



RECORD OF PROCEEDINGS

*Minutes of* **NORWICH TOWNSHIP BOARD OF TRUSTEES** *Meeting*

*5181 NORTHWEST PARKWAY, HILLIARD, OHIO*

*Held* **August 1, 2011**

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The meeting was called to order by Chairman Mike Cope.

Roll Call - **Michael D. Cope, Chairman- Present**  
**Charles Wm. Buck, Trustee – Present**  
**Larry Earman, Vice-Chairman – Present**

Also Present - **Dave Long, Fire Chief**  
**Bob Kaufman, Asst. Fire Chief**  
**Steve Montgomery, Roads/Cemetery Dept.**  
**Wayne Warner, Township Administrator**

**AGENDA ADDITIONS** - None

**PUBLIC PARTICIPATION** - None

**Approval of Trustee Meeting Minutes for 7/18/11**

Motion by Mr. Earman, seconded by Mr. Buck, for the approval of the Norwich Township Trustee meeting minutes for the regular meeting of July 18, 2011.

Vote: Buck-Yes Cope-Yes Earman-Yes Motion passed - #110801.01

**HILLIARD POLICE DEPARTMENT**

Chief Francis was in attendance. Due to the meeting timing, the July Activity Report will be forthcoming.

**FIRE DEPARTMENT**

Chief Long requested the Board's approval to place a no fee ATM machine in the lobby of the Safety Services Building. There would be an initial contract with CME Federal Credit Union for the machine, however, it would not require any financial input from the Township. The Board had no objections but requested that Mr. Warner follow up on any requirements to bid the contract out. Due to the retirement of Lieutenant Larry Pennell, the Board approved the promotion of Firefighter Tom Bolin to the position of Lieutenant.

**Approval to Promote Firefighter Bolin to Lieutenant**

Motion by Mr. Buck, seconded by Mr. Earman, for approval to promote Firefighter Tom Bolin to the rank of Lieutenant due to the vacancy created by the retirement of Lieutenant Larry Pennell.

Vote: Buck-Yes Cope-Yes Earman-Yes Motion passed - #110801.02

**CEMETERY & ROAD DEPARTMENT**

Mr. Montgomery reported that day time closures of Schirtzinger Road will be happening in order for Columbia Gas to complete gas line work.



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**FISCAL OFFICE**

Mrs. Miles provided the July 2011 payment and charge registers. The auditors have completed their onsite audit work and it is expected that the audit will be wrapped up within a couple of weeks.

**TOWNSHIP ADMINISTRATION**

Mr. Warner reported that ODNR would be doing a walk thru for replacement trees along Schirtzinger Road. Mr. Buck indicated that the plantings need to take place this fall. In addition, Mr. Warner reported that he is meeting with the Prosecutor's Office and Franklin County Public Health to discuss a course of action for the Dublin Road property.

**TRUSTEE-OLD BUSINESS** - None

**TRUSTEE-NEW BUSINESS**

Motion by Mr. Buck, seconded by Mr. Earman, to accept a letter of resignation from Lieutenant Larry Pennell effective August 14, 2011.

Vote: Buck-Yes Cope-Yes Earman-Yes

Motion passed - #110801.03

Mr. Buck reported that he had received a call from a resident who was concerned about the plans for annexation of the unincorporated areas of the Township as proposed in the Hilliard's Comprehensive Plan. Mr. Buck stated that there has been no discussions of annexation of the Township. Mr. Buck requested that a discussion of staffing personnel needs to be had in the near future. Mr. Earman noted that the flag raising ceremony turned out to be a very nice event.

Motion by Mr. Buck, seconded by Mr. Earman to adjourn the regular meeting of August 1<sup>st</sup> at 12:13 pm.

  
Michael D. Cope, Chairman

  
Jamie Miles, Fiscal Officer