



NORWICH TOWNSHIP

## RECORD OF PROCEEDINGS

*Minutes of* **NORWICH TOWNSHIP BOARD OF TRUSTEES** *Meeting*

4283 DAVIDSON ROAD, HILLIARD, OHIO

*Held* **JULY 21, 2008**

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The meeting was called to order by Mr. Larry Earman, Chair

Roll Call - **Larry Earman, Chair – Present**  
**Chuck Buck, Trustee – Present**  
**Mike Cope, Trustee – Present**

Also Present - **Dave Long, Fire Chief**  
**Bob Kaufman, Asst. Fire Chief**  
**Wayne Warner, Township Administrator**  
**Dick McDermitt, Construction Manager**  
**Steve Montgomery, Roads/Cemetery Dept.**

### **PUBLIC PARTICIPATION**

Representatives from the Franklin County Board of Health and Soil and Water Conservation District addressed the Board of the updated annual requirements for NPDES PHASE II and discussed potential educational outreach programs.

### **FIRE DEPARTMENT**

Chief Long notified the Board of Lt. Mike Hull's up and coming retirement from the Department after thirty-one years of service. Due to the vacancy that this will create, Chief Long recommended that Firefighter Jeff Woodward be promoted to Lieutenant and requested that a new firefighter be hired to fill the open position that this would create.

### **CEMETERY & ROAD DEPARTMENT**

Mr. Montgomery submitted requests to buy back graves previously purchased by Mr. Barnes and Mrs. Skinner. Mr. Buck recommended that the Board approve the new non-resident grave fee of \$1,000 and increase the Saturday burial fee to \$300 as previously discussed.

### **FISCAL OFFICE**

Per Mr. Cope's request, Mrs. Miles provided an overview of the Township's current investment portfolio and corresponding bank accounts.

### **JOINT SAFETY BUILDING**

The Board approved a number of change orders totaling \$76,876.58. Mr. McDermitt indicated that site work would begin again tomorrow with the fair moved out. The Board noted the need for further discussion regarding the responsibility of change orders and requested that a meeting be scheduled between the Township and Meacham & Apel.

### **TOWNSHIP ADMINISTRATION**

Mr. Warner advised the Trustees that SWACO has proposed a \$2 per ton increase in their tipping fees and has requested the Trustees approval for the ballot. The Board noted that they were not aware of the proposed increase and without a better understanding as to why the increase is being proposed the Board could not support the increase.



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**TRUSTEE – NEW BUSINESS**

The Board discussed the selection process to retain an engineering firm to examine problems related to Schirtzinger Road and develop options to address the problems identified. Mr. Cope recommended that three to six firms be identified. The Board requested Mr. Warner to follow up with the Township's legal counsel as to how to proceed with the process.

**Approval of Trustee Meeting Minutes for 7/7/08**

Motion by Mr. Buck, seconded by Mr. Cope, for the approval of the Norwich Township Trustee meeting minutes for July 7, 2008. Unanimously approved. Motion passed. #080721.01

**Approval to Accept Employee Resignation**

Motion by Mr. Buck, seconded by Mr. Cope, to approve the resignation due to retirement of Lt. Mike Hull following thirty-one years of service effective August 31, 2008. Unanimously approved. Motion passed. #080721.02

**Approval to Promote Fire Personnel**

Motion by Mr. Buck, seconded by Mr. Cope, to approve promoting Firefighter Jeff Woodward to the rank of Lieutenant effective August 31, 2008. Unanimously approved. Motion passed. #080721.03

**Approval to Hire Fire Personnel**

Motion by Mr. Cope, seconded by Mr. Buck, to approve a conditional offer of employment to Jason Caldwell as a full-time firefighter contingent upon successful completion of a background investigation and physical exam. Unanimously approved. Motion passed. #080721.04

**Approval of Wesley Chapel Cemetery Fees**

Motion by Mr. Earman, seconded by Mr. Cope, to increase the grave purchase price for non-residents to \$1,000 per plot and to increase the Saturday burial fee to \$300 which is in addition to the standard burial fee currently charged. Unanimously approved. Motion passed. #080721.05

**Approval of Refund of Prior Grave Purchases**

Motion by Mr. Cope, seconded by Mr. Buck, to refund \$600 to Evelyn Skinner for two grave lots purchased October 1980 and to refund \$500 to Aaron Barnes for one grave lot purchased August 1992. Unanimously approved. Motion passed. #080721.06

**Approval of JSSB Change Order #s 01-23 thru 01-29, 01-32, 01-33, 05-02 thru 05-05, & 02-05**

Motion by Mr. Cope, seconded by Mr. Buck, to approve the above referenced JSSB change orders totaling \$76,876.58. Unanimously approved. Motion passed. #080721.07

**Motion Against Proposed SWACO Tipping Increase**

Motion by Mr. Cope, seconded by Mr. Buck, to vote against the \$2 per ton tipping rate increase as proposed by SWACO. Unanimously approved. Motion passed. #080721.08



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**Approval of 2009 Fiscal Year Budget**

Motion by Mr. Cope, seconded by Mr. Buck, to approve the 2009 Fiscal Year Budget which provides for a total fund expenditure budget of \$15,192,619. Unanimously approved. Motion passed.

#080721.09

Motion by Mr. Buck, seconded by Mr. Cope to adjourn the regular meeting of July 21<sup>st</sup> at 8:05 pm.

**Larry Earman, Chairman**

**Jamie Miles, Fiscal Officer**