

REGULAR MEETING OF THE NORWICH TOWNSHIP TRUSTEES

NOVEMBER 13, 2006

The meeting was called to order by Chairman, Chuck Buck.

Mr. Earman led the group in prayer and the pledge of allegiance was said by all.

The minutes were approved from the previous meeting.

POLICE CHIEF ROD GARNETT REPORT:

Chief Garnett provided the September report. In review, September was unusually slow and the two largest complaints continue to be parking and house alarms. Chief Garnett confirmed that he had received the police complaint from resident, James Kennedy. He indicated that this area received a lot of plain clothes policing, but, he would request officers to continue to police Mr. Kennedy's housing area.

Mr. Buck informed Chief Garnett that a Ridgewood resident had notified him of a reported unlocked vehicle stolen from their driveway. Chief Garnett was not familiar with the report and is going to look into the matter. Chief Garnett recommended that residents lock their car doors.

FRANKLIN COUNTY BOARD OF ZONING:

Ben Weiner and Lee Brown of the Franklin County Board of Zoning were in attendance and fielded the following questions and concerns:

Mr. Rice asked if Zoning had experienced a turnover in staff. Mr. Weiner stated that they had experienced a significant turnover and that Molly Mooney had left in July. Mr. Rice stated that he had contacted Joe Bailey and requested the trailer and building on Hansen Court be reviewed for code. Mr. Bailey apparently came out and reviewed these items but he did not follow up with Mr. Rice as to his findings. In addition, Mr. Rice indicated that prior code required that a building permit be obtained for any structure over 144 sq. ft. and that he was not aware of any revisions to this code. Mr. Brown confirmed that a building permit was required for any structure over 200 sq. ft. and that there were height restrictions also but he did not have that information with him. Mr. Brown indicated in an effort to have consistency, Zoning adopted the same code requirements as Planning. Mr. Rice requested to be notified of any changes in permit requirements.

Mr. Weiner confirmed that the Franklin County Commissioners would be meeting tomorrow (11/14/06) to determine the adoption of the Darby Accord. He indicated that this would be a big milestone if the commissioners adopted the Accord. An invitation was extended to all trustees to attend the meeting being held on the 26th Floor of the county courthouse.

STEVE MONTGOMERY REPORT:

Mr. Montgomery reported that all catch basins had been rebuilt. In addition, he was awaiting a final quote from Griffin Striping for the repainting of the sidelines and centerlines on Schirtzinger Road. Per conversation with Griffin, a 5% cost increase is expected over prior work. Mr. Buck confirmed that the total cost would still be approximately \$1,500 - \$2,000.

As of today, Mr. Montgomery has still not received word back from the Franklin County Engineers regarding the e-mail and digital photos that he sent to the department about poor drainage on recently repaired roads in the Ridgewood area. Once again, Mr. Buck confirmed that the final payment is not to be made until the drainage issue is resolved. Mr. Buck left a message for County Engineer, Dean Ringle.

Mr. Montgomery stated that he was waiting on the Hillsborough Police Dept. to pick up an abandoned safe that had been found at the back of the cemetery. Hilliard Police confirmed that the safe belonged to the Ponderosa restaurant located in Hillsborough, Ohio.

Mr. Montgomery confirmed receiving the e-mail complaint from a Timberbrook resident who was upset about the crack sealing work that was recently completed. The resident stated that the sealing was too thick and bumpy. Mr. Montgomery stated that this was a

drawback of completing the work late in the season. Mr. Buck stated that he had driven through the area and the sealing work looked the same throughout. Mr. Buck requested that Mr. Montgomery stop by to see the work and follow up with the resident.

Lastly, Mr. Montgomery indicated that the County would be out to conduct their road survey the first part of December. Mr. Earman and Mr. Rice feel that a better price for work would come from the County. Mr. Montgomery stated that we could expect the County to be 10% cheaper. Mr. Buck requested that Mr. Montgomery take the street list with him to the road survey.

CHIEF LONG REPORTS:

Chief Long stated that on Friday, November 10th the department received a \$500 heart fund donation from Sam's Club.

