



**RECORD OF PROCEEDINGS**

*Minutes of* **NORWICH TOWNSHIP BOARD OF TRUSTEES** *Meeting*

*4164 AVERY ROAD, HILLIARD, OHIO*

*Held* **OCTOBER 29, 2007**

The meeting was called to order by Mr. Larry Earman, Chair.

Roll Call – **Mr. Larry Earman, Chair - Present**  
**Mr. Chuck Buck, Trustee – Present**

**Mr. Jim Rice, Trustee - Absent**

Also Present - **Dave Long, Fire Chief**  
**Bob Kaufman, Asst. Fire Chief**  
**Steve Montgomery, Roads/Cemetery Dept.**  
**Dick McDermitt, Construction Manager**

**STATION 81 RAMP/PAVING**

Chief Long reported that once he receives the code requirements from the City of Hilliard for the access ramp and pavement area for the Station 81 trailer, all options will be reviewed to determine what financially makes sense prior to making a decision.

**CHILD CAR SEAT INSPECTIONS**

Chief Long reported that child car seat inspections have been temporary suspended due to a loss of liability coverage by the local organization that sponsors the inspections. Lt. Manske is currently pursuing quotes from other entities to provide the inspections.

**JOINT SAFETY BUILDING**

Mr. McDermitt reported that half of the footings have been dug, topsoil is being hauled out, and mass excavation will begin in the morning.

**CEMETERY & ROADS**

Mr. Montgomery provided the Board with new speed sign pamphlets and told them that he would arrange a time to go out to see Upper Arlington's sign. A decision on whether to purchase a speed sign would be tabled until next meeting. Mr. Buck reported that Kokosing was to be on-site to complete the Hansen Court warranty items on November 1<sup>st</sup>. In addition, Mr. Buck confirmed that the Board would need to do the annual street survey in November or December. Lastly, Mr. Montgomery informed the Board that the Cemetery maintenance building security system would need to be updated at an approximate cost of \$250.

**SOLICITATION PERMIT**

Mr. Earman reported that a copy of Hilliard's permit policy has been forwarded onto the Township's legal counsel for review.

**ESTATE TAX COLLECTION**

Mrs. Miles reported that as of today, the Township has received approximately \$1.0 million in estate tax receipts which is an unusually high amount in comparison to prior years. Mr. Buck stated that this might be a good opportunity to use the funds to make a capital investment in the form of a park for use by residents of the community.



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**TOWNSHIP ACCOUNTING SYSTEM**

Mrs. Miles reported that based upon research conducted back in June, all townships, except two, within Franklin County are currently using the Uniform Accounting Network (UAN) system. UAN is an accounting software program written and maintained by the Ohio State Auditor. Mrs. Miles has identified the BUCS system, which is currently used by Washington Township, as a possible alternative to the UAN system. Mr. Earman recommended making a change for 2009.

**CORRECTING INFORMATION: FISCAL OFFICER/ERICKSON TIF**

On behalf of the Board, Mr. Earman prepared and read a statement addressing incorrect information presented during the recent candidates night regarding the Fiscal Officer position and the TIF granted to the Erickson Development. Attached is a copy of this statement.

**UNITED HEALTHCARE – CHIROPRACTIC NETWORK**

Mr. Earman reported that the Board has authorized United Healthcare to discontinue utilizing the precertification services of American Chiropractic Network (ACN) effective immediately. Scott Rider is currently working with United Healthcare (UHC) to coordinate the change.

**RES. 07-72 Approval to Modify 2007 Permanent Appropriations**

Motion by Mr. Buck, seconded by Mr. Earman, to approve the permanent appropriations for 2007 to be modified from \$19,925.50 to \$23,694,700. Unanimously approved. Motion passed.

See attached for detail by fund.

**RES. 07-73 Approval for Permanent Part-Time Fiscal Officer Assistant**

Motion by Mr. Buck, seconded by Mr. Earman, to approve the temporary part-time assistant fiscal officer position be made a permanent part-time position. Unanimously approved. Motion passed.

**RES. 07-74 Approval of Trustee Meeting Minutes for 8/16, 9/17, 9/18, 9/25 and 10/15/07**

Motion by Mr. Buck, seconded by Mr. Earman, for the approval of the Norwich Township Trustee meeting minutes for August 16, September 17, 18, 25, and October 15, 2007. Unanimously approved. Motion passed.

**Meeting of October 29, 2007 adjourned at approximately 7:15 p.m.**

Handwritten signature of Larry Earman in cursive script.

Mr. Larry Earman, Chairman

Handwritten signature of Jamie Mills in cursive script.

Jamie Mills, Fiscal Officer

**NORWICH TOWNSHIP  
APPROPRIATIONS 2007**

	<u>Total</u>	<u>General</u>	<u>Fire District</u>	<u>Motor Vehicle License</u>	<u>Gasoline Tax</u>	<u>Cemetery</u>	<u>Police District</u>	<u>Morris Weiler Fund</u>	<u>Cemetery Bequest Fund</u>
<b>SUMMARY:</b>									
PAYROLL	9,858,350.00	215,300.00	9,325,500.00	0.00	0.00	317,550.00	0.00	0.00	0.00
OTHER	1,774,350.00	252,700.00	882,500.00	32,000.00	237,000.00	82,450.00	297,700.00	0.00	0.00
CAPITAL IMPROVEMENTS	11,749,000.00	11,009,000.00	695,000.00	0.00	0.00	45,000.00	0.00	0.00	0.00
TRANSFERS OUT	313,000.00	313,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL</b>	<u>23,894,700.00</u>	<u>11,790,000.00</u>	<u>10,883,000.00</u>	<u>32,000.00</u>	<u>237,000.00</u>	<u>455,000.00</u>	<u>297,700.00</u>	<u>0.00</u>	<u>0.00</u>