



RECORD OF PROCEEDINGS

Minutes of **NORWICH TOWNSHIP BOARD OF TRUSTEES** *Meeting*

5181 NORTHWEST PARKWAY, HILLIARD, OHIO

Held **March 16, 2009**

The meeting was called to order by Chairman Buck
Roll Call - **Charles Wm. Buck, Chair – Present**
Michael D. Cope, Trustee – Present
Larry Earman, Trustee – Present

Also Present - **Dave Long, Fire Chief**
Bob Kaufman, Asst. Fire Chief
Wayne Warner, Township Administrator
Steve Montgomery, Roads/Cemetery Dept.

FIRE DEPARTMENT

Chief Long formally recognized the promotion of Lieutenant Jeff Warren to the rank of Captain and Firefighter Jeff Evans to the rank of Lieutenant. In addition, he recognized Firefighter Jason Welsh for his one year of service. Chief Long recommended hiring Rob Young for the position of Firefighter effective April 8, 2009.

CEMETERY & ROAD DEPARTMENT

Mr. Warner asked the Board to approve the Franklin County Engineer's 2008 Highway Mileage Certification for the unincorporated Township roads totaling 13.78 miles. Mr. Warner noted that there was no change from 2007. In response to Mr. Buck's inquiry, Mr. Montgomery reported that the Township roads are routinely inspected two or three times a month for signage issues, road obstruction, etc.

FISCAL OFFICE

Mrs. Miles requested the Board to approve the 2009 Permanent Appropriations. Mrs. Miles reported that OTARMA has authorized a 10% refund of the Township's insurance contribution premium as part of their Budget Relief Credit and the refund check will be forthcoming shortly.

TOWNSHIP ADMINISTRATION

The Board discussed seasonal employment and agreed to adopt a policy whereby prior approval from the Board must be received for all seasonal positions. The Board authorized Mr. Warner to apply for a renewal permit for NPDES Storm Water Program. Mr. Warner reported that much success was had with the first two internet auctions for the retired medic vehicle and a large freezer.

TRUSTEE-NEW BUSINESS

Mr. Buck stated that he was disappointed that Hilliard and Norwich Township would not be getting any stimulus funds from Mid-Ohio Regional Planning Commission (MORPC). The Board discussed the matter in great depth. Mr. Cope noted that he had placed some calls to MORPC representatives in an attempt to obtain more information. In other matters the Board reported that with the warmer weather approaching the nuisance property complaints have begun. The Board requested Mr. Warner to be proactive in filing these complaints with the Franklin County Board of Health especially the habitual property violators. Mr. Buck noted that the Schirtzinger Road Public Involvement Open House was in progress and invited all residents to attend.



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5181 NORTHWEST PARKWAY, HILLIARD, OHIO

Held **March 16, 2009**

Approval of Trustee Meeting Minutes for 3/2/09

Motion by Mr. Earman, seconded by Mr. Cope, for the approval of the Norwich Township Trustee meeting minutes for March 2, 2009. Unanimously approved. Motion passed. #090316.01

Approval to Hire Fire Personnel

Motion by Mr. Earman, seconded by Mr. Cope, for approval of a conditional offer of employment effective April 8, 2009 to Rob Young for the position of full-time Firefighter contingent upon successful completion of a background investigation and physical exam. Unanimously approved. Motion passed. #090316.02

Approval of 2008 Highway Mileage Certification

Motion by Mr. Earman, seconded by Mr. Cope, for approval of the Franklin County Engineer's 2008 Highway Mileage Certification. Unanimously approved. Motion passed. #090316.03

Approval to 2009 Permanent Appropriations

Motion by Mr. Earman, seconded by Mr. Cope, for approval of the 2009 Permanent Appropriations totaling \$14,336,303. See attached detail. Unanimously approved. Motion passed. #090316.04

Approval of Seasonal Employment Hiring Policy

Motion by Mr. Cope, seconded by Mr. Earman, to require approval of all seasonal positions prior to hiring any individuals. Unanimously approved. Motion passed. #090316.05

Approval of NPDES Storm Water Program Renewal Permit

Motion by Mr. Earman, seconded by Mr. Cope, for approval to authorize the Township Administrator to apply for a 5-year renewal permit with the Ohio EPA for the NPDES Storm Water Program through the Franklin County Engineer's Office. Unanimously approved. Motion passed. #090316.06

Motion by Mr. Earman, seconded by Mr. Cope, to adjourn the regular meeting of March 16th at 7:14 pm.

Handwritten signature of Charles Wm. Buck in black ink.

Charles Wm. Buck, Chairman

Handwritten signature of Jamie Miles in black ink.

Jamie Miles, Fiscal Officer

NORWICH TOWNSHIP
 RESOLUTION # 090316.04
 PERMANENT APPROPRIATIONS FOR 2009

Whereas the Township anticipates having sufficient carry over funds and revenue in 2009 to operate the Township functions, and

Whereas the Ohio Revised Code requires the Township to appropriate funds for expenses related to 2009,

Now therefore, be it resolved that the following Permanent Appropriations are approved for 2009:

	Total	Payroll & Benefits	Other	Capital Improvement	Tranfers Out
General Fund	\$2,183,000	\$435,313	\$425,687	\$1,020,000	\$302,000
Motor Vehicle Fund	\$17,450	\$0	\$17,450	\$0	\$0
Gas Tax Fund	\$88,000	\$0	\$88,000	\$0	\$0
Cemetery Fund	\$488,791	\$413,923	\$67,868	\$7,000	\$0
Police District Fund	\$359,000	\$0	\$359,000	\$0	\$0
Fire District Fund	\$11,200,065	\$10,442,744	\$757,321	\$0	\$0
FEMA Fund	\$0	\$0	\$0	\$0	\$0
	\$14,336,306	\$11,291,980	\$1,715,326	\$1,027,000	\$302,000

Moved by: Mr. Earman

Second by: Mr. Cope

Voting:

Chuck Buck Yes

Mike Cope Yes

Larry Earman Yes

Adopted this 16th day of March, 2009