



RECORD OF PROCEEDINGS

Minutes of **NORWICH TOWNSHIP BOARD OF TRUSTEES** *Meeting*

5181 NORTHWEST PARKWAY, HILLIARD, OHIO

Held **April 1, 2014**

The meeting was called to order by Chairman Tim Roberts.

Roll Call - **Timothy Roberts, Chairman – Present**
Charles Wm. Buck, Trustee – Present
Larry Earman, Trustee – Present

Also Present - **Jeff Warren, Fire Chief**
Kate Cavanaugh, Township Administrator

AGENDA ADDITIONS - None

PUBLIC PARTICIPATION

Morgan Gierman, President of Timberbrook Homeowners Association, commended the Township's snow removal efforts. At their recent meeting, residents discussed concerns about the spacing of the school speed zones, Chief Francis will follow up with Mr. Gierman on this. In addition, Mr. Gierman will get with Ms. Cavanaugh regarding the nuisance property at 1418 Birchwood.

Corporal Scott Tipton and Deputy Cora Brunotte from the Franklin County Sheriff's Office addressed the outreach programs being offered by their office. The programs included Explorers Post, block watch, and women's self-defense. These services are being offered in addition to what the City of Hilliard Police Department provides. The Board conveyed their displeasure that the Franklin County Sheriff's office is pulling out of the Franklin County Fair this year and asked that this be conveyed to Sheriff Scott.

Approval of Trustee Meeting Minutes for 03/18/14

Motion by Mr. Earman, seconded by Mr. Roberts, for the approval of the Norwich Township Trustee meeting minutes for the regular meeting on March 18, 2014.

Vote: Roberts-Yes Earman-Yes Buck-Abstain

Motion passed - #140401.01

POLICE DEPARTMENT

Chief Francis provided a summarized version of the 2014 Annual Report and recapped the highlights of the Township. He indicated that the COG is moving forward with presenting to Council a plan for Verizon to build the cell tower. Chief Francis indicated that any offset in money that is received would be forwarded onto the Township. Mr. Buck asked if once this tower is built will there be any additional capital purchases needed. Chief Francis stated that from a radio standpoint it would depend on what the Fire Department wants to do with the system; however, in the short term he is not aware of any additional capital purchases.

FIRE DEPARTMENT

Chief Warren reported that Brown Township is holding an Open House on April 12th to commemorate their 15th anniversary. House inspections will be held May 7th, 8th, and 9th at 10 am and Drug Free Workplace training is scheduled for this week. Engine 82 has been repaired and is back on the street. The new EMS reporting software is planned to go live on April 14th.



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Approval to Hire Grile as Battalion Chief

Motion by Mr. Roberts, seconded by Mr. Earman, to hire Chris Grile to the position of Battalion Chief effective April 21, 2014 contingent upon successfully passing a background check, physical exam, and drug test.

Vote: Buck-Yes Earman-Yes Roberts-Yes

Motion passed - #140401.02

CEMETERY & ROAD DEPARTMENT - None

FISCAL OFFICE - Nothing to report

TOWNSHIP ADMINISTRATION

Ms. Cavanaugh reported that a number of nuisance property complaints have been received and she is following up on them. She requested the following legislative approvals.

Approval of Byrd Grave Buyback

Motion by Mr. Buck, seconded by Mr. Earman, for approval to buy back a cemetery grave from Susan Byrd for \$500 which is the original purchase price.

Vote: Buck-Yes Earman-Yes Roberts-Yes

Motion passed - #140401.03

Approval to Add a Cemetery Seasonal Position

Motion by Mr. Earman, seconded by Mr. Roberts, to add a one-time seasonal position at the Cemetery for the period of May 1- October 31, 2014.

Vote: Buck-Yes Earman-Yes Roberts-Yes

Motion passed - #140401.04

Approval of CIMS Mapping Project Deadline

Motion by Mr. Earman, seconded by Mr. Roberts, to approve the Cemetery CIMS mapping project to be completed by October 31, 2014.

Vote: Buck-No Earman-Yes Roberts-Yes

Motion passed - #140401.05

Approval of Goggle Mail System

Motion by Mr. Earman, seconded by Mr. Buck, to approve moving to the Google mail system for the entire Township.

Vote: Buck-Yes Earman-Yes Roberts-Yes

Motion passed - #140401.06

Approval of Fire Chief Contract

Motion by Mr. Earman, seconded by Mr. Buck, for the approval of the Fire Chief Contract for Chief Warren as corrected as of April 1, 2014.

Vote: Buck-Yes Earman-Yes Roberts-Yes

Motion passed - #140401.07

TRUSTEE-OLD BUSINESS - Nothing to report

TRUSTEE-NEW BUSINESS - Nothing to report

The regular meeting of April 1, 2014 adjourned at 1:05 PM



Timothy Roberts, Chairman



Jamie Miles, Fiscal Officer