



RECORD OF PROCEEDINGS

Minutes of **NORWICH TOWNSHIP BOARD OF TRUSTEES** *Meeting*

5181 NORTHWEST PARKWAY, HILLIARD, OHIO

Held **December 6, 2011**

The special planning meeting was called to order by Vice-Chairman Larry Earman

Roll Call - **Charles Wm. Buck, Chair – Present**
Larry Earman, Trustee – Present
Michael D. Cope, Chairman – Absent

Also Present - **Dave Long, Fire Chief**
Bob Kaufman, Asst. Fire Chief
Wayne Warner, Township Administrator
Steve Montgomery, Roads/Cemetery Dept.
John King, Fire Captain

PLANNING MEETING

1. 2012 Trustee Meeting Schedule
 - a. It was decided that the Trustee meetings would be moved from Mondays to Tuesdays for 2012.

Approval of 2012 Trustee Meeting Schedule

Motion by Mr. Buck, seconded by Mr. Earman, for the approval to set the 2012 Trustee Meeting Schedule for the first and third Tuesday of each month at 12 noon and 6:30 pm respectively.

Vote: Buck-Yes Cope-Absent Earman-Yes Motion passed - #111206.01

2. Healthcare
 - a. Mr. Warner recommended that the Board accept Anthem's quote due to the \$96,000 cost savings. The Board discussed the increase in deductibles to \$5,000/individual and \$10,000/family, as well as the increased risk to the Township.
 - b. The Board adopted the Anthem Lumenos plan
 - c. An alternative employee assistance program would need to be decided. An EAP program with Working Partners would cost approximately \$2,700 per year.

Approval of Healthcare Plan for 2012

Motion by Mr. Buck, seconded by Mr. Earman, for the approval of the Anthem Lumenos HAS Option E6 RxZ plan for 2012.

Vote: Buck-Yes Cope-Absent Earman-Yes Motion passed - #111206.02

3. 2012 Appropriations
 - a. Mr. Earman presented a 2012 Budget with proposed cuts of approximately \$800,000.
 - b. The Board will plan to adopt the 2012 Budget at the December 19th trustee meeting.



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- 4. Fire Levy
 - a. The Board discussed the projected year end carry over balance.
 - b. The Board will continue evaluate the matter during 2012.
- 5. Fire Staffing
 - a. The Board discussed the vacancy created by the forthcoming retirement of Chief Long
 - b. Chief Kaufman will place a request for replacement staff on the January 3rd agenda.
- 6. Non-union Employee Pay
 - a. The Board approved a 2.5% pay increase for all four Cemetery personnel, Ellen, Mildred, and the Fire Chief effective January 2, 2012.

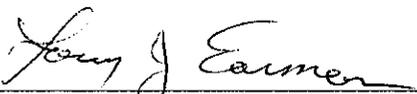
Approval of Non-Union Pay Increases for Administrative Staff

Motion by Mr. Earman, seconded by Mr. Cope, to approve a two and a half percent pay increase for the four Cemetery Staff, Administrative Assistant, Assistant Fiscal Officer and Fire Chief effective January 2, 2012.

Vote: Buck-Yes Cope-Absent Earman-Yes Motion passed - #111206.03

- 7. Hilliard Hometown Summit – January 17, 2012
 - a. Mr. Earman will speak on behalf of the Township
- 8. Norwich Township Bicentennial – 2013
 - a. The Board recommended that a committee be created and Mildred Brooks chair the committee.
- 9. 5311 Norwich Street Property
 - a. The Board authorized Mr. Warner to complete a title search for the property
 - b. Once ownership is established, the Township would like to donate the property to the Hilliard Community Assistance Council.

Motion by Mr. Earman, seconded by Mr. Buck, to adjourn the special planning meeting of December 6, 2011 at 2:40 pm.


Larry Earman, Vice-Chairman


Jamie Miles, Fiscal Officer