, Mr. Buck requested Steve Montgomery to follow up with the Franklin County Engineer's to request the slurry work to be completed for Timberbrook and Ridgewood.

CEMETERY & ROADS

Steve Montgomery confirmed that Ahlum & Arbor has completed the cemetery tree and brush removal with 25 man hours still remaining to be used. Mr. Buck requested that the remaining man hours be utilized to remove the wild locust trees. Steve will follow up with Ahlum & Arbor to confirm if this work is applicable.

PASTER RESIDENCE – 3762 RIDGEWOOD DR.

Mr. Earman received a call from Besty Paster, resident of 3762 Ridgewood Dr., indicating that she thinks the catch basin is clogged. Steve Montgomery will stop out to inspect.

DISABATO RESIDENCE – HAYDEN FALLS DR. (4902 DUBLIN RD.)

Mrs. Disabato called to ask for assistance in addressing the drastic increase in foot and vehicle traffic that residents of Hayden Falls are experiencing due to the opening of the City of Columbus Hayden Falls Park. Mr. Buck recommended that Mrs. Disabato contact the City of Columbus Parks & Recreation Dept. and request that they address the lack of parking at the park. In addition, Mr. Buck indicated that posting no trespassing and no parking signs could be an option, however, this could have a negative impact to the residents of Hayden Falls. Mr. Buck will follow up with Mrs. Disabato.

JOINT SAFETY BUILDING – LAND PURCHASE

Mrs. Miles confirmed that the 6 acre land purchase from the Franklin County Agricultural Society, Inc. has been completed and deed transfer has been filed with Franklin County.

RES. 07-22 Approval of Document Imaging System

Motion by Mr. Buck, seconded by Mr. Earman to approve the purchase of a document imaging system at an approximate cost of \$10,000 for use by the all departments within the Township. Motion passed.



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DISPOSAL EXCESS FIRE ENGINE & MEDIC

Chief Long confirmed that the replaced equipment could be sold absent a bidding process. He reported that the engine is not ready for disposal, however, the medic is ready for disposal and he is working to obtain a value in order to establish a selling price. The City of Hilliard has expressed an interest in the medic for use in setting up their sewer camera.

JOINT SAFETY BUILDING – TEMPORARY HOUSING

Mr. Buck requested Chief Long to pursue options for the temporary housing of Fire Station 81 staff during the construction process. Potential alternatives include Columbus Fire Station 30 or 34, Norwich Twp. Station 83, Franklin County Fairgrounds, and other area office/warehousing.

JOINT SAFETY BUILDING – DESIGN/AGREEMENT

Mr. Earman confirmed that the joint safety building architectural designs are moving along. In addition, the cost structure and repayment agreement is in process with the City of Hilliard.

EMPLOYEE HANDBOOK

Mrs. Miles confirmed that a draft copy of the employee handbook has been forwarded to the Trustees, department supervisors, and ERA counsel for review.

RECORDS RETENTION AND CELL PHONE POLICY

Chief Long confirmed that a cell phone policy has been incorporated into the new employee handbook. In addition, Loveland and Brosius will provide us with a record retention policy is once legislative guidelines are issued.

Meeting of April 30, 2007 adjourned at approximately 6:55 pm.

Mr. Larry Earman, Chairman

Jamie Miles, Fiscal Officer