



**RECORD OF PROCEEDINGS**

*Minutes of* **NORWICH TOWNSHIP BOARD OF TRUSTEES** *Meeting*

*5181 NORTHWEST PARKWAY, HILLIARD, OHIO*

*Held* **December 7, 2009**

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The meeting was called to order by Chairman Buck  
Roll Call - **Charles Wm. Buck, Chair – Present**  
**Michael D. Cope, Trustee – Present**  
**Larry Earman, Trustee – Present**

Also Present - **Dave Long, Fire Chief**  
**Bob Kaufman, Asst. Fire Chief**  
**Wayne Warner, Township Administrator**  
**Steve Montgomery, Roads/Cemetery Dept.**

**PUBLIC PARTICIPATION**

None

**HILLIARD POLICE DEPARTMENT**

Chief Francis provided the November 2009 activity report and indicated that there were no new trends to report. Chief Francis provided a status update on the 1530 am radio station. He noted that there is still some work to do including getting the FCC license renewed and coordinating power to the equipment. A cost estimate will be provided.

**FIRE DEPARTMENT**

Chief Long reported that over the next week, 412 residents throughout nursing homes in Hilliard would receive a visit from Santa and other department staff. In addition, the Township fundraiser to benefit the Hilliard Welfare Council is underway today at TGI Fridays and goes through the close of business tonight.

**CEMETERY & ROAD DEPARTMENT**

Mr. Montgomery reported that the first road salt event of the year happened this morning. The equipment and crew are prepared for the next big snow. The brine pre-treatment system is ready for operation also.

**FISCAL OFFICE**

Mrs. Miles requested approval to amend the 2009 Appropriations to account for the addition of the FEMA Fund and EMS Fund and to adjust intra-fund subtotals. In addition, Mrs. Miles presented the 2010 Temporary Appropriations Budget for review and approval. Lastly, the Board approved the 2010 Trustee Meeting Schedule.

**TOWNSHIP ADMINISTRATION**

Mr. Warner reported that the PUCO staff report in response to Ohio American Water's (OAW) rate increase was very positive for residents. The report recommended a one-time rate increase which is considerably lower than OAW's proposal. Mr. Warner requested authorization to enter into an agreement with Mount Carmel Occupational Health for random drug testing for Fire Department staff. In other matters, Mr. Warner reported that the Township's legal counsel has advised that a



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written policy be issued in the matter of hydrant inspections. Chairman Buck requested a meeting to review the matter with the Township's legal counsel. The last update received on the Verizon cell tower appeal is that Franklin County is of the opinion that their appeal was received after the filing deadline.

**TRUSTEE-OLD BUSINESS**

Nothing to report.

**TRUSTEE-NEW BUSINESS**

Nothing to report.

**Approval of Trustee Meeting Minutes for 11/16/09 and 11/19/09**

Motion by Mr. Earman, seconded by Mr. Cope, for the approval of the Norwich Township Trustee meeting minutes for the regular meeting of November 16, 2009 and for the collective bargaining meeting of 11/19/09. Unanimously approved. Motion passed. #091207.01

**Approval to Amend 2009 Permanent Appropriations**

Motion by Mr. Earman, seconded by Mr. Cope, to amend the permanent appropriations for 2009 to add the FEMA Fund and EMS Fund. In addition, to authorize the intra-fund transfers within the General Fund and Fire Fund. Unanimously approved. Motion passed. See attached for detail. #091207.02

**Approval of 2010 Temporary Appropriations**

Motion by Mr. Earman, seconded by Mr. Buck, for the approval of the 2010 Temporary Appropriations totaling \$14,972,400. Unanimously approved. Motion passed. See attached for detail. #091207.03

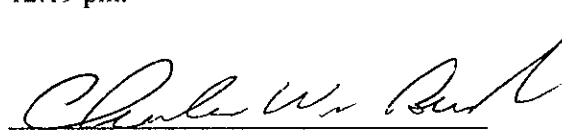
**Approval of 2010 Trustee Meeting Schedule**

Motion by Mr. Cope, seconded by Mr. Earman, for the approval of the 2010 Norwich Township Trustee Meeting Schedule. Unanimously approved. Motion passed. #091207.04

**Approval of Mount Carmel Occupational Health Agreement**

Motion by Mr. Cope, seconded by Mr. Earman, to authorize the Township Administrator to enter into an agreement with Mount Carmel Occupational Health to conduct random drug testing for Fire Department employees at an annual cost of \$350 plus \$40 per test for a projected total of \$1,200 in 2010. Unanimously approved. Motion passed. #091207.05

Motion by Mr. Earman, seconded by Mr. Cope, to adjourn the regular meeting of December 27<sup>th</sup> at 12:19 pm.