Chief Long confirmed that the land purchase contract was almost complete. Mr. Earman requested to amend the General Fund appropriations to cover the cost of the land purchase. Mr. Earman moved to transfer \$100,000 from the Building account to the Land account. It was seconded by Mr. Rice. Motion Carried R-60-06

Chief Long confirmed that a price quote had been obtained from Allegra Printing for the production and mailing costs of the township newsletter. Per the quote, the production cost and mailing cost for approximately 10,000 pieces would be \$1,833 and \$2,310, respectively. Chief Long indicated that Captain Papa was working with the Fiscal Officer to obtain a non-profit bulk rate that could drop the mailing cost to \$.14 or \$.17 per piece. By using Allegra, all newsletters would be mailed to residents rather than some of the newsletters being bagged. In addition, Chief Long confirmed that a quote still had not been received from The Columbus Dispatch. Mr. Earman moved to mail the newsletter. It was seconded by Mr. Rice. Motion Carried. R-61-06

ARCHITECTURAL DESIGN RECOMMENDATION:

In review, Mr. Earman stated that architectural design bids had been received from twelve firms and all of these firms had previous fire/police design experience. Evaluation criteria were established, and then all firms were ranked based upon these criteria. In addition, Mr. Earman stated as required by law, the evaluation criteria excluded fees as a consideration. Based upon the evaluation, Mr. Earman moved to award the design contract to Meacham & Apel Architects, Inc. It was seconded by Mr. Rice and Mr. Buck abstained. Motion Carried. R-62-06

POLICE CONTRACT:

In review, the three year police contract as submitted by Chief Garnett provided for two payment options with the total contract cost remaining the same for both options. Option 1 calls for a 10% increase each year. According to Mr. Earman, the original contract rate was based upon the addition of four new officers and outfitting these officers for police coverage 24 hours per day, all week and weekends. The proposed contract increase takes into account the fact that per the police contract, the four additional officers will reach top pay in service year four. Upon review of these considerations, Mr. Earman feels the increase is reasonable. Mr. Rice feels the 10% increase seems high, however, he is very happy with the service that the police department has provided. Mr. Rice recalled that the prior proposed sheriff's contract called for an annual cost of \$400,000 and did not include 24 hour service. Mr. Buck feels that the township residents are getting a good value for their money. In response to Mr. Earman, Chief Garnett indicated that he believes city council approves the contract after township acceptance. Mr. Buck indicated that the contract was being reviewed by the township's legal counsel and he expected to vote on the contract at the next regularly scheduled meeting on November 27th.

Mr. & Mrs. Stills, residents of Schirtzinger Road were in attendance. Mr. Still asked the trustees to enlighten him about the survey working being conducted by the County along Schirtzinger Road. Mr. Buck stated the County was surveying the area in order to build a retaining wall to help with drainage and curb the erosion of the creek walls. The County is surveying the area in an effort to solve the drainage issues without widening the road or cutting down trees.

Mr. Buck recommended that the December 25th meeting be rescheduled to Thursday, December 28th at 10:00 am. It was moved by Mr. Earman. It was seconded by Mr. Rice. Motion Carried. R-63-06

Mr. Earman moved to amend the following appropriations in order to cover the final payment for the Ridgewood roadwork completed this summer and the crack sealing work completed last month:

1. Within the Motor Vehicle Tax Fund:

Transfer \$20,000 from: Other Acct# 2011-330-599
Transfer \$20,000 to: Repairs & Maintenance Acct# 2011-330-323

2. Within the Gasoline Tax Fund:

Transfer \$50,000 from: Other Acct# 2021-330-599
Transfer \$50,000 to: Repairs & Maintenance Acct# 2021-330-323

The motion was seconded by Mr. Rice. Motion Carried. R-64-06

Executive session called at 12:58pm

Executive session ended at 1:25pm

Meeting adjourned at 1:30 p.m. and the next regular scheduled meeting will be held on November 27, 2006 @ 6:30 p.m. at 4164 Avery Road.

Chuck Buck, Chairman

Jamie Miles, Assistant Fiscal Officer