



RECORD OF PROCEEDINGS

Minutes of **NORWICH TOWNSHIP BOARD OF TRUSTEES** *Meeting*

4164 AVERY ROAD, HILLIARD, OHIO

Held **JULY 9, 2007**

The meeting was called to order by Mr. Larry Earman, Chair.

Roll Call – **Mr. Larry Earman, Chair - Present**
Mr. Chuck Buck, Trustee - Present
Mr. Jim Rice, Trustee – Present

Also Present - **Dave Long, Fire Chief**
Bob Kaufman, Asst Fire Chief
Steve Montgomery, Cemetery Sexton

TIMBERBROOK HOMEOWNER'S ASSOCIATION

On behalf of the Timberbrook Homeowner's Association, Morgan Geirman asked the Board to address Timberbrook residents' request to adopt a solicitation permit policy. Mr. Earman indicated that he was concerned that adopting such a policy would not necessarily resolve the solicitation issue; however, the Board would continue to review the request.

HILLIARD POLICE REPORT

Chief Garnett provided the statistical report for June. In summary, HPD responded to approximately a 100 calls more in June than in May. Chief Garnett noted that there were 55 traffic violations which was two times the norm.

TIMBERBROOK AREA POLICING

As a follow up to the discussions during the June 11th meeting, Chief Garnett reviewed the cruiser activity for May. In summary, HPD responded to 20 calls in Timberbrook and 140 calls in the other Township areas. While the total hours spent within Timberbrook was a little less than he would like to see, Chief Garnett felt that the data indicated that there was sufficient districting within Timberbrook throughout the day.

JOINT SAFETY BUILDING – TEMPORARY HOUSING

Chief Long reported that the temporary offices at Station 83 would be completed this week. Staff is continuing to work on packing and moving items to Station 83.

JOINT SAFETY BUILDING – CONSTRUCTION MANAGER

The Board is in support of hiring a part-time Construction Manager for the purpose of managing the Joint Safety Building project in its duration. Mr. Buck stated that the hiring of this position does not negate the Trustees' responsibility, but, it would be a means to ensure that someone is overseeing the day to day operations. Mr. Rice stated that the qualified individual must be very knowledgeable; and without disrupting progress must be able to push the project along. The Board will consider it for further review.

CEMETERY & ROADS

Steve Montgomery has requested the Franklin County Engineers to reschedule the Ridgewood slurry seal project to July 17th so as to avoid any interruption of trash service. In addition, he is still awaiting word from Franklin County on the Timberbrook radius curb project and the Schirtzinger Road retaining wall project.



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RES. 07-40 Authorization of Trailer Lease Agreement

Motion by Mr. Buck, seconded by Mr. Rice, to authorize the Township to enter into a leasing agreement with Modular Building Systems for a trailer to temporarily house fire personnel for the duration of the construction of the joint safety building. Motion passed.

RES. 07-41 Approval to Refurbish Temporary Housing Trailer

Motion by Mr. Buck, seconded by Mr. Rice, to approve the costs to prepare the temporary housing trailer for use by fire personnel. Motion passed.

RES. 07-42 Approval to Purchase New Eager Beaver 19' Trailer

Motion by Mr. Buck, seconded by Mr. Rice to approve the purchase of a 19' Eager Beaver Trailer from Southeastern Equipment Co., Inc. to be used for the transportation of Cemetery/Road equipment. Approximate cost is \$11,340.00. Motion passed.

RES. 07-43 Approval of the 2008 Township Budget

Motion by Mr. Rice, seconded by Mr. Buck to approve the 2008 Township Tax Budget for the Franklin County Budget Commission. Motion passed.

RES. 07-44 Appointment of Records Retention Committee

Motion by Mr. Rice, seconded by Mr. Buck to appoint the Chairman of the Board of Trustees, Fiscal Officer, and Fire Chief or his designee to the Records Retention Committee. Motion passed.

RES. 07-45 Authorization to Advertise for Bids for the Joint Safety Building

Motion by Mr. Buck, seconded by Mr. Rice to authorize the advertisement of bids for the construction of the Joint Safety Building. Motion passed.

RES. 07-46 Appreciation of Participation in Hilliard 4th of July Celebration

Motion by Mr. Buck, seconded by Mr. Earman, for appreciation of Township staff, firefighters, Honor Guard and Pipe & Drums who volunteered for the Hilliard 4th of July activities. Motion passed.

RES. 07-47 Executive Session – Personnel Matters

Motion by Mr. Earman, seconded by Mr. Buck, to adjourn into executive session pursuant to Ohio Revised Code Section 121.22(G)(5) for matters required to be kept confidential by federal law or regulations or state statutes. Roll call vote was taken with all members voting yea. Motion passed.

Meeting of July 9, 2007 adjourned at approximately 2:05 pm.

Mr. Larry Earman, Chairman

Jamie Miles, Fiscal Officer