



RECORD OF PROCEEDINGS

Minutes of **NORWICH TOWNSHIP BOARD OF TRUSTEES** *Meeting*

5181 NORTHWEST PARKWAY, HILLIARD, OHIO

Held **December 20, 2010**

The meeting was called to order by Chairman Chuck Buck

Roll Call - **Charles Wm. Buck, Chair – Present**
Michael D. Cope, Vice-Chair – Present
Larry Earman, Trustee – Present

Also Present - **Dave Long, Fire Chief**
Bob Kaufman, Asst. Fire Chief
Steve Montgomery, Roads/Cemetery Dept.

PUBLIC PARTICIPATION - none

FIRE DEPARTMENT

Chief Long reported that on January 13, 2011, area high schools are hosting a safety day that the Fire Department and other area agencies will be taking part in. Our Department will be launching the I Am Responsible (IAR) campaign. Chief Long reported that the cost to repair the Fire Prevention Chevy Van is cost prohibitive given the fact that this vehicle is slated to be replaced in 2011. The Fire Prevention Bureau is looking at options for replacement. The Board requested that the van be replaced with one that gets great gas mileage; Mr. Buck recommended a hybrid vehicle.

CEMETERY & ROAD DEPARTMENT

The Board approved adding replacement gutters to the Service Building in accordance with approval by the Township Administrator.

FISCAL OFFICE

Mrs. Miles notified the Board of the Franklin County Board of Health's first violation notice sent to the residents of 3974 Ravenwood Drive.

TOWNSHIP ADMINISTRATION

The Board took action on various housekeeping items. The Board also approved repairs to the damaged bay area. Mr. Buck requested that an agenda item for a discussion of the Sutphen resolution on the fire engine be added to the January 4, 2011 meeting agenda.

TRUSTEE-OLD BUSINESS - none

TRUSTEE-NEW BUSINESS

The Board scheduled the next planning session for January 6, 2011 at 12 pm.



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5181 NORTHWEST PARKWAY, HILLIARD, OHIO
Held **December 20, 2010**

Approval of Trustee Meeting Minutes for 12/06/10

Motion by Mr. Earman, seconded by Mr. Cope, for the approval of the Norwich Township Trustee meeting minutes for the regular meeting of December 6, 2010. Unanimously approved. Motion passed. #101220.01

Approval of Service Building Replacement Gutters

Motion by Mr. Earman, seconded by Mr. Cope, for the approval to replace the gutters of the Service Building at a cost not to exceed \$1,500 and in accordance with approval by the Township Administrator. Unanimously approved. Motion passed. #101220.02

Approval to Retain Loveland & Brosius, LLC

Motion by Mr. Cope, seconded by Mr. Earman, for the approval to retain Loveland & Brosius, LLC to provide legal services to the Township in 2011. Unanimously approved. Motion passed. #101220.03

Approval of Pay Elected Officials in 2011

Motion by Mr. Earman, seconded by Mr. Cope, for the approval to pay the Township Trustees and Fiscal Officer on a monthly basis in accordance with compensation established by Ohio Revised Code sections 505.24 and 507.09 for townships with a budget greater than \$10 million. Unanimously approved. Motion passed. #101220.04

Approval to Pay Fiscal Office for Cemetery Deed Preparation

Motion by Mr. Cope, seconded by Mr. Earman, for the approval to pay the Fiscal Officer \$250 for the preparation of cemetery deeds in 2011. Unanimously approved. Motion passed. #101220.05

Approval of Repairs by Thomas & Marker Construction

Motion by Mr. Earman, seconded by Mr. Cope, to approve Thomas & Marker Construction to make repairs to the damaged bay door frame and brick/stone pier at a cost not to exceed \$10,000 and to authorize the Township Administrator to sign the necessary documents. Earman voted yes, Cope voted yes, Buck abstained. Motion passed. #101220.06

Approval of Repairs by McKee Door Sales

Motion by Mr. Earman, seconded by Mr. Cope, to approve McKee Door Sales to perform repairs to the damaged bay door at a cost not to exceed \$6,000 and authorize the Township Administrator to sign the necessary documents. Unanimously approved. Motion passed. #101220.07

Election of 2011 Chairman

Motion by Mr. Earman, seconded by Mr. Buck, to nominate Mike Cope as Chairman of the Norwich Township Board of Trustees for 2011. Unanimously approved. Motion passed. #101220.08



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Held 5181 NORTHWEST PARKWAY, HILLIARD, OHIO
December 20, 2010

Election of 2011 Vice-Chairman

Motion by Mr. Buck, seconded by Mr. Cope, to nominate Larry Earman as Vice-Chairman of the Norwich Township Board of Trustees for 2011. Unanimously approved. Motion passed.
#101220.09

Motion by Mr. Cope, seconded by Mr. Earman, to adjourn the regular meeting of December 20th at 6:50 pm.

Charles Wm. Buck, Chairman

Jamie Miles, Fiscal Officer

RES# 101220.D3
**RESOLUTION EMPLOYING TOWNSHIP'S ATTORNEYS
ON AN ANNUAL BASIS FOR THE YEAR 2011**

WHEREAS, the Norwich Township Board of Township Trustees ("Board") is authorized by Section 309.09(B) of the Revised Code to employ attorneys on an annual basis other than the prosecuting attorney to represent the Township and its officers, boards and commissions in their official capacities and to advise them on legal matters; and

WHEREAS, Section 309.09(B) of the Revised Code provides that no such attorney may be employed except on the order of the Board, duly entered upon its Journal, in which the compensation to be paid for the attorney's legal services shall be fixed; and

WHEREAS, the Board finds it necessary to appoint attorneys to counsel and represent the Township on an annual basis for calendar year 2011 in such matters as the Board or its designee may refer to them; and

WHEREAS, the Board has appropriated the sum of \$ 57,600 - for legal services for 2011;

NOW THEREFORE, BE IT RESOLVED by the Board of Township Trustees of Norwich Township, Franklin County, Ohio, that:

SECTION 1. Donald F. Brosius of Loveland & Brosius, LLC, and the law firm of Loveland & Brosius, LLC, 50 West Broad Street, Suite 3300, Columbus, Ohio 43215, are hereby employed on an annual basis for calendar year 2011 as the Township's legal counsel to represent the Township and its officers, boards and commissions in their official capacities and to advise them in connection with such matters as may be referred to said Counsel by or on behalf of the Board or its designee.

