



NORWICH TOWNSHIP

RECORD OF PROCEEDINGS

Minutes of **NORWICH TOWNSHIP BOARD OF TRUSTEES** *Meeting*

5181 NORTHWEST PARKWAY, HILLIARD, OHIO

Held

May 1, 2012

The meeting was called to order by Chairman Larry Earman.

Roll Call - **Charles Wm. Buck, Vice-Chairman – Present**
Larry Earman, Chairman – Present
Timothy Roberts, Trustee - Present

Also Present - **Bob Kaufman, Fire Chief**
John King, Battalion Chief
Steve Montgomery, Roads/Cemetery Dept.
Kate Cavanaugh, Township Administrator

PUBLIC PARTICIPATION

Laurie Daugherty, resident of 3240 Fishinger Road, requested the Board to consider putting in a multiuse bike path along Fishinger Road that would allow access to the river. The Board is in support of the idea but it is not currently on the Township's radar. Mr. Buck suggested that she start with the county commissioners. In addition, he recommended putting together a petition in support of the idea.

Approval of Trustee Meeting Minutes for 4/17/12

Motion by Mr. Buck, seconded by Mr. Roberts, for the approval of the Norwich Township Trustee meeting minutes for the regular meeting of April 17, 2012.

Vote: Buck-Yes Earman-Yes Roberts-Yes

Motion passed - #120501.01

HILLIARD POLICE DEPARTMENT

Chief Francis noted that the April 2012 report would be forthcoming. Mr. Buck asked what could be done to address substance abuse within the community. Chief Francis reported that as heroin overdose is increasing, drug arrests are rising due to stepped up efforts. A special unit just for this type of enforcement is expected to be in place by July. It is a community issue and the department is working with other agencies to focus on hotel traffic. Over the past two months, the department has shifted its focus on this issue. In other matters, Mr. Buck would like to continue to pursue speed control monitors within the Township.

FIRE DEPARTMENT

Inspector Brian Beach reported on a proposed senate bill that would require arsonists to register. The bill, if passed, would be accessible by law enforcement not the general public. Chief Kaufman reported that due to the current cost of the radio equipment going down, the Department will be getting more radios than originally expected from the recently awarded FEMA grant. The fire chief's dinner for the Citizens Police Academy is tonight and all are invited to attend.



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CEMETERY & ROAD DEPARTMENT

Mr. Montgomery recommended the Board approve the addition of a driveway at 4850 Bellann Road assuming all permits are received by the property owner.

Approval of 4850 Bellann Driveway Addition

Motion by Mr. Buck, seconded by Mr. Roberts, for approval of a driveway addition at the residence of 4850 Bellann Drive.

Vote: Buck-Yes Earman-Yes Roberts-Yes

Motion passed - #120501.02

FISCAL OFFICE

Mrs. Miles requested Board approval to amend the 2012 permanent appropriations totaling \$15,391,140. The purpose of the amendment is to increase the appropriations to account for change orders to the Schirtzinger Road Project and to add appropriations to the FEMA fund. Mrs. Miles reported that the Township received its first delivery of gas and diesel from the new supplier, Beem's. Through efforts coordinated with the City of Hilliard, the Township is able to purchase gas and diesel from the City's supplier at a significantly lower price per gallon which will be delivered directly to the Safety Services Building.

Approval to Amend the 2012 Permanent Appropriations

Motion by Mr. Buck, seconded by Mr. Roberts, for the approval to amend the 2012 permanent appropriations totaling \$15,391,140.

Vote: Buck-Yes Earman-Yes Roberts-Yes

Motion passed - #120501.03

TOWNSHIP ADMINISTRATION

Ms. Cavanaugh recapped the quotes received from Netwave and Ricoh for IT services. The Board discussed the scope of the quotes and decided to proceed forward with adopting the quote from Ricoh. Ms. Cavanaugh reported that the Franklin County Engineer's Office is awaiting a second quote from Shelly for the extension work along Schirtzinger Road. In addition, the mill and fill work is forthcoming along Schirtzinger Road. Mrs. Mildred Brooks reviewed the usage of the Safety Services meeting rooms and reported that probably half of the people reserving the rooms are utilizing the audio visual (AV) equipment. Use of the AV equipment has become an issue because the system itself is complicated. Mr. Buck recommends that people continue to be able to utilize the AV equipment and asked Mrs. Brooks to look into options to provide a more user friendly system.

Approval of Ricoh IT Services Contract

Motion by Mr. Earman, seconded by Mr. Roberts, for the approval to accept the quote from Ricoh for IT services at an approximate annual cost of \$63,000. Mr. Earman requested a progress report from staff be provided in August prior to the 90 day grace period.

Vote: Buck-Yes Earman-Yes Roberts-Yes

Motion passed - #120501.04



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Held **May 1, 2012**

TRUSTEE-OLD BUSINESS - none

TRUSTEE-NEW BUSINESS - none

The regular meeting of May 1st adjourned at 12:50 pm.

Handwritten signature of Larry Earman in cursive script.

Larry Earman, Chairman

Handwritten signature of Jamie Miles in cursive script.

Jamie Miles, Fiscal Officer

