



RECORD OF PROCEEDINGS

Minutes of **NORWICH TOWNSHIP BOARD OF TRUSTEES** *Meeting*

5181 NORTHWEST PARKWAY, HILLIARD, OHIO

Held **July 18, 2011**

The meeting was called to order by Chairman Mike Cope.

Roll Call - **Michael D. Cope, Chairman– Present**
Charles Wm. Buck, Trustee – Present
Larry Earman, Vice-Chairman – Present

Also Present - **Dave Long, Fire Chief**
Bob Kaufman, Asst. Fire Chief
Steve Montgomery, Roads/Cemetery Dept.
Wayne Warner, Township Administrator

AGENDA ADDITIONS - None

PUBLIC PARTICIPATION - None

FIRE DEPARTMENT

Chief Long submitted Lieutenant Larry Pennell's letter of resignation.

Motion by Mr. Buck, seconded by Mr. Earman, to accept a letter of resignation from Lieutenant Larry Pennell effective August 14, 2011.

Vote: Buck-Yes Cope-Yes Earman-Yes Motion passed - #110718.01

Chief Long recognized the following personnel for their years of service:

15 Year Service Award: Firefighters Casey Pope, Travis Schultz and Captain Jeff Warren

20 Year Service Award: Lieutenants Jeff Evans, Aaron Johnston, Victor Lantz, and Captain John King

Lastly, Chief Long submitted his letter of resignation effective January 20, 2012. Mr. Cope indicated that the Board was surprised by this decision and delayed formal acceptance of the resignation for a later date.

Approval of Trustee Meeting Minutes for 7/5/11

Motion by Mr. Buck, seconded by Mr. Earman, for the approval of the Norwich Township Trustee meeting minutes for the regular meeting of July 5, 2011.

Vote: Buck-Yes Cope-Abstain Earman-Yes Motion passed - #110718.02

HILLIARD POLICE DEPARTMENT

Chief Francis provided the June Activity Report and Second Quarter 2011 Activity Report. He noted that it has been a quiet spring but there has been a spike in thefts from vehicles which totaled five reports for June.



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CEMETERY & ROAD DEPARTMENT

Mr. Montgomery requested approval to refund a cemetery lot to Max Tullis.

Approval to Refund Purchase of Cemetery Lot

Motion by Mr. Earman, seconded by Mr. Buck, for approval to refund \$500 to Max Tullis for one grave lot purchased in 1997.

Vote: Buck-Yes Cope-Yes Earman-Yes

Motion passed - #110718.03

FISCAL OFFICE

Mrs. Miles reported that the state audit team was onsite and it is expected that they will be here another couple of weeks.

TOWNSHIP ADMINISTRATION

Mr. Warner asked the Board to consider adopting SWACO's solid waste plan update.

Approval to Adopt SWACO's Solid Waste Plan Update

Motion by Mr. Earman, seconded by Mr. Buck, for approval of a Resolution to Adopt the Solid Waste Management Plan Update for the Solid Waste Authority of Central Ohio (SWACO).

Vote: Buck-Yes Cope-Yes Earman-Yes

Motion passed - #110718.04

TRUSTEE-OLD BUSINESS - None

TRUSTEE-NEW BUSINESS

Mr. Buck noted that there was lots of cooperation going on within the Community related to the fair which is nice to see.

QUARTERLY PLANNING MEETING

1. Part-time Firefighters
 - a. Chief Long requested direction from the Board regarding the draft part time policy and Chief Kaufman's memo regarding the listing of interested applicants.
 - b. Trustee Earman confirmed that the intention of the program is to be utilized to fill positions thru attrition and to be used to cover sick leave, call offs, etc.
 - c. Chief Long confirmed that in order to maintain staffing, the part timers would be scheduled each shift regardless of need which is a standard operating practice.
 - d. The Board deferred implementation for further review of the program details.
2. Dispatching Services



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- a. Chief Long reported that there is extreme interest from other entities in forming a joint communication center.
- b. A radio feasibility study is underway to determine how to bring police and fire together.
- c. The Hilliard Police Department dispatching center is not a realistic fit for the joint center.
3. Five Year Financial Projection
 - a. The Board agreed to further review the financial projection in December/January, once the SB5 repeal is known, to determine the timing of a levy.
4. Healthcare Consortium
 - a. Administrator Warner provided an overview of the advantages of joining in the Central Ohio Healthcare Consortium.
 - b. Of the three plan designs, one closely mirrors the Township's current program including the HRA.
 - c. Administrator Warner will request a representative from the consortium to attend an upcoming Trustee meeting to further discuss the program.
5. Public Records Policy
 - a. Administrator Warner reported that the Township's public records policy and records retention policy needs to be updated.
 - b. Administrator Warner will put together a policy and forward it to the Board for review and approval.

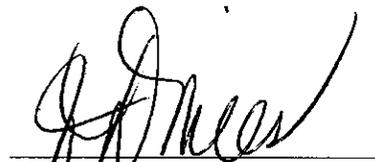
Executive Session

Motion by Mr. Buck, seconded by Mr. Earman, to adjourn into executive session pursuant to Ohio Revised Code Section 121.22(G)(1) for the purpose of employment of a public employee. No further action is planned

Vote: Buck-Yes Cope-Yes Earman-Yes Motion passed.

Motion by Mr. Earman, seconded by Mr. Buck, to adjourn from executive session and the regular meeting of July 18, 2011 at 8:39 pm.


Michael D. Cope, Chairman


Jamie Miles, Fiscal Officer

RESOLUTION NO. 110718.04

**A RESOLUTION TO ADOPT THE SOLID WASTE MANAGEMENT PLAN UPDATE
FOR THE SOLID WASTE AUTHORITY OF CENTRAL OHIO (SWACO)**

WHEREAS, Norwich Township is located within the jurisdiction of the Solid Waste Authority of Central Ohio (SWACO); and

WHEREAS, the SWACO Board of Trustees prepared and adopted a final draft of the Solid Waste Management Plan Update in accordance with Ohio Revised Code Sections 3734.53, 3734.54, and 3734.55; and

WHEREAS, SWACO has provided a copy of the Solid Waste Management Plan Update for ratification to each of the legislative authorities of the District, and;

WHEREAS, Norwich Township must decide whether it approves of said Solid Waste Management Plan Update within ninety (90) days of receipt of the Solid Waste Management Plan Update.

NOW THEREFORE, BE IT RESOLVED the Board of Trustees of Norwich Township, Franklin County, Ohio, being duly authorized to adopt this resolution, and having done so in compliance with all applicable law, hereby resolves and acts as follows:

1. By this action, the Board of Trustees of Norwich Township approves/disapproves the SWACO Solid Waste Management Plan Update.
2. The Fiscal Officer is hereby directed to send SWACO a copy of this resolution to the attention of Bonni Trice, SWACO, 4239 London Groveport Road, Grove City, Ohio 43123.
3. It is found and determined that all formal actions of this Board of Trustees or committees thereof, concerning and relating to the passage of this resolution were adopted in an open meeting in compliance with Section 121.22 of the Ohio Revised Code.

Approved / Disapproved: Approved

Adopted: JULY 18, 2011

Attest and Certified:

JM Miles
Jamie Miles, Township Fiscal Officer

Chuck Buck
Chuck Buck, Trustee
Mike Cope
Mike Cope, Trustee
Larry Earman
Larry Earman, Trustee