



RECORD OF PROCEEDINGS

Minutes of **NORWICH TOWNSHIP BOARD OF TRUSTEES** *Meeting*

4283 DAVIDSON ROAD, HILLIARD, OHIO

Held **February 19, 2008**

The meeting was called to order by Mr. Larry Earman, Chair.

Roll Call – **Larry Earman, Chair - Present**
Chuck Buck, Trustee - Present
Mike Cope, Trustee - Present

Also Present - **Dave Long, Fire Chief**
Bob Kaufman, Asst. Fire Chief
Dick McDermitt, Construction Manager
Steve Montgomery, Roads/Cemetery Dept.

FIRE DEPARTMENT

Chief Long introduced Eric Manske and formally recognized his promotion to rank of Captain of the Fire Prevention Bureau. In addition, Chief Long recognized firefighters Tony Campbell, Marty Spencer, and Kevin Hayes for five years of service with the department. Chief Long requested formal motions for other staffing changes as detailed below. Chief Long reported that firefighters Kris Lanning and Shave Gavin were competing in the forty-story climb at Rhodes State Office Tower to benefit the Cystic Fibrosis foundation. In support of this benefit, the Board of Trustees collectively made a personal pledge of five dollars per floor climbed.

On behalf of Lt. Warren, Chief Long submitted a proposal to contract with Netwave Corporation for computer IT support for the entire Township. Currently, this function has been handled mostly internally by Lt. Warren. In an effort to meet the increasing demands of this function and looking toward future needs with the joint safety building, Lt. Warren and Chief Long feel it is important and necessary to make this change. Mr. Buck recognized Lt. Warren's past efforts and agreed that it was now time to make the change. Mr. Cope indicated that that the Township is entering a new era with a Township Administrator and new building he feels that the function needs to be looked at comprehensively; however, given the acute need he agreed to support the contract on a temporary basis only. Mr. Cope indicated that the process is not something he would allow to happen in the future.

Lastly, as follow up to a recently reported nursing home fire, Mr. Earman noted that now is the time to have discussions regarding Hickory Chase, the Township's first multi-story retirement facility. Chief Long reported that currently there are procedures in place for the evacuation of nursing homes and high rises; however, the Fire Department has begun working closely with Hickory Chase to ensure best operating practices. In addition, as the buildings move toward final stages, the department will be taking advantage of training opportunities within these buildings.

CEMETERY & ROADS DEPARTMENT

Mr. Montgomery provided a copy of the weed control proposal from Deep Green for Wesley Chapel. Mr. Montgomery noted that the proposal was a three hundred dollar increase per application over last years' cost. Mr. Buck noted that Deep Green was licensed to do the applications and the cost of fertilizer has skyrocketed due to natural gas price increases.



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JOINT SAFETY BUILDING

Mr. McDermitt reported that all concrete above grade and in the basement had been poured and the boiler and sprinkler lines were in process. The masonry contractor is expecting to have seventy-five percent of the walls complete and the second floor steel structures are to be set this week. In addition, Mr. McDermitt confirmed that a subcontractor has left a sizable opening in the pavement along Main Street that must be repaired immediately per the City of Hilliard. Altman Construction is ultimately responsible for getting the repair made and Mr. McDermitt is working with them to bring resolution to the situation. Discussion of the landscape change order was tabled for further review by the Board.

TRUSTEE – OLD BUSINESS

Chief Long reported that a Fire Inspector and Township legal counsel have scheduled a site inspection for this Friday for the properties located at 3588 Cemetery Road and 3226 Thoburn Road.

TRUSTEE – NEW BUSINESS

As it relates to trash service, Mr. Buck noted that included in the current contract with Local Waste Services there is a clause to extend the service contract an additional year. Mr. Buck wanted to make residents aware of this option and invited them to provide feedback about this option.

As it relates to the Darby Accord, Mr. Buck reported that the Board had received an invitation from Brown Township on behalf of the Dig Darby Accord Working Group to sit on the newly formed Open Space Advisory Council (OSAC), a key implementation initiative recommended by the Accord. Mr. Earman noted that he had received confirmation through legal counsel that the City of Hilliard is adopting the Darby Accord in some form. Mr. Buck noted that the City of Hilliard is being forced to adopt the Accord in order to have access to sewer and water. As follow up to prior discussions about Darby Accord, Mr. Buck confirmed that his position on the matter has not changed. Mr. Buck believes Darby Accord is bad public policy because it creates a conservation area without adequate compensation to property owners. Mr. Earman noted that in essence, the Accord will take all of the taxes, schools will get their portion, no one else will get their share, yet who is going to provide police and fire services to this area. In addition, residential development would create a substantial impact to both the Hilliard City Schools and Southwestern schools. Without answers to these questions, Mr. Earman cannot consider support for the Accord. Mr. Cope agreed that more information is necessary in order to consider any change in the Township's position. Mr. Cope requested that Mr. Warner begin discussions with the City of Hilliard's legal counsel regarding their position.

Approval of Terms and d Conditions of Township Administrator

Motion by Mr. Buck, seconded by Mr. Cope, for the approval of a resolution hiring and establishing the terms and conditions of employment for the Norwich Township Administrator. Unanimously approved. Motion passed. See file. #080219.01

Approval of Trustee Meeting Minutes for 2/4/08

Motion by Mr. Buck, seconded by Mr. Cope, for the approval of the Norwich Township Trustee meeting minutes for February 4, 2008. Unanimously approved. Motion passed. #080219.02



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Approval to Promote Inspector Roberts to Lieutenant

Motion by Mr. Buck, seconded by Mr. Cope, to promote Inspector Ed Roberts to Lieutenant of the Fire Prevention Bureau. Unanimously approved. Motion passed. #080219.03

Approval to Hire Jason Welsh as Firefighter

Motion by Mr. Cope, seconded by Mr. Buck, to hire Jason Welsh to the position of Firefighter. Unanimously approved. Motion passed. #080219.04

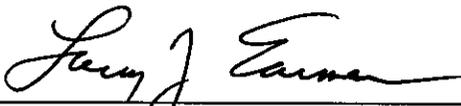
Approval of Computer Network Support Contract with Netwave Corporation

Motion by Mr. Buck, seconded by Mr. Earman, to approve entering into a contract with Netwave Corporation for computer network support services at an estimated annual cost of \$26,016. Unanimously approved. Motion passed. #080219.05

Approval of Deep Green's Weed Control Proposal

Motion by Mr. Buck, seconded by Mr. Cope, to approve the weed control proposal from Deep Green for service at Wesley Chapel Cemetery at a cost of \$4,350 per application. Unanimously approved. Motion passed. #080219.06

Meeting of February 19, 2008 adjourned at 7:40 p.m.



Larry Earman, Chairman



Jamie Miles, Fiscal Officer