



RECORD OF PROCEEDINGS

Minutes of **NORWICH TOWNSHIP BOARD OF TRUSTEES** *Meeting*

5181 NORTHWEST PARKWAY, HILLIARD, OHIO

Held **January 19, 2010**

The meeting was called to order by Chairman Buck
Roll Call - **Charles Wm. Buck, Chair – Present**
Larry Earman, Trustee – Present

Michael D. Cope, Vice-Chair – Absent

Also Present - **Dave Long, Fire Chief**
Bob Kaufman, Asst. Fire Chief
Wayne Warner, Township Administrator
Steve Montgomery, Roads/Cemetery Dept.

PUBLIC PARTICIPATION

None

FIRE DEPARTMENT

Chief Long recognized the following personnel for their years of service:

10 Year Service Award: Firefighters S. Campbell, Dilisi, Holmes, Lanning, Merz, Proffitt, Reiterman, Sorge, Still and Tigner

15 Year Service Award: Lt. Fox, Lt. Yee, Firefighters Buelow and Spann

20 Year Service Award: Lt. J. Russell, Lt. G. Young, Firefighters D. Hayes and Morales

In a special presentation, Chief Long recognized Captain Russell for achieving thirty years of dedicated service and provided him with a plaque. Chief Long announced Captain Russell's plans to retire effective June 3, 2010.

In other matters, Chief Long reported that the H1N1 vaccinations were given to 83 employees and 261 other individuals. He reported that Ohio Task Force 1 has been deactivated for the FEMA deployment to Haiti. Since Ohio Task Force 1 has been activated, there has been much confusion as to if and when the unit would be deployed. Norwich Township Firefighter Morales is a part of the Ohio Task Force 1 unit. Chief Long indicated that most expenses related to this activation will be reimbursed to the Township upon submission of the costs.

CEMETERY & ROAD DEPARTMENT

Mr. Montgomery requested approval to refund \$500 to Rayena Mae Sandell for an unneeded grave site at Wesley Chapel Cemetery that was purchased July 2008. Mr. Buck commended Mr. Montgomery and his crew for their snow removal efforts over the past few weeks. Mr. Buck noted that he had received positive comments from residents. In response to Mr. Earman, Mr. Montgomery indicated that he had still not received a quote from the Franklin County Engineer's for the Meadow Wood Lane Ditch Project.



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FISCAL OFFICE

Mrs. Miles reported that the 2009 financial statements have been reported to the Auditor of State and the year end balances had been reported to the Franklin County Auditor. The accounting system is open for business. In other matters, Mrs. Miles reported that payment in the amount of \$5,000 had been received from Jefferson Township for reimbursement to the Township for the deductible related to the on-scene fire vehicle accident that happened this past fall.

TOWNSHIP ADMINISTRATION

Mr. Warner reported that the Township newsletter was forthcoming this week. He noted that this newsletter contained information on the 2010 census, as well as, an update on the Ohio American Water rate case.

TRUSTEE-OLD BUSINESS

Nothing to report

TRUSTEE-NEW BUSINESS

The Board appointed Mr. Buck and Mr. Bob Apel as Norwich Township representatives to the Hilliard Community Foundation. The Board discussed the need to establish a process for media requests and press releases. Due to Mr. Cope's absence, the matter was tabled for further discussion. Mr. Buck noted that the Norwich Township Trustee's would be hosting the November Franklin Township Association meeting on November 11, 2010 at the Safety Services Building.

Approval of Trustee Meeting Minutes for 1/4/10

Motion by Mr. Earman, seconded by Mr. Buck, for the approval of the Norwich Township Trustee meeting minutes for the regular meeting of January 4, 2010. Unanimously approved. Motion passed.
#100119.01

Approval to Refund Wesley Chapel Cemetery Grave Purchase

Motion by Mr. Earman, seconded by Mr. Buck, to approve a refund of \$500 to Rayena Mae Sandell for an unneeded grave lot at Wesley Chapel Cemetery purchased in July 2008. Unanimously approved. Motion passed.
#100119.02

Approval to Appoint Members to the Hilliard Community Foundation

Motion by Mr. Earman, seconded by Mr. Buck, to appoint Mr. Chuck Buck and Mr. Bob Apel as Norwich Township representatives to the Hilliard Community Foundation. Unanimously approved. Motion passed.
#100119.03

Motion by Mr. Earman, seconded by Mr. Buck, to adjourn the regular meeting of January 19 at 12:32 pm.



Charles Wm. Buck, Chairman



Jamie Miles, Fiscal Officer