



**RECORD OF PROCEEDINGS**

*Minutes of* ***NORWICH TOWNSHIP BOARD OF TRUSTEES*** *Meeting*  
**5181 NORTHWEST PARKWAY, HILLIARD, OHIO**  
*Held* **March 18, 2014**

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The meeting was called to order by Chairman Tim Roberts.

Roll Call - **Timothy Roberts, Chairman – Present**  
**Charles Wm. Buck, Trustee – Absent**  
**Larry Earman, Trustee – Present**

Also Present - **Jeff Warren, Fire Chief**  
**Steve Montgomery, Roads/Cemetery Dept.**  
**Kate Cavanaugh, Township Administrator**

**AGENDA ADDITIONS** - None  
**PUBLIC PARTICIPATION** - None

**Approval of Trustee Meeting Minutes for 02/18/14**

Motion by Mr. Earman, seconded by Mr. Roberts, for the approval of the Norwich Township Trustee meeting minutes for the regular meeting on February 18, 2014.

Vote: Roberts-Yes Earman-Yes Buck-absent

Motion passed - #140318.01

**POLICE DEPARTMENT** - None

**FIRE DEPARTMENT**

Chief Warren reported that the recent drowning affected the whole department. Also the 2007 Engine broke down this week and the necessary motor replacement will amount to \$21,000, and will include a 2-yr. 100,000 mile warranty. The Fire Department will be using the spare engine while this repair takes place. The next Senior Lunch will be May 2. On April 10<sup>th</sup>, a modern fire attack class will be held, and the Mobile Fire Lab is scheduled for April 25<sup>th</sup>- April 27<sup>th</sup>. The recent Kiwanis Breakfast was a success, with \$1,380 being donated by the Kiwanis to the Fire Department for the purpose of obtaining two new pediatric training mannequins.

**CEMETERY & ROAD DEPARTMENT**

Mr. Montgomery reported that the Cemetery spring clean-up is underway and it looks much better. The supply of signs and parts is in and the sign replacement can begin when the post puller is received. He also mentioned that he had provided the roads priority list. Mr. Earman said that at the recent FCEO meeting, Dean Ringle had mentioned that bids will be in June. Mr. Montgomery added that the reason they had asked for lists early was that they are doing all of the Townships' list plus their own county roads.

**FISCAL OFFICE** - None

**TOWNSHIP ADMINISTRATION**

Ms. Cavanaugh mentioned she had recently attended a webinar on the new EAP, LifeScope, and the program is basically the same as the previous EAP, with a few extras. Included is onsite crisis management.



NORWICH TOWNSHIP

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**TRUSTEE-OLD BUSINESS** - Nothing to report.

**TRUSTEE-NEW BUSINESS**

Motion by Mr. Earman, seconded by Mr. Roberts, for the approval of the new salary for Fire Chief Jeff Warren of \$110,475.20, effective March 7, 2014.

Vote: Roberts-Yes Earman-Yes Buck-absent

Motion passed - #140318.02

The regular meeting of March 25, 2014 adjourned at 6:14 PM.

**Timothy Roberts, Chairman**

**Kate Cavanaugh, Township Administrator**