



NORWICH TOWNSHIP

RECORD OF PROCEEDINGS

Minutes of **NORWICH TOWNSHIP BOARD OF TRUSTEES** *Meeting*

5181 NORTHWEST PARKWAY, HILLIARD, OHIO

Held **May 17, 2010**

The meeting was called to order by Chairman Chuck Buck

Roll Call - **Charles Wm. Buck, Chair – Present**
Michael D. Cope, Vice-Chair – Present
Larry Earman, Trustee – Present

Also Present - **Dave Long, Fire Chief**
Bob Kaufman, Asst. Fire Chief
Wayne Warner, Township Administrator
Steve Montgomery, Roads/Cemetery Dept.

FIRE DEPARTMENT

Chief Long recognized Firefighters Morgan Wellman and Jake Wells for their ten years of service. In addition, Chief Long recognized the promotions of Firefighter Jake Wells to the rank of Lieutenant and Lieutenant Joe Russell to the rank of Captain. In other matters, Chief Long recapped the success of the first annual Safety Day held this past weekend. Trustee Earman noted that the event was totally overwhelming and totally awesome. Chief Long requested approval to purchase five digital portable radios from Harrison Township at a cost of \$3,000 each which is approximately \$1,500 per unit below market price. Chief Long also requested approval to purchase mobile CAD/mapping software to be installed in front line equipment at a revised cost of \$26,320. Chief Long reported that the Department has been awarded a grant from the Department of Public Safety for the purchase of a mannequin at no cost to the Township.

CEMETERY & ROAD DEPARTMENT

Mr. Montgomery requested approval to install glass block windows in the Road Department Building. Mr. Montgomery requested approval to power wash and paint the Road Department Building. Mr. Montgomery requested approval of a conditional offer of employment to James D. Hale.

FISCAL OFFICE

Fiscal Officer Miles requested approval to add a \$41,000 FEMA Fund appropriation to the 2010 Permanent Appropriations to account for the FEMA grant awarded for the purchase of thermal imaging cameras.

TOWNSHIP ADMINISTRATION

Mr. Warner reported that the exterior lettering for the Safety Services Building is currently under construction and is expected to be installed within the next few weeks. The decal lettering for the front entrance is ready to be installed. The Board discussed moving forward with developing a new Township logo.

TRUSTEE-OLD BUSINESS

Nothing to report.



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TRUSTEE-NEW BUSINESS

The Board approved making a donation the Hilliard Area July 4th Boosters.

Approval of Trustee Meeting Minutes for 5/5/10

Motion by Mr. Cope, seconded by Mr. Earman, for the approval of the Norwich Township Trustee meeting minutes for the regular meeting of May 5, 2010. Unanimously approved. Motion passed. #100517.01

Approval to Purchase Digital Portable Radios from Harrison Township

Motion by Mr. Cope, seconded by Mr. Earman, for the approval to purchase five 800 XTS digital portable radios at a total cost of \$15,000 from Harrison Township. Unanimously approved. Motion passed. #100517.02

Approval to Purchase Mobile CAD/Mapping Software Package

Motion by Mr. Earman, seconded by Mr. Cope, for the approval to purchase mobile CAD/mapping software at an estimated cost of \$26,320. Unanimously approved. Motion passed. #100517.03

Approval to Install Glass Block Windows in the Road Department Building

Motion by Mr. Earman, seconded by Mr. Cope, to approve the installation of glass block windows by Columbus Glass Block for the Road Department Building at a cost not to exceed \$2,500. Unanimously approved. Motion passed. #100517.04

Approval to Power Wash and Paint Road Department Building

Motion by Mr. Earman, seconded by Mr. Cope, for the approval to accept the quote from Neighborgall Painting for the exterior power washing and painting of the Road Department Building at a cost of \$2,450. Unanimously approved. Motion passed. #100517.05

Approval of a Conditional Offer of Employment to James D. Hale

Motion by Mr. Cope, seconded by Mr. Earman, for approval of a conditional offer of employment to James D. Hale as a temporary Road/Cemetery Laborer at an hourly rate of \$9.00 per hour with no benefits effective May 17, 2010. Unanimously approved. Motion passed. #100517.06

Approval to Amend the 2010 Permanent Appropriations

Motion by Mr. Earman, seconded by Mr. Cope, for the approval to add a \$41,000 FEMA Fund appropriation to the 2010 Permanent Appropriations. Unanimously approved. Motion passed. #100517.07



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Approval of Donation to Hilliard Area July 4th Boosters, Inc.

Motion by Mr. Earman, seconded by Mr. Cope, to donate \$1,500 to the Hilliard Area July 4th Boosters, Inc. for the parade planning and preparation. Unanimously approved. Motion passed. #100517.08

Motion by Mr. Earman, seconded by Mr. Cope, to adjourn the regular meeting of May 17th at 7:25 pm.



Charles Wm. Buck, Chairman



Jamie Miles, Fiscal Officer