



**RECORD OF PROCEEDINGS**

*Minutes of* ***NORWICH TOWNSHIP BOARD OF TRUSTEES*** *Meeting*

*5181 NORTHWEST PARKWAY, HILLIARD, OHIO*

*Held* **August 5, 2014**

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The meeting was called to order by Chairman Tim Roberts.

Roll Call - **Timothy Roberts, Chairman – Present**  
**Charles Wm. Buck, Vice Chairman – Present**  
**Larry Earman, Trustee – Present**

Also Present - **Jeff Warren, Fire Chief**  
**Greg Young, Battalion Chief**  
**Kate Cavanaugh, Township Administrator**  
**Steve Montgomery, Roads Superintendent/Cemetery Sexton**

**AGENDA ADDITIONS** - None

**PUBLIC PARTICIPATION** - None

**Approval of Trustee Meeting Minutes for 03/18/14**

Motion by Mr. Earman, seconded by Mr. Roberts, for the approval of the Norwich Township Trustee meeting minutes for the special meeting on March 18, 2014.

Vote: Buck-Abstain Earman-Yes Roberts-Yes Motion passed - #140805.01

**Approval of Trustee Meeting Minutes for 07/15/14**

Motion by Mr. Earman, seconded by Mr. Roberts, for the approval of the Norwich Township Trustee meeting minutes for the regular meeting on July 15, 2014.

Vote: Buck-Yes Earman-Yes Roberts-Yes Motion passed - #140805.02

**POLICE DEPARTMENT**

Chief Francis provided the second quarter call summary and reported that there are some logistical differences in the figures due to how the calls are geographically coded now in comparison to last year. He reported that traffic enforcement continues at the newly installed four way stop of Schirtzinger Road and Ridgewood Drive; thirteen stops were made with warnings provided and enforcement will continue at the intersection. The Board discussed ways to increase awareness of the new stop signs. The Board agreed to place LED lighted stop signs at the intersection. Chief Francis recommends better pavement markings at the intersection. Trustee Roberts noted that this was in process. Chief Francis reported on his attendance at the July 25<sup>th</sup> COIRS board meeting, notably the State Auditor issued a clean bill of the COIRS systems. Verizon has been pulling permits which are a good indication that building of the tower is in the near future.

**Approval of 4 LED Lighted Stop Signs at Schirtzinger Road and Ridgewood Drive**

Motion by Mr. Earman, seconded by Mr. Buck, for the approval to place four LED lighted stop signs at the intersection of Schirtzinger Road and Ridgewood Drive.

Vote: Buck-Yes Earman-Yes Roberts-Yes Motion passed - #140805.03

**FIRE DEPARTMENT**

Chief Warren provided the total incident by jurisdiction report and noted that for July, runs were down by 48 however runs are up for the year. There was a decrease in major heat related calls and calls for the fair. The Township had great exposure at the fair. The department focus for 2015 is



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going to be prevention, distraction, and prescription drugs. Five staff members attended the recent chiefs conference. The Prevention Bureau office relocation is in full swing. 180 seniors attended the recent senior luncheon. The Board conveyed their appreciation of the staffs efforts with the fair. Mr. Buck reported that there were many great questions that were asked at Brown Township's recent public meeting. He felt that a lot of blurred areas were cleared up with some of the residents. He commended Chief Warren for his efforts in addressing the