



RECORD OF PROCEEDINGS

Minutes of **NORWICH TOWNSHIP BOARD OF TRUSTEES** *Meeting*

4283 DAVIDSON ROAD, HILLIARD, OHIO

Held

December 15, 2008

The meeting was called to order by Mr. Larry Earman, Chair

Roll Call - **Larry Earman, Chair – Present**

Mike Cope, Trustee – Present

Chuck Buck, Trustee – Absent

Also Present - **Dave Long, Fire Chief**

Bob Kaufman, Asst. Fire Chief

Wayne Warner, Township Administrator

Steve Montgomery, Roads/Cemetery Dept.

FIRE DEPARTMENT

Chief Long reported that 95% of operations have been moved into the new building. Mr. Cope extended compliments to Chief Long and his staff for their work in making a seamless move. The Board confirmed that the annual Recognition Dinner is to be canceled for 2009. Mr. Earman noted that service recognition will take place throughout the year during the Trustee Meetings. In other matters, Mr. Cope asked to review the physical fitness program for fire personnel. Chief Long reported that measures have been taken to reduce costs by eliminating the fitness trainers through the end of 2008. Mr. Cope stated that he does not support this expense for 2009. Mr. Earman noted that funds have been appropriated for 2009. Mr. Cope requested that he be notified prior to having the fitness training portion of the program started up again.

CEMETERY & ROAD DEPARTMENT

Mr. Montgomery reported that Washington Township has secured insurance coverage for the snow plow truck that we loaned to them and requested formal approval. Washington Township's truck was recently stolen. In other matters, the Board reviewed the Township Road Listing as provided by Mr. Warner. Mr. Cope requested that Mr. Warner and Mr. Montgomery work together to create a rating system for all Township roads that would aide in the analysis and determination of how to move forward with future road projects. Mr. Cope suggested following up with the Franklin County Engineer for assistance in developing criteria for the rating system and asked that the information be provided at the next Trustee meeting.

FISCAL OFFICE

Mrs. Miles requested a pay increase for the Assistant Fiscal Office effective 1/1/09.

JOINT SAFETY BUILDING

Chief Long reported that a temporary occupancy permit has been issued for the entire building, including the police side.

TOWNSHIP ADMINISTRATION

Mr. Warner reported that the Explorer vehicle used by the Fire Department was sold today to Pleasant Valley for \$1,000. The Board discussed future trade in options and Mr. Earman asked that local dealers be considered in addition to state term pricing. Mr. Warner noted that the Township could purchase from local dealers without bid requirements so long as the purchase price is at or below the state term price.



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TRUSTEE-NEW BUSINESS

The Board reviewed the three HRA proposals as provided by Mr. Scott Rider of Rider Financial Services. The Board evaluated the option to add a prescription drug card at a cost of approximately \$150,000. After much discussion, the Board agreed to adopt the UHC Plan 03J with no prescription drug card or office visit co-pays. Under this plan, the Township would avoid a 29% cost increase in the current plan premium and union employees would avoid having to supplement premium costs out of their pocket as required by the current labor union contract. Mr. Earman confirmed that the maximum exposure to employees remains unchanged with the adoption of the new plan. Mr. Cope noted that employees could use the flexible spending account to offset their deductible.

Approval of Trustee Meeting Minutes for 12/01/08

Motion by Mr. Cope, seconded by Mr. Earman, for the approval of the Norwich Township Trustee meeting minutes for December 1, 2008. Unanimously approved. Motion passed. #081215.01

Cancellation of 2009 Annual Township Recognition Dinner

Motion by Mr. Cope, seconded by Mr. Earman, to cancel the 2009 annual Township Recognition Dinner. Unanimously approved. Motion passed. #081215.02

Approval to Loan Snow Plow Truck to Washington Township

Motion by Mr. Cope, seconded by Mr. Earman, to approve loaning the Road Department's spare snow plow truck to Washington Township until they replace their stolen truck. Unanimously approved. Motion passed. #081215.03

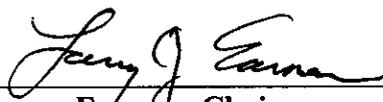
Approval of Pay Increase for Assistant Fiscal Officer

Motion by Mr. Cope, seconded by Mr. Earman, to provide a 4% hourly rate increase to the Assistant Fiscal Officer effective 1/1/09. The hourly pay rate after the increase is \$16.65/hour. Unanimously approved. Motion passed. #081215.04

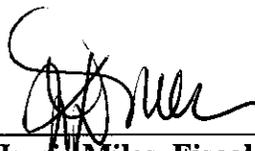
Approval to Adopt Medical Plan UHC 03J Effective 1/1/2009

Motion by Mr. Cope, seconded by Mr. Earman, for the approval to adopt medical plan UHC 03J with no prescription card for calendar year 2009. Unanimously approved. Motion passed. . #081215.05

Motion by Mr. Cope, seconded by Mr. Earman, to adjourn the regular meeting of December 15th at 7:25 pm.



Larry Earman, Chairman



Jamie Miles, Fiscal Officer