SECTION 2. The compensation for such counsel during 2011 shall be paid as follows: \$195.00 per hour partner attorney time; \$175.00 per hour senior associate time; \$150.00 per hour associate time; \$90.00 per hour law clerk time; and \$75.00 per hour legal assistant time; plus out-of-pocket expense reimbursements; provided that the total compensation shall not exceed \$ 57,000 - without further action by this Board.

SECTION 3. The attorneys may be discharged at any time by majority vote of the Board.

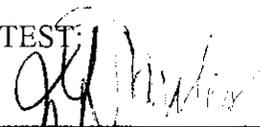
SECTION 4. The Township Fiscal Officer is directed to send a copy of this Resolution to the law firm.

SECTION 5. It is found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in such formal actions were in meetings open to the public in compliance with all legal requirements including, without limitation, Section 121.22 of the Revised Code.

SECTION 6. This Resolution shall take effect and be in force from and after the date of its adoption.

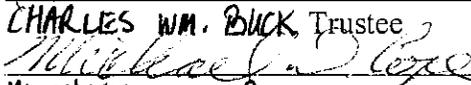
Adopted: DECEMBER 20, 2010

**BOARD OF TRUSTEES
NORWICH TOWNSHIP
FRANKLIN COUNTY, OHIO**

ATTEST:


JAMIE MILES, Fiscal Officer



CHARLES WM. BUCK, Trustee


MICHAEL D. COPE, Trustee


LARRY EARMAN, Trustee

RESOLUTION NO. 101220.06 / 101220.07

**RESOLUTION AUTHORIZING EMERGENCY REPAIRS FOR THE NORWICH
TOWNSHIP FIRE DEPARTMENT**

PREAMBLE

WHEREAS, pursuant to Ohio Revised Code Section 505.08 and Resolution No. ^{101220.06/101220.07} ^, the Norwich Township Board of Township Trustees (the "Board"), by a unanimous vote, declared a real and present emergency in connection with the administration of township services when a piece of Fire Department equipment collided with and caused severe damage to the Norwich Township Fire Department Station No. 81 bay doors (the "Bay Door") and the area surrounding one of the bay doors (the "Bay Door Surround"); and

WHEREAS, the proper functioning of the Bay Door and the Bay Door Surround is critical to the Fire Department's ability to respond quickly and efficiently to fire and emergency situations within its service area and further hinders the Department to adequately secure the Station from the elements present a risk of further damage to the Station, including its structural elements, and additionally presents a risk to the health, safety, and comfort of the Department's personnel who utilize the Station as their residential quarters while on duty; and

WHEREAS, the Fire Department has secured two contractors, McKee Door Sales and Thomas & Marker Construction, to repair the Bay Door and Bay Door Surround in order to alleviate and abate the real and present emergency; and

WHEREAS, Board believes it is in the best interest of the Township and its residents to authorize and enter into contracts, with McKee Door Sales in an amount not to exceed \$6,000.00 and Thomas & Marker Construction in amount not to exceed \$10,000.00.

RESOLUTION

NOW THEREFORE, upon motion of LARRY EARMAN, seconded by MICHAEL D. COPE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF NORWICH TOWNSHIP, FRANKLIN COUNTY, OHIO, THAT THE FOLLOWING RESOLUTION BE AND IT HEREBY IS UNANIMOUSLY ADOPTED:

Section 1. The Board hereby authorizes, empowers and appoints, on behalf of the Board of Trustees, Fire Chief Davie Long to enter into and execute contracts and such related documents with McKee Door Sales in an amount not to exceed \$6,000.00 and with Thomas & Marker Construction in amount not to exceed \$10,000.00, for the repair of the Bay Doors and Bay Doors Surround and to further authorize Fire Chief Dave Long to take such other actions as he may deem necessary or desirable in connection therewith.

Section 2. It is found and determined that all formal actions of this Board concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Board, and that all deliberations of the Board and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Section 3. This Resolution shall be in full force and effect immediately upon its adoption.

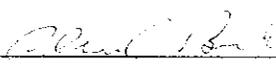
**NORWICH TOWNSHIP
BOARD OF TRUSTEES,
FRANKLIN COUNTY, OHIO**

Adopted: December 20, 2010

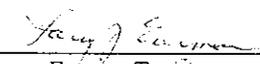
Attest and Certified



Jamie Miles, Township Fiscal Officer



Chuck Buck, Trustee



Larry Earman, Trustee



Mike Cope, Trustee

FISCAL OFFICER CERTIFICATION

I, Jamie Miles, the duly elected Fiscal Officer for Norwich Township, Franklin County, Ohio, do hereby certify that the amount required to meet the obligations set forth in this Resolution has been lawfully appropriated for such purpose and is in the treasury or in the process of collection to the credit of an appropriate fund free from and previous encumbrance.

12/20/10
(Date)



Jamie Miles, Fiscal Officer
Norwich Township