



NORWICH TOWNSHIP

**RECORD OF PROCEEDINGS**

*Minutes of* **NORWICH TOWNSHIP BOARD OF TRUSTEES** *Meeting*

**5181 NORTHWEST PARKWAY, HILLIARD, OHIO**

*Held* **August 21, 2012**

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The meeting was called to order by Chairman Larry Earman.

Roll Call - **Charles Wm. Buck, Vice-Chairman – Present**  
**Larry Earman, Chairman – Present**  
**Timothy Roberts, Trustee - Present**

Also Present - **Bob Kaufman, Fire Chief**  
**John King, Battalion Chief**  
**Kate Cavanaugh, Township Administrator**

**PUBLIC PARTICIPATION** – none

**AGENDA ADDITIONS** – none

**Approval of Trustee Meeting Minutes for 8/7/12**

Motion by Mr. Roberts, seconded by Mr. Buck, for the approval of the Norwich Township Trustee meeting minutes for the regular meeting of August 7, 2012.

Vote: Buck-Yes Earman-Yes Roberts-Yes

Motion passed - #120821.01

**FIRE DEPARTMENT**

Chief Kaufman recognized Firefighter Josh Riggs and Bo Smith for their one year of service. He reported that the recent food drive was successful. The senior luncheon is scheduled for this Friday at noon.

**CEMETERY & ROAD DEPARTMENT** – Nothing to report

**FISCAL OFFICE** - Nothing to report

**TOWNSHIP ADMINISTRATION** - Nothing to report

**TRUSTEE-OLD BUSINESS**

**Approval of Special Duty Agreement**

Motion by Mr. Buck, seconded by Mr. Roberts, to accept the Special Duty Agreement as proposed. Mr. Earman noted that the Union had some changes that will be reviewed by the attorneys and if necessary will revise the agreement at a later date.

Vote: Buck-Yes Earman-Yes Roberts-Yes

Motion passed - #120821.02

**Approval to Designate Veteran Graves**

Motion by Mr. Buck, seconded by Mr. Roberts, to designate the four remaining grave sites in the Veterans section of Wesley Chapel Cemetery be reserved for indigent, honorably discharged Veterans who reside in Norwich Township, Brown Township, or the City of Hilliard at no charge for the grave site. Applicable opening and closing fees shall apply. Non-veteran family members do not qualify for this section of the Cemetery.

Vote: Buck-Yes Earman-Yes Roberts-Yes

Motion passed - #120821.03



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**Approval to Waive Wesley Chapel Cemetery Opening and Closing Fees for Employees**

Motion by Mr. Buck, seconded by Mr. Roberts, for the approval that employees and former employees of the Township for fifteen years or greater shall receive grave opening and closing free of charge

Vote: Buck-Yes Earman-Yes Roberts-Yes

Motion passed - #120821.04

The Board tabled any decision related to the Hart Cemetery until Ms. Cavanaugh hears back from the property owner regarding any deed restrictions.

**TRUSTEE-NEW BUSINESS** - none

The regular meeting of August 21<sup>st</sup> adjourned at 6:42 pm.

Handwritten signature of Larry Earman in cursive.

**Larry Earman, Chairman**

Handwritten signature of Jamie Miles in cursive.

**Jamie Miles, Fiscal Officer**