



**RECORD OF PROCEEDINGS**

*Minutes of* **NORWICH TOWNSHIP BOARD OF TRUSTEES** *Meeting*

*5181 NORTHWEST PARKWAY, HILLIARD, OHIO*

*Held* **August 7, 2012**

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The meeting was called to order by Chairman Larry Earman.

Roll Call - **Charles Wm. Buck, Vice-Chairman – Present**  
**Larry Earman, Chairman – Present**  
**Timothy Roberts, Trustee - Present**

Also Present - **Bob Kaufman, Fire Chief**  
**John King, Battalion Chief**  
**Steve Montgomery, Roads/Cemetery Dept.**  
**Kate Cavanaugh, Township Administrator**

**PUBLIC PARTICIPATION**

Mr. Bill Ihrig, Commander of American Legion Post 614, asked the Board to consider issuing deeds to the American Legion for the four remaining plots at Wesley Chapel Cemetery that have been earmarked for veteran burials. In addition, Mr. Ihrig requested the Board to donate additional plots for the future. Mr. Bill Schnug, previous Post Commander, provided a recap of the history of these graves. The first veteran burial was in 1979 and there was originally 54 plots set aside. Mr. Ihrig clarified that these graves are for veterans only. Spouses of veterans or American Legion members do not qualify for burial within these graves. Mr. Montgomery confirmed that 36 additional graves could be added within the designated veteran's area. He also confirmed that these graves were given gratis; however resident/non-resident burial fees still apply. Mr. Earman tabled the matter for further review at the next meeting.

Mrs. Thelma Allemang, requested the Township to take over the Hart Cemetery and to get right of way access to the Cemetery. Mr. Buck was able to find this Cemetery, it is located to the north of the old sewer plant off of Lacon Road. It is approximately a 60 x 60 area with 22 graves dating back to the 1830s. Mrs. Allemang's family is buried there and she was told years ago that the Township was responsible for its upkeep. The area is landlocked and it is unknown if there are access rights to the property. Mr. Earman tabled the matter for further review.

**Approval of Trustee Meeting Minutes for 8/7/12**

Motion by Mr. Roberts, seconded by Mr. Buck, for the approval of the Norwich Township Trustee meeting minutes for the regular meeting of July 17, 2012.

Vote: Buck-Yes Earman-Yes Roberts-Yes

Motion passed - #120807.01

**POLICE DEPARTMENT**

Chief Francis provided the July Monthly report. He reported that there has been a rash of burglaries and five people have been apprehended. Notably, two of these individuals have been charged with twenty counts of burglary which includes the burglaries that happened within the Township.

**FIRE DEPARTMENT**

Chief Kaufman thanked the Citizen's Police Academy for sponsoring the NTFD-HPD softball game and also Mildred Brooks for her efforts with the event. The Department is holding a food collection drop off on August 18<sup>th</sup>. The next senior luncheon is scheduled for August 24<sup>th</sup>. Captain Papa introduced Dr. Loew, the new medical director. It is his medical license that the Department operates under.



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**CEMETERY & ROAD DEPARTMENT**

Mr. Montgomery reported on the drainage issues at 3950 Danford Square. All of the downspouts and sump pump surface drain. Now that the Schirtzinger Improvement Project is complete, the only option is for the water to drain back to the square. Mr. Montgomery will look into options for tying into the new tile.

**FISCAL OFFICE** - Nothing to report

**TOWNSHIP ADMINISTRATION**

Ms. Cavanaugh reviewed the changes to the Special Duty EMS Services Agreement. The Board tabled the matter for approval at the next meeting.

**TRUSTEE-OLD BUSINESS**

Chief Francis provided an update on the joint dispatching project. At this time a grant writer is preparing a request to be submitted to the State Innovation Grant Fund for a feasibility study of the project. The grant request is due in September then it will be about 90 days for processing. According to Chief Francis there are a number of local firms that have the communication expertise to do this type of study. In addition there are thousands of firms that do this nationally.

**TRUSTEE-NEW BUSINESS**

Mr. Earman reported that the next planning meeting will be held August 21<sup>st</sup> and the regular meeting start time will be adjusted from 6:30 pm to 4:00 pm.

**Executive Session – 6:55 pm**

Motion by Mr. Buck, seconded by Mr. Roberts, to adjourn into executive session pursuant to Ohio Revised Code Section 121.22(G)(1) to consider the employment of a public employee.

Vote: Buck-Yes Earman-Yes Roberts-Yes

Motion by Mr. Buck, seconded by Mr. Roberts, to adjourn from executive session and the regular meeting at 1:35 pm.

Vote: Buck-Yes Earman-Yes Roberts-Yes

The regular meeting of August 7<sup>th</sup> adjourned at 1:35 pm.

Handwritten signature of Larry Earman in black ink.

**Larry Earman, Chairman**

Handwritten signature of Jamie Miles in black ink.

**Jamie Miles, Fiscal Officer**