



RECORD OF PROCEEDINGS

Minutes of **NORWICH TOWNSHIP BOARD OF TRUSTEES** *Meeting*

5181 NORTHWEST PARKWAY, HILLIARD, OHIO

Held **July 20, 2009**

The meeting was called to order by Chairman Buck

Roll Call - **Charles Wm. Buck, Chair – Present**
Larry Earman, Trustee – Present
Michael D. Cope, Trustee – Present

Also Present - **Dave Long, Fire Chief**
Bob Kaufman, Asst. Fire Chief
Wayne Warner, Township Administrator
Steve Montgomery, Roads/Cemetery Dept.

FIRE DEPARTMENT

Chief Long reported that the consultant hired by Meacham and Apel to assess the crumbling concrete bay floors is recommending that the entire floors be replaced as a warranty item. Meacham and Apel will pursue the matter with all parties including the Township's legal counsel. In other matters, the Board approved the purchase of replacement laptop computers for all fire vehicles.

CEMETERY & ROAD DEPARTMENT

Mr. Montgomery requested approval of the quote provided by Ahlum and Arbor to remove five nuisance trees along Schirtzinger Road. Mr. Buck complimented the Road crew's efforts in cleaning up the fountain at the back of the Safety Services Building.

FISCAL OFFICE

Mrs. Miles presented the Board with Radico pay request #14 for approval of payment. Mrs. Miles reported that natural gas prices are at a seven year low. She reviewed the Township's current gas contract and recommended that the Board enter into a new contract with IGS for the period of 12/2009-11/2010 at a cost of .774/ccf. Mr. Cope requested further review of other natural gas suppliers. Mrs. Miles reported that Governor Strickland vetoed the line item within the approved State's budget that would provided for the indefinite reimbursement for lost tangible personal property tax dollars created when the state enacted tax reform in 2003. The Board discussed their displeasure for the Governor's action and asked Mr. Warner to submit a letter on behalf of the Board voicing opposition of Governor Strickland's veto action.

TOWNSHIP ADMINISTRATION

Mr. Warner requested approval to enter into a maintenance service agreement with TP Mechanical Contractors. Chief Long noted that there was a potential warranty item related to the condensation within the firing range that may impact TP Mechanical Contractors. Upon further discussion, Mr. Cope tabled the item until a meeting was set up to discuss the condensation problem within the firing range. Mr. Warner requested approval for a Resolution Adopting Norwich Township Fire Department's Identity Theft Prevention Program. In other matters, Mr. Warner reported that Franklin County had tabled the cell phone tower meeting until August 17th because Verizon Wireless is planning to meet with residents. He confirmed that a second letter formalizing the Township's stance on the matter had been sent.



NORWICH TOWNSHIP

RECORD OF PROCEEDINGS

Minutes of **NORWICH TOWNSHIP BOARD OF TRUSTEES** *Meeting*

5181 NORTHWEST PARKWAY, HILLIARD, OHIO

Held **July 20, 2009**

Approval of Trustee Meeting Minutes for 7/6/09

Motion by Mr. Cope, seconded by Mr. Earman, for the approval of the Norwich Township Trustee meeting minutes for July 6, 2009. Unanimously approved. Motion passed. #090720.01

Approval of Replacement Lap Top Computers for Fire Vehicles

Motion by Mr. Earman, seconded by Mr. Cope, for the approval to purchase replacement laptop computers for all Fire vehicles at a total cost of \$29,376. Unanimously approved. Motion passed. #090720.02

Approval of Schirtzinger Road Project Tree Removal Costs

Motion by Mr. Cope, seconded by Mr. Earman, for the approval to authorize Ahlum and Arbor to remove five nuisance trees along Schirtzinger Road at a quoted cost of \$4,480. Unanimously approved. Motion passed. #090720.03

Approval of Radico Pay Request #14

Motion by Mr. Earman, seconded by Mr. Cope, for the approval of payment of Radico's pay request #14 in the amount of \$41,122.50. Unanimously approved. Motion passed. #090720.04

Approval of Resolution Adopting Norwich Township Fire Department's Identity Theft Prevention Program

Motion by Mr. Cope, seconded by Mr. Earman, for the approval of Resolution Adopting Norwich Township Fire Department's Identity Theft Prevention Program. Unanimously approved. Motion passed. (See attached) #090720.05

Motion by Mr. Earman, seconded by Mr. Cope, to adjourn the regular meeting of July 20th at 7:15 pm.



Charles Wm. Buck, Chairman



Jamie Miles, Fiscal Officer

RESOLUTION NO. 090720.05

**A RESOLUTION ADOPTING NORWICH TOWNSHIP FIRE DEPARTEMENT'S
IDENTITY THEFT PREVENTION PROGRAM**

PREAMBLE

WHEREAS, the Norwich Township Board of Trustees (the "Board") finds that identity theft is a serious problem for healthcare providers in the United State; and

WHEREAS, in response to the risks posed by identity theft to consumers and to the financial soundness of businesses, the United States Congress enacted the Fair and Accurate Credit Transactions Act of 2003 (FACT Act); and

WHEREAS, the Federal Trade Commission (FTC), along with federal bank regulators, adopted regulations implementing the FACT Act (the Red Flag Rules) that require creditors to adopt a written Identity Theft Prevention Program; and

WHEREAS, the Norwich Township Fire Department believes it is a creditor subject to the FTC's Red Flag Rules; and

WHEREAS, the Norwich Township Fire Department has developed a written Identity Theft Prevention Program designed to detect, prevent, and mitigate identity theft.

RESOLUTION

NOW THEREFORE, be it resolved by the Board of Trustees of Norwich Township, Franklin County, Ohio, (the "Board") that the following Resolution be, and it hereby is, adopted:

Section 1. The Board hereby approves the Identity Theft Prevention Program submitted.

Section 2. The Fire Chief or his designee is delegated responsibility for oversight, ongoing development, implementation, and administration of the program and shall have the responsibility to develop periodic updates to the program to reflect changes in risk to customers and to the safety and soundness of the organization.

**NORWICH TOWNSHIP BOARD OF
TRUSTEES, FRANKLIN COUNTY, OHIO**

Adopted: July 20, 2009

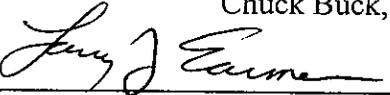
Attest and Certified



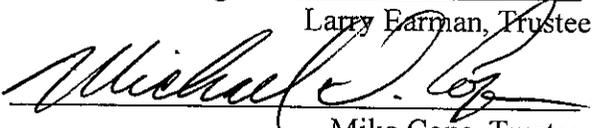
Jamie Miles, Township Fiscal Officer



Chuck Buck, Trustee



Larry Earman, Trustee



Mike Cope, Trustee