



RECORD OF PROCEEDINGS

Minutes of ***NORWICH TOWNSHIP BOARD OF TRUSTEES*** *Meeting*
5181 NORTHWEST PARKWAY, HILLIARD, OHIO

Held **April 20, 2009**

The meeting was called to order by Chairman Buck
Roll Call - **Charles Wm. Buck, Chair – Present**
Michael D. Cope, Trustee – Present

Larry Earman, Trustee – Absent

Also Present - **Bob Kaufman, Asst. Fire Chief**
Wayne Warner, Township Administrator
Steve Montgomery, Roads/Cemetery Dept.

PUBLIC PARTICIPATION

Morgan Gierman, President of Timberbrook Homeowner's Association, provided a recap of issues they have been working on. Mr. Gierman noted that speeding has been an issue in the past and most recently. Mr. Cope recommended deploying the speed trailer as an option. THA's next meeting is scheduled for Tuesday, May 5, 2009 from 7-9 pm at Horizon Elementary School. In other matters, the Board recognized Mr. Dick McDermitt's efforts in managing the construction of the Safety Services Building and honored him with a plaque that will be forthcoming.

FIRE DEPARTMENT

Assistant Chief Kaufman reported that Chief Long was graduating from the Ohio Fire Executive Program this Friday and invited the Board to attend the graduation. He reported all other business as usual with no new updates.

CEMETERY & ROAD DEPARTMENT

Mr. Montgomery reported that Washington Township had returned the dump truck that was loaned to them for use and asked the Board to authorize the sale of the dump truck through internet auction with a bidding period of at least ten days. Mr. Warner requested the Board to approve two separate Cooperative Agreements with the County Engineer for the Schirtzinger Road Retaining Wall Project and Drainage and Roadway Improvement Project. Mr. Cope noted that based upon feedback received from the Public Involvement meeting, additional investigative work may be warranted thereby pushing the drainage and roadway portion of the project back to 2010. Mr. Buck confirmed that the Franklin County Engineer's is paying for all of the design work and the Township is paying for the cost of construction.

FISCAL OFFICE

Mrs. Miles noted that the post audit follow up meeting has been scheduled with the State Auditor's Office for Monday, May 18th at 6:00 pm.

TOWNSHIP ADMINISTRATION

Mr. Warner reported that he received an estimate of services for \$38,308 from WE Stilson for design work related to the Northwest Parkway Improvement. Mr. Cope noted that the design work was specifically related to the sewer and water services for the Safety Services Building. The Board discussed the Township's interest in getting the project moving forward due to the traffic and safety



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concerns of the road and agreed to provide the financial assistance to cover the design work. The commitment would be contingent upon the City of Hilliard's commitment that no abatements or TIF activities would be awarded for any commercial development that may arise from the improvement of Northwest Parkway.

EMERGENCY MEDICAL SERVICES BILLING

The board had initial discussions about implementing emergency medical services (EMS) billing. In looking towards the future, financial projections indicate that the Township would need to secure additional funding by the year 2012 in order to support fire and EMS operations without impacting the level of services provided to residents. Mr. Warner reported that Norwich Township is one of three providers within Franklin County that does not bill for EMS transports. Furthermore, nationwide 85% of providers currently do EMS billing. Initial estimates indicate that the Township would net \$600,000 in additional revenue from EMS billing. Mr. Warner stated that the additional revenue would temporarily fill the gap in supporting fire and EMS services. Mr. Buck noted that the last fire levy was 1998. The goal is to do everything possible to prolong placing a new levy on the ballot and EMS billing would support this goal without placing additional financial burden upon our residents. Mr. Cope stated that the Township must remain diligent in maintaining our costs; however, we are missing an opportunity for revenue dollars. The Board discussed the options for soft billing and agreed to move forward with further discussions and opportunities for public involvement.

Approval of Trustee Meeting Minutes for 4/6/09

Motion by Mr. Cope, seconded by Mr. Buck, for the approval of the Norwich Township Trustee meeting minutes for April 6, 2009. Unanimously approved. Motion passed. #090420.01

Approval of Trustee Meeting Minutes for 4/13/09

Motion by Mr. Cope, seconded by Mr. Buck, for the approval of the Norwich Township Trustee meeting minutes for April 13, 2009. Unanimously approved. Motion passed. #090420.02

Approval of Sale of Cemetery Dump Truck

Motion by Mr. Cope, seconded by Mr. Buck, for approval for the sale of the Road Department's 1998 International Model 4700 dump truck through internet auction with a bidding period of at least ten days. Unanimously approved. Motion passed. #090420.03

Approval of Cooperative Agreement between Franklin County and Norwich Township Schirtzinger Road Retaining Wall

Motion by Mr. Cope, seconded by Mr. Buck, for approval of the Cooperative Agreement between Franklin County and Norwich Township Schirtzinger Road Retaining Wall. Unanimously approved. Motion passed. (See attached) #090420.04

Approval of Cooperative Agreement between Franklin County and Norwich Township Schirtzinger Road Drainage and Roadway Improvement

Motion by Mr. Cope, seconded by Mr. Buck, for approval of the Cooperative Agreement between Franklin County and Norwich Township Schirtzinger Road Drainage and Roadway Improvement. Unanimously approved. Motion passed. (See attached) #090420.05



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Approval of Northwest Parkway Design Work

Motion by Mr. Cope, seconded by Mr. Buck, for approval of Northwest Parkway design work related to sewer and water services not to exceed \$40,000. The approval is contingent upon the City of Hilliard's commitment to avoid any abatement or TIF activities for any commercial development that may arise from the improvement of Northwest Parkway. Unanimously approved. Motion passed.

#090420.06

Approval of General Fund Appropriation Transfer

Motion by Mr. Buck, seconded by Mr. Cope, for approval to transfer \$40,000 of appropriations within the General Fund from Capital Improvements to Other to cover the Northwest Parkway design work. Unanimously approved. Motion passed.

#090420.07

Motion by Mr. Cope, seconded by Mr. Buck, to adjourn the regular meeting of April 20th at 7:13 pm.

Handwritten signature of Charles Wm. Buck in black ink.

Charles Wm. Buck, Chairman

Handwritten signature of Jamie Miles in black ink.

Jamie Miles, Fiscal Officer