



RECORD OF PROCEEDINGS

Minutes of ***NORWICH TOWNSHIP BOARD OF TRUSTEES*** *Meeting*

5181 NORTHWEST PARKWAY, HILLIARD, OHIO

Held **March 2, 2009**

The meeting was called to order by Chairman Buck
Roll Call - **Charles Wm. Buck, Chair – Present**
Michael D. Cope, Trustee – Present
Larry Earman, Trustee – Present

Also Present - **Dave Long, Fire Chief**
Bob Kaufman, Asst. Fire Chief
Wayne Warner, Township Administrator
Steve Montgomery, Roads/Cemetery Dept.

FIRE DEPARTMENT

Chief Long requested the Board's approval to accept the resignation due to retirement of Fire Captain Bill Midgley effective March 1, 2009.

Executive Session

Motion by Mr. Earman, seconded by Mr. Cope to adjourn into executive session pursuant to Ohio Revised Code Section 121.22(G)(1) for purposes of considering the employment of a public employee. Roll call vote taken. Unanimously approved. Motion passed. No action taken during executive session. Motion by Mr. Earman, seconded by Mr. Cope to adjourn from executive session into regular session at 12:21 pm. Unanimously approved. Motion passed. #090302.03

Chief Long requested the Board's approval to promote Lt. Warren to the rank of Captain and Firefighter Evans to the rank of Lieutenant.

CEMETERY & ROAD DEPARTMENT

Mr. Montgomery asked the Board to consider a plan for 2009 for weed control and fertilization at Wesley Chapel Cemetery. Mr. Buck requested a quote be obtained for one post emergent weed application and one fall fertilizer application.

FISCAL OFFICE

Mrs. Miles reported that the building would be prepared for the March 8th Dedication Ceremony

JOINT SAFETY BUILDING

The Board approved JSSB change orders totaling \$8,209.10. Chief Long reported that the lighting baffles have been changed at the Davis property. Mr. Buck requested letters be sent to the Davis' and City of Hilliard.

TOWNSHIP ADMINISTRATION

Mr. Warner submitted the Township *Meeting Room Policy* for adoption by the Board. Mr. Warner provided an update on the cleaning services agreement for the Safety Services Building and asked the Board to approve the contract with Jan-Pro Systems. The Board discussed the proposal by SWACO to establish fees for out-of-district waste. The Board unanimously agreed that more information would be needed in order for them to consider supporting the proposal.



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TRUSTEE-NEW BUSINESS

Mr. Cope complimented Chief Long's efforts in the coordination with the Red Cross to assess the Safety Service Building as a disaster recovery center. Mr. Cope asked Mr. Buck and/or Mr. Earman to request the Hilliard Arts Council to review the Safety Service Building and provide a recommendation for artwork within the building.

Approval of Trustee Meeting Minutes for 2/17/09

Motion by Mr. Earman, seconded by Mr. Cope, for the approval of the Norwich Township Trustee meeting minutes for February 17, 2009. Mr. Buck abstained. Motion passed. #090302.01

Approval to Accept Employee Resignation

Motion by Mr. Earman, seconded by Mr. Cope, for approval to accept the resignation due to retirement of Fire Captain Bill Midgley effective March 1, 2009. Unanimously approved. Motion passed. #090302.02

Approval to Promote Fire Personnel

Motion by Mr. Earman, seconded by Mr. Cope, for approval to promote Lt. Jeff Warren to the rank of Captain effective March 16, 2009. Unanimously approved. Motion passed. #090302.04

Approval to Promote Fire Personnel

Motion by Mr. Earman, seconded by Mr. Cope, for approval to promote Firefighter Jeff Evans to the rank of Lieutenant effective March 16, 2009. Unanimously approved. Motion passed. #090302.05

Approval of JSSB Change Order #s 01-70, 01-73, & 01-74

Motion by Mr. Earman, seconded by Mr. Cope, to approve the above referenced JSSB change orders totaling \$8,209.10. Unanimously approved. Motion passed. #090302.06

Approval of the Norwich Township Meeting Room Policy

Motion by Mr. Cope, seconded by Mr. Earman, to approve the Norwich Township *Meeting Room Policy*. Unanimously approved. #090302.07

Approval of Safety Services Building Cleaning Contract

Motion by Mr. Earman, seconded by Mr. Cope, to approve a one year contract with Jan-Pro Systems for the cleaning services of the Safety Services Building. Unanimously approved. Motion passed. #090302.08

Executive Session

Motion by Mr. Earman, seconded by Mr. Cope to adjourn into executive session pursuant to Ohio Revised Code Section 121.22(G)(4) for the purpose of preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment. Roll call vote taken. Unanimously approved. Motion passed. No action taken during executive session. Motion by Mr. Earman, seconded by Mr. Cope to adjourn from executive session with no further action at approximately 2:20 pm. Unanimously approved. Motion passed. #090302.09



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Held **March 2, 2009**

Motion by Mr. Earman, seconded by Mr. Cope, to adjourn the regular meeting of March 2nd at 2:20 pm.

A handwritten signature in cursive script, appearing to read "Charles Wm. Buck", is written above a horizontal line.

Charles Wm. Buck, Chairman

A handwritten signature in cursive script, appearing to read "Jamie Miles", is written above a horizontal line.

Jamie Miles, Fiscal Officer