



RECORD OF PROCEEDINGS

Minutes of ***NORWICH TOWNSHIP BOARD OF TRUSTEES*** *Meeting*
5181 NORTHWEST PARKWAY, HILLIARD, OHIO

Held **September 3, 2013**

The meeting was called to order by Chairman Larry Earman.

Roll Call - **Larry Earman, Chairman – Present**
Timothy Roberts, Vice-Chairman – Present
Charles Wm. Buck, Trustee – Present

Also Present - **Bob Kaufman, Battalion Chief**
Jeff Warren, Assistant Fire Chief
Kate Cavanaugh, Township Administrator
Steve Montgomery, Roads/Cemetery Dept.

AGENDA ADDITIONS - None

PUBLIC PARTICIPATION - None

Approval of Trustee Meeting Minutes for 8/20/13

Motion by Mr. Buck, seconded by Mr. Roberts, for the approval of the Norwich Township Trustee meeting minutes for the regular meeting on August 20, 2013.

Vote: Buck-Yes Earman-Yes Roberts-Yes

Motion passed - #130903.01

POLICE DEPARTMENT

Chief Francis provided the August Monthly Report. The biggest issue in the Township is the car break-ins and thefts from autos happening in Ridgewood. Extra patrols, along with the bike unit, have been put in the area. There was also a hit skip accident in the 4800 block of Dublin Road in which all leads are being investigated. It is expected that effective October 1st at 8 am all cell calls and hard line calls will be routed to Dublin. Within Brown Township all landline calls will continue to be routed to the County and cell calls will be dependent upon the location of the call.

FIRE DEPARTMENT

Chief Kaufman requested the Board to approve the resignation of Firefighter Fred Still. Westnet has been onsite the past week and installed everything except the front doorbell. A staff member is working to map the location of the alerting system doorbells. The City of Dublin will be onsite for more training sessions on September 16th, 18th, and 20th. Old Hilliard Fest is coming up. In addition, the 9/11 Ceremony will be held again at the First Responders Park next Wednesday. The Fire Prevention Bureau is hosting a Burn and Learn training class this month.

Acceptance of Firefighter Still Resignation

Motion by Mr. Buck, seconded by Mr. Roberts, to accept the resignation of Firefighter Fred Still effective September 11, 2013.

Vote: Buck-Yes Earman-Yes Roberts-Yes

Motion passed - #130903.02

CEMETERY & ROAD DEPARTMENT

Mr. Montgomery reported that the broken fence panels located at the back of the Safety Services Building have been fixed. There are some other posts that need to be ordered and replaced. A request has been received from a property owner to have the Township take over their private road. Mr. Montgomery does not recall the Township having ever taken over a private road. The code will



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need to be reviewed. Mr. Buck requested to begin the process of looking at the 2014 road projects. Mr. Montgomery will contact Mark Mullenax to get some proposed times. Mr. Montgomery reported that the weeds have been sprayed where Ridgewood dead ends into the pedestrian path to Trueman Boulevard. They will mulch the area sometime this week.

FISCAL OFFICE

Mrs. Miles reported that the audit is being wrapped up and she will request a post audit conference be scheduled for September 17th.

TOWNSHIP ADMINISTRATION

Ms. Cavanaugh requested approval of the Fire Prevention Administrative Assistant position. She also requested that 6053 Renner Road be deemed a property violation. Mildred Brooks reported that the Cemetery History Walk has been scheduled for October 13th from 1-3 pm. She is working with the Hilliard Arts Council to secure actors. The Board agreed to make a \$500 donation to the Hilliard Arts Council for their volunteer efforts.

Approval of Fire Prevention Administrative Assistant Position

Motion by Mr. Buck, seconded by Mr. Roberts, for the approval to fill the Fire Prevention Administrative Assistant position effective September 23, 2013.

Vote: Buck-Yes Earman-Yes Roberts-Yes

Motion passed - #130903.03

Approval to Declare 6053 Renner Road a Property Violation

Motion by Mr. Buck, seconded by Mr. Roberts, for the approval to declare 6053 Renner Road a property violation.

Vote: Buck-Yes Earman-Yes Roberts-Yes

Motion passed - #130903.04

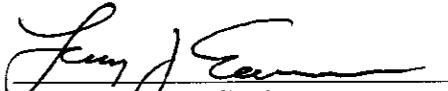
TRUSTEE-OLD BUSINESS

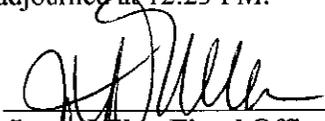
Nothing to report.

TRUSTEE-NEW BUSINESS

Nothing to report.

The regular meeting of September 3, 2013 adjourned at 12:23 PM.


Larry Earman, Chairman


Jamie Miles, Fiscal Officer