  
Charles Wm. Buck, Chairman

  
Jamie Miles, Fiscal Officer

NORWICH TOWNSHIP  
 RESOLUTION # 091207. DJ  
 AMENDED PERMANENT APPROPRIATIONS FOR 2009

Whereas the Township anticipates having sufficient carry over funds and revenue in 2009 to operate the Township functions, and

Whereas the permanent appropriations for 2009 have been established. Now therefore, be it resolved that the 2009 Permanent Appropriations be amended to add the FEMA Fund and EMS Fund (no 2009 appropriations). Furthermore, the following intra-fund transfers are approved:

Within the General Fund \$67,000 is to be transferred from Capital Improvements to Other.

Within the Fire Fund, \$5,374 is to be transferred from Payroll & Benefits to Other.

Within the Fire Fund, \$56,705 is to be transferred from Payroll & Benefits to Capital Improvements.

	Total	Payroll & Benefits	Other	Capital Improvement	Tranfers Out
General Fund	\$2,183,000	\$435,313	\$492,687	\$953,000	\$302,000
Motor Vehicle Fund	\$17,450	\$0	\$17,450	\$0	\$0
Gas Tax Fund	\$88,000	\$0	\$88,000	\$0	\$0
Cemetery Fund	\$488,791	\$413,923	\$67,868	\$7,000	\$0
Police District Fund	\$359,000	\$0	\$359,000	\$0	\$0
Fire District Fund	\$11,200,065	\$10,380,665	\$762,695	\$56,705	\$0
EMS Fund	\$0	\$0	\$0	\$0	\$0
FEMA Fund	\$38,126	\$0	\$0	\$0	\$38,126
	\$14,374,432	\$11,229,901	\$1,787,700	\$1,016,705	\$340,126

Moved by: Larry Earman  
 Second by: Michael D. Cope

Voting:

Chuck Buck Yes  
 Mike Cope Yes  
 Larry Earman Yes

Adopted this 7th day of December, 2009

NORWICH TOWNSHIP  
 RESOLUTION # 091207. 03  
 TEMPORARY APPROPRIATIONS FOR 2010

Whereas the Township anticipates having sufficient carry over funds and revenue in 2010 to operate the Township functions, and

Whereas the Ohio Revised Code requires the Township to appropriate funds prior to incurring expenses related to 2010,

Now therefore, be it resolved that the following Temporary Appropriations are approved for 2010:

	Total	Payroll & Benefits	Other	Capital Improvement	Tranfers Out
General Fund	\$1,538,000	\$416,200	\$603,800	\$68,000	\$450,000
Motor Vehicle Fund	\$30,000	\$0	\$30,000	\$0	\$0
Gas Tax Fund	\$190,000	\$0	\$190,000	\$0	\$0
Cemetery Fund	\$552,900	\$430,200	\$67,700	\$55,000	\$0
Police District Fund	\$380,000	\$0	\$380,000	\$0	\$0
Fire District Fund	\$11,831,500	\$10,733,900	\$902,600	\$195,000	\$0
Fire Rescue, EMS Fund	\$450,000	\$0	\$150,000	\$300,000	\$0
FEMA Fund	\$0	\$0	\$0	\$0	\$0
	\$14,972,400	\$11,580,300	\$2,324,100	\$618,000	\$450,000

Moved by: Larry Earman  
 Second by: Michael D. Cope

Voting:

Charles Wm. Buck Yes  
 Michael D. Cope Yes  
 Larry Earman Yes

Adopted this 7th day of December, 2009