



**RECORD OF PROCEEDINGS**

*Minutes of* **NORWICH TOWNSHIP BOARD OF TRUSTEES** *Meeting*  
**5181 NORTHWEST PARKWAY, HILLIARD, OHIO**  
*Held* **August 21, 2012**

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The special planning meeting was called to order by Chairman Larry Earman at 3:00 pm.

Roll Call - **Charles Wm. Buck, Vice-Chairman – Present**  
**Larry Earman, Chairman – Present**  
**Timothy Roberts, Trustee - Present**

Also Present - **Bob Kaufman, Fire Chief**  
**John King, Battalion Chief**  
**Kate Cavanaugh, Township Administrator**

**Executive Session**

Motion by Mr. Buck, seconded by Mr. Roberts, to adjourn into executive session pursuant to Ohio Revised Code Section 121.22(G)(1) to consider the employment of a public employee and Ohio Revised Code Section 121.22(G)(4) for the purpose of preparing for negotiations or bargaining sessions with public employees concerning their compensation and other terms and conditions of their employment.

Vote: Buck-Yes Earman-Yes Roberts-Yes

Motion by Mr. Buck, seconded by Mr. Roberts, to adjourn from executive session at 4:20 pm.

Vote: Buck-Yes Earman-Yes Roberts-Yes

**PLANNING MEETING**

1. Fire Levy Discussion
  - a. Mrs. Miles provided an overview of the five year projection. In summary, the Township can make it to 2015 but not beyond.
  - b. Mr. Earman recommends that the levy type be a new levy rather than a replacement levy due to the negative impact a replacement levy has on the General Fund. The inside millage for the General Fund does not have a reduction factor.
  - c. The levy options for \$3.0 mil, \$4.0 mil, \$5.0 mil were reviewed. As well as levy timing. The Board will prepare to be on the ballot for the May election.
  - d. Mrs. Miles will prepare year end projections after November and the Board will plan to move forward with decisions on levy amount and legislative action in December.
  
2. Cemetery
  - a. Veterans Plots
    - i. The Board agreed to formalize by resolution the designation of the four plots remaining in the veterans section of Wesley Chapel for indigent veterans. The veteran must be honorably discharged and reside in Norwich Township, Brown Township, or the City of Hilliard.



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- ii. The Board agreed to table any decision to designate more graves within the Veterans section at this time, however, an area within the Veterans section will be set aside today for future consideration.
  - b. Hart Cemetery
    - i. It was confirmed by the Franklin County Auditor that the Hart Cemetery is parceled on land privately owned and is located within the City of Hilliard. The Franklin County Auditor also confirmed that unless the deed makes an exception for the Hart Cemetery, then the current property owner is responsible for maintaining the cemetery grounds.
    - ii. Ms. Cavanaugh will contact the property owner to see if their deed has an exception.
  - c. Grave Open/Close for Township Employees
    - i. The Board agreed to formalize by resolution that employees or former employees of the Township with fifteen years of service or more will receive a grave opening and closing free of charge.
- 3. EMS Special Duty Agreement
  - a. Ms. Cavanaugh confirmed that the agreement was revised to incorporate the current Township protocol and the matter of liability was resolved. These were items raised by Morgan Wellman on behalf of Local 1723.
  - b. Brian Gatley, Local 1723 President, requested a number of additional language changes to the agreement. The Board agreed to proceed forward with adopting the agreement as written in order to have it in place prior to the first scheduled football games. The proposed revisions will be reviewed later.
- 4. Lossick Reimbursement
  - a. Ms. Cavanaugh is working with BWC to resolve payment of claims for Randall Lossick. In the interim, the Township will pay for his outstanding provider claims. Once the matters get resolved, BWC will reimburse the Township.
- 5. Speed Control Devices
  - a. The previous resident referrals have not panned out. Ms. Cavanaugh will send letters to all residents on Smiley Road, Schirtzinger Road, and Valley Crest Drive asking them to consider placing a pole mounted speed control device on their property.
  - b. Once sites are identified then the Township will proceed forward with purchasing the units.



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6. Front Lot Paving/Front Entrance Landscaping
  - a. The SSB repaving project has been placed in the 2013 budget. The police department side of the SSB parking lot will need to be sealed and restriped only.
  - b. Mr. Buck noted that the handicap sidewalk entrance located at the front of the SSB building is deteriorating and needs to be replaced in 2013.
  - c. Mr. Buck provided revised plans and cost proposals by section for the 9/11 memorial gardens at the SSB. This revision incorporates ideas submitted by Chief Francis.
  - d. Mr. Buck is donating the plan designs. The cost proposal is for point of reference only. He estimates that there would be approximately 1200-1400 brick pavers that could be sold to raise money for the project.
  
7. Portable AV Alternatives
  - a. Ms. Cavanaugh reported that a couple of additional quotes are being obtained. The cost projection is approximately \$3,000. The Board agreed to move forward with the purchase.
  - b. The Board also agreed to the purchase of the lightweight tables for use in the SSB meeting rooms.
  
8. Electronic Devices - IPADS
  - a. A limited discussion was had.

Motion by Mr. Buck, seconded by Mr. Roberts, to adjourn the special planning meeting of August 21, 2012 at 6:00 pm.

**Larry Earman, Chairman**

**Jamie Miles, Fiscal Officer**