



RECORD OF PROCEEDINGS

Minutes of **NORWICH TOWNSHIP BOARD OF TRUSTEES** *Meeting*

5181 NORTHWEST PARKWAY, HILLIARD, OHIO

Held **January 15, 2013**

The meeting was called to order by Chairman Larry Earman.

Roll Call - **Charles Wm. Buck, Vice-Chairman – Present**
Larry Earman, Chairman – Present
Timothy Roberts, Trustee – Present

Also Present - **Bob Kaufman, Chief**
John King, Battalion Chief
Steve Montgomery, Roads/Cemetery Dept.
Kate Cavanaugh, Township Administrator

PUBLIC PARTICIPATION

None

AGENDA ADDITIONS

None

Approval of Trustee Meeting Minutes for 1/2/13

Motion by Mr. Buck, seconded by Mr. Roberts, for the approval of the Norwich Township Trustee meeting minutes for the regular meeting on January 2, 2013.

Vote: Buck-Yes Earman-Yes Roberts-Yes Motion passed - #130115.01

POLICE DEPARTMENT

Deputy Chief Fisher presented the Board with the December 2012 Report. He said he would be happy to answer any questions on behalf of the department.

FIRE DEPARTMENT

Chief Kaufman stated he has been working on the end of the year report and should have it completed soon. He also mentioned that Fred Still was chosen as Firefighter of the Year by VFW Post 4931. Chief Kaufman stated that the 911 Feasibility Study group met last week with LR Kimble, the company which will be conducting the study. At this point, the trustees will need to decide if NT will be participating, as the study will be moving forward soon. After the grant money is applied, the max combined total possible for Hilliard and NT is \$10,000. Mr. Buck said he is hopeful the study will provide us with additional information that we have not already learned.

Approval of participation in the Multijurisdictional Communication Feasibility Study

Motion by Mr. Roberts, seconded by Mr. Buck, for the approval of accepting a resolution participating in the Multijurisdictional Communication Feasibility Study with the cities of Upper Arlington, Hilliard, Dublin and Worthington and Norwich and Washington Townships.

Vote: Buck-Yes Earman-Yes Roberts-Yes Motion passed - #130115.02



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Chief Kaufman said the other item he would ask the Trustees to consider is to approve a letter of intent to Dublin to enter into discussion about having them handle our dispatching services. He said that the two 911 items, the regional Feasibility study and dispatching by Dublin, address different scopes for future dispatching needs. Mr. Earman stated he would like the term of any agreement with Dublin to be of reasonably short duration. Mr. Buck said although he has been hearing good things about Dublin, but he stressed that he is concerned about the ability to process locations accurately and get our vehicles to where they need to be, a problem in the past when the sheriff's office did the dispatching to his business. He also feels that Hilliard has provided fine dispatching service for us. Mr. Earman mentioned that the system is already in place for Dublin to handle our 911 calls. Another benefit will be pre-arrival assistance for medical conditions. In any case, we have no option since Hilliard is getting out of the dispatching business. Mr. Buck stated that bigger government is not necessarily better. Deputy Chief Fisher said that he and Chief Francis both share our concern for getting the best of service, but consolidation seems to be the mandate. Chief Kaufman agreed that consolidation is going to be required by law. By 2018, the number of PSAPS in the county will be limited to 4, plus Columbus.

Approval of issuing a Letter of Intent stating we will enter into discussion with Dublin about moving our dispatching service there.

Motion by Mr. Roberts, seconded by Mr. Buck, to allow the Township to issue a Letter of Intent stating we will enter into discussion with Dublin about moving our dispatching service there.

Vote: Buck-Yes Earman-Yes Roberts-Yes

Motion passed - #130115.03

CEMETERY & ROAD DEPARTMENT

Mr. Montgomery requested that discussion on transfer of deeds and change of Cemetery procedures be tabled until the next meeting to allow time for additional research on the subject.

FISCAL OFFICE

Absent.

TOWNSHIP ADMINISTRATION

Ms. Cavanaugh mentioned that we are working with Ricoh on future computer server options and are considering the idea of a "virtual server" which would eliminate the need for a server at each location. Chief King stated that, with the redundant server offsite, updates would occur in real time, eliminating the long delays currently happening to back up info. He likened the setup to the sides of a highway, allowing business to be separated from other needs. Mr. Buck asked if the mobile unit communication issue had ever been resolved and was told it has.



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Approval to establish and adopt the Norwich Township Cash in Lieu of Benefits Plan

Motion by Mr. Roberts, seconded by Mr. Buck to establish and adopt the Norwich Township Cash in Lieu of Benefits Plan.

Vote: Buck-Yes Earman-Yes Roberts-Yes

Motion passed - #130115.04

TRUSTEE-OLD BUSINESS

Nothing to report.

