



RECORD OF PROCEEDINGS

Minutes of **NORWICH TOWNSHIP BOARD OF TRUSTEES** *Meeting*

5181 NORTHWEST PARKWAY, HILLIARD, OHIO

Held **May 18, 2009**

The meeting was called to order by Chairman Buck
Roll Call - **Charles Wm. Buck, Chair – Present**
Michael D. Cope, Trustee – Present
Larry Earman, Trustee – Present

Also Present - **Dave Long, Fire Chief**
Bob Kaufman, Asst. Fire Chief
Wayne Warner, Township Administrator

EXECUTIVE SESSION

Motion by Mr. Earman, seconded by Mr. Cope to adjourn into executive session pursuant to Ohio Revised Code Section 121.22(D)(2) for the purposes of conducting an audit conference by the State of Ohio Auditor. Roll call vote taken. Unanimously approved. Motion passed. No action taken during executive session. Motion by Mr. Earman, seconded by Mr. Cope to adjourn from executive session back into regular session at 6:35 pm. Unanimously approved. Motion passed. #090518.01

FIRE DEPARTMENT

Chief Long provided an update on the audio visual equipment installation. In matters related to the Safety Service Building, Chief Long reported that the power problem experienced by the police dispatch center has been corrected, exterior and interior signage is being reviewed, and the hallway condensation matter is being addressed.

CEMETERY & ROAD DEPARTMENT

In Mr. Montgomery's absence, Mr. Warner reported that the Cemetery dump truck sold via internet auction for \$12,551.00. In addition, the Franklin County Engineer's Office submitted the final construction plans of the Schirtzinger Road Retaining Wall Project for approval by the Board. The project is on the schedule for July. Mr. Earman requested that the cones along Schirtzinger Road be removed and filled promptly. The Board discussed the ownership of Stellar Road between Schirtzinger Road and Maystar Way. It was unclear what portion of the road is Township owned versus City of Hilliard. Mr. Warner recommended the Road Department to fill any potholes and any resurfacing efforts would be incorporated in the future.

FISCAL OFFICE

Mrs. Miles reported that reimbursement in the amount of \$38,126 had been received from FEMA for clean up expenses related to the September 2008 Windstorm. Mrs. Miles also reported that Mrs. Woodford is working with Hamrick Design to develop an electronic building maintenance trouble ticket system to report and track building maintenance issues related to all Township buildings.

TOWNSHIP ADMINISTRATION

Mr. Warner reported that a four month review of the medical cost expenses indicates that the Township has saved approximately \$187,000 with the Health Reimbursement Account (HRA).

TRUSTEE – NEW BUSINESS

Mr. Cope requested the Board to review the delineation of staff responsibilities for the Fire Chief, Fiscal Officer, and Township Administrator. The Board discussed the matter and no



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action was taken. In other matters, Mr. Earman shared some insight on the visit with the Russian leaders that were hosted by the Columbus International Program.

Approval of Trustee Meeting Minutes for 5/4/09

Motion by Mr. Cope, seconded by Mr. Earman, for the approval of the Norwich Township Trustee meeting minutes for May 4, 2009. Unanimously approved. Motion passed. #090518.02

Approval of Schirtzinger Road Retaining Wall Project Plan

Motion by Mr. Cope, seconded by Mr. Earman, for the approval of the final plans for the Schirtzinger Road Retaining Wall Project as submitted by the Franklin County Engineer's Office. Unanimously approved. Motion passed. #090518.03

Executive Session

Motion by Mr. Earman, seconded by Mr. Cope to adjourn into executive session pursuant to Ohio Revised Code Section 121.22(G)(3) for the purpose of conferencing with legal counsel for the public body concerning disputes involving the public body that are the subject of pending or imminent court action. Roll call vote taken. Unanimously approved. Motion passed. No action taken during executive session. Motion by Mr. Earman, seconded by Mr. Cope to adjourn from executive session with no further action at 7:58 pm. Unanimously approved. Motion passed. #090518.04

Motion by Mr. Cope, seconded by Mr. Earman, to adjourn the regular meeting of May 18th at 7:58 pm.



Charles Wm. Buck, Chairman



Jamie Miles, Fiscal Officer