



**RECORD OF PROCEEDINGS**

*Minutes of* ***NORWICH TOWNSHIP BOARD OF TRUSTEES*** *Meeting*  
**5181 NORTHWEST PARKWAY, HILLIARD, OHIO**  
*Held* **August 20, 2013**

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The meeting was called to order by Chairman Larry Earman.

Roll Call - **Larry Earman, Chairman – Present**  
**Timothy Roberts, Vice-Chairman – Present**  
**Charles Wm. Buck, Trustee – Present**

Also Present - **Bob Kaufman, Battalion Chief**  
**Jeff Warren, Assistant Fire Chief**  
**Kate Cavanaugh, Township Administrator**  
**Steve Montgomery, Roads/Cemetery Dept.**

**AGENDA ADDITIONS** - None

**PUBLIC PARTICIPATION** - None

**Approval of Trustee Meeting Minutes for 8/6/13**

Motion by Mr. Buck, seconded by Mr. Roberts, for the approval of the Norwich Township Trustee meeting minutes for the regular meeting on August 6, 2013.

Vote: Buck-Yes Earman-Yes Roberts-Yes

Motion passed - #130820.01

**FIRE DEPARTMENT**

Chief Kaufman requested approval to enter into a dispatching communication services agreement with the City of Dublin. Jay Somerfield, Bureau Director with the City of Dublin was on hand to field questions regarding the dispatching services. Mr. Somerfield discussed some of the industry standards that are expected to be coming down the pipeline from the State. He does not expect to make equipment changes until it is known the direction that the State is headed. Mr. Somerfield defined a special event as something the Township would request that is large scale and requires more than eight hours of dedicated dispatcher service. It is not an unplanned event such as a large scale fire or natural disaster. Chief Kaufman reported that the Westnet representative is on-site for the installation of the dispatch tone alerting system. In addition, Firefighter Jeff Morales is working on some LED lighting recommendations for the lobby area that may yield some cost savings.

**Approval of Dispatching Communication Services Agreement**

Motion by Mr. Roberts, seconded by Mr. Buck, for the approval to enter into a Dispatching Communication Services Agreement with the City of Dublin.

Vote: Buck-Yes Earman-Yes Roberts-Yes

Motion passed - #130820.02

**CEMETERY & ROAD DEPARTMENT**

Mr. Montgomery requested approval to have Daniels Tree Service remove a dying ash tree in the 3900 block of Schirtzinger Road at a cost of \$925. In addition, he requested approval to buy two unused graves back from Ann Phillips.

**Approval to Remove Schirtzinger Road Ash Tree**

Motion by Mr. Buck, seconded by Mr. Roberts, for the approval to have Daniels Tree Service remove a dying ash tree in the 3900 block of Schirtzinger Road for \$925.

Vote: Buck-Yes Earman-Yes Roberts-Yes

Motion passed - #130820.03



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**Approval of Phillips Grave Buyback**

Motion by Mr. Buck, seconded by Mr. Roberts, for the approval to buy back two graves from Ann Phillips that were originally purchased in 1982 for \$300 each.

Vote: Buck-Yes Earman-Yes Roberts-Yes

Motion passed - #130820.04

**FISCAL OFFICE**

Mrs. Miles requested approval of the updated costs for contracted police service from the City of Hilliard totaling approximately \$400,660 which represents a 3.5 percent increase from the 2012 costs.

**Approval of Police Costs Outlined in Exhibit A**

Motion by Mr. Roberts, seconded by Mr. Buck, for approval of the updated costs outlined in Exhibit A for contracted police services with the City of Hilliard.

Vote: Buck-Yes Earman-Yes Roberts-Yes

Motion passed - #130820.05

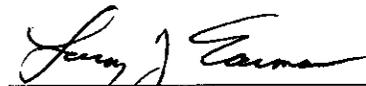
**TOWNSHIP ADMINISTRATION**

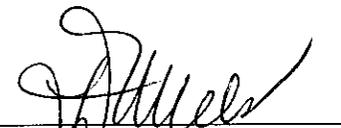
Ms. Cavanaugh reported that the paver order form is close to being ready. The pavers will be sold for \$100 and the benches for \$750. Mildred is working on the Cemetery Walk and the date is tentatively scheduled for October 13<sup>th</sup>.

**TRUSTEE-OLD BUSINESS - None**

**TRUSTEE-NEW BUSINESS - None**

The regular meeting of August 20, 2013 adjourned at 6:50 PM.

  
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Larry Earman, Chairman

  
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Jamie Miles, Fiscal Officer