TRUSTEE-NEW BUSINESS

Nothing to report.

The regular meeting of January 15, 2013 adjourned at 6:52 PM.

Handwritten signature of Larry Earman in cursive script.

Larry Earman, Chairman

Handwritten signature of Kate Cavanaugh in cursive script.

Kate Cavanaugh, Township Administrator

RESOLUTION NO. 130115.04

RESOLUTION ESTABLISHING AND ADOPTING THE NORWICH TOWNSHIP
CASH IN LIEU OF BENEFITS PLAN

PREAMBLE

WHEREAS, pursuant to Ohio Revised Code Section 505.603 the Board of Trustees of Norwich Township, Franklin County, Ohio (the "Township") has the authority to establish a cash in lieu of a benefits plan; and

WHEREAS, pursuant to Ohio Revised Code Section 505.603, the Board of Trustees must adopt a policy authorizing an officer or full-time employee to receive a cash payment in lieu of a benefit subject to certain limitations set forth herein; and

WHEREAS, the Board of Trustees believes it is in the best interests of the Township and its residents to adopt a resolution establishing and adopting the Township's policy pursuant to Ohio Revised Code Section 505.603 and the Norwich Township Flexible Benefit Plan to offer officers and full-time employees of the Township cash payments in lieu of the current health, dental, vision and other related insurance plans presently being offered by the Township.

RESOLUTION

NOW, THEREFORE, BE IT RESOLVED by the Board of Township Trustees of Norwich Township, Franklin County, Ohio, (hereinafter the "Board") that:

Section 1. Pursuant to Ohio Revised Code Section 505.603 and Section 125 of the Internal Revenue Service Code, the Board adopts, the "*Norwich Township, Franklin County, Ohio Flexible Benefit Plan*" (the "Plan"). A copy of the Plan is attached hereto and incorporated herein and made part of this Resolution. The Plan shall be effective immediately.

Section 2. Pursuant to Ohio Revised Code Section 505.603, the Township will offer to all officers and full-time employees a cash payment equal to twenty-five percent (25%) of the cost of premiums or payments that would, otherwise, be paid by the Board for benefits for the officer or full-time employee under the current health-insurance, dental, vision and other plans and/or policies presently being offered by the Township. In addition, an officer and/or employee may also elect receive a single plan in lieu of the family plan. If an officer or employee elects to receive a single plan in lieu of a family plan, the officer or employee may elect to receive a cash payment equal to twenty-five percent (25%) of the difference that would otherwise be paid by the Township for a family plan premium versus a single plan premium. In no event, shall the cash payment to the officer or full-time employee exceed twenty-five percent (25%) of the cost of

premiums or payments that would otherwise be paid by the Township on behalf of the employee or officer for such insurance plans and/or policies. Officers and full-time employees must comply with all the terms and conditions contained in this Resolution and the Plan in order to be eligible for participation in the Plan. Employees shall be paid 1/26th of the annual amount of the cash payment per bi-weekly pay period.

Section 3. No cash payment in lieu of a benefit shall be made pursuant to the Plan as authorized by this Resolution unless an officer or full-time employee (and the employee or officer's spouse in the event the employee or officer elects a single plan in lieu of a family plan) signs a statement affirming that the officer or full-time employee and if applicable the employee or officer's spouse, is covered under another health insurance care policy, contract or plan. The officer or full-time employee shall provide the name of the employer sponsoring such coverage, the name of the carrier that provides the coverage, an identifying number of the applicable policy, and any other information that the Board determines is relevant, in their sole and absolute discretion.

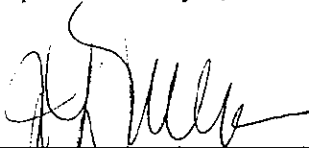
Section 4. The Board hereby appoints and authorizes the Township Administrator, to serve as the Administrator of the Plan and to take any and all action as authorized by the Plan.

Section 5. It is hereby found and determined that all formal actions of this Board, concerning and relating to the passage of this Resolution, were taken in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

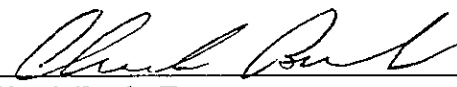
This Resolution shall be in full force and effect immediately upon its adoption.

NORWICH TOWNSHIP BOARD OF TRUSTEES


Adopted February 1, 2013



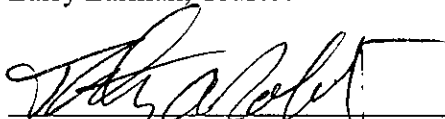
Jamie Miles, Township Fiscal Officer



Chuck Buck, Trustee



Larry Earman, Trustee



Tim Roberts, Trustee