



RECORD OF PROCEEDINGS

Minutes of **NORWICH TOWNSHIP BOARD OF TRUSTEES** *Meeting*

5181 NORTHWEST PARKWAY, HILLIARD, OHIO

Held **May 9, 2012**

The special planning meeting was called to order by Chairman Larry Earman.

Roll Call - **Larry Earman, Chairman – Present**
Charles Wm. Buck, Trustee – Present
Timothy Roberts, Trustee – Present

Also Present - **Bob Kaufman, Fire Chief**
John King, Battalion Chief
Kate Cavanaugh, Township Administrator

PLANNING MEETING

1. Lieutenant Promotional Interviews
 - a. Sixteen candidates eligible possible 13 if promotions made sooner
 - b. Trustee interviews are scheduled for June 3 and June 5 beginning at 5:00 pm
2. New Hire Listing
 - a. Trustee interviews scheduled for June 10 at 5:00 pm
 - b. Number to be determined later
3. Dispatching Transition to Dublin
 - a. This is the top priority; Effective date is October 1, 2013
 - i. Board would like to see if transition could as early as June 30, 2013
 - b. The formal contract is expected next week. Also a policy meeting is scheduled for May 14th.
 - c. Westnet First In to provide quote for station alerting which must be updated for this transition. Westnet will need 60-90 days to get system in place. The cost approximate cost is \$60,000. The Board agreed to move forward with obtaining quotes and the competitive bidding process if required.

Approval to Proceed with Westnet

Motion by Mr. Buck, seconded by Mr. Roberts, to proceed with a contract with Westnet for purchase of station alerting system.

Vote: Buck-Yes Earman-Yes Roberts-Yes

Motion passed - #130509.01

- d. Innovative Grant Collaboration meeting scheduled for May 15th. Mr. Earman requested confirmation from the grant consultants that the methodology used by Dublin makes sense.
4. Equipment Replacement
 - a. Engine 83 – committee reviewing specifications to include a smaller, shorter wheel base, shied series. State term pricing applicable. The Board agreed with moving forward with this replacement
 - b. Medic 83 – will order the same one as the last medic
 - c. Battalion 80 – will replace with a smaller SUV from state term pricing. Mr. Buck would like to look at the cost of a hybrid SUV.
 - i. Will use the old Battalion 80 to replace the current grass fighter vehicle



RECORD OF PROCEEDINGS

Minutes of **NORWICH TOWNSHIP BOARD OF TRUSTEES** Meeting

5181 NORTHWEST PARKWAY, HILLIARD, OHIO

Held **May 9, 2012**

- 5. Promotions
 - a. Assistant Chief promoted effective June 3 to replace Battalion Chief King who is retiring effective July 9, 2013.
 - i. Internal candidates: Battalion Chief Joe Russell, Battalion Chief Jeff Warren, Fire Marshal Eric Manske, Lieutenant Ted Kienzle
 - b. Battalion Chief: 1 potentially to be promoted effective June 3
 - c. Captains: 2 positions to be promoted effective July 1 (1 replacement, 1 additional)
 - i. Captain Isham move from 40 hours to unit
 - d. Lieutenants: 3 positions to be promoted; 1 promoted effective June 3, 2 promoted effective July 1
- 6. Positions to Hire
 - a. Firefighters: 4 positions to be hired effective July 1 all are replacements from promotions and retirements
 - b. Fire Prevention Bureau Clerical: 1 position to replace one of two open positions due to previous retirements
 - c. Maintenance Supervisor: establish a paid position
- 7. Miscellaneous
 - a. Station 83 concrete drops are in immediate need of repair. The rest of Station 83 will be reviewed at a later date. The Board agreed to move forward with repairs
 - b. Post Road: There is a drainage issue that the County is proposing that they will do the work to repair and the Township will purchase the supplies.
- 8. **Executive Session at 11:05 am**-Motion by Mr. Roberts, seconded by Mr. Buck, to adjourn into executive session pursuant to Ohio Revised Code Section 121.22(G)(1) to consider the promotion of a public employees.
 Vote: Buck-Yes Earman-Yes Roberts-Yes Motion passed - #130509.02

Motion to adjourn from Executive Session and from the Special Meeting at 11:45 am.
Vote: Buck-Yes Earman-Yes Roberts-Yes



Larry Earman, Chairman



Jamie Mills, Fiscal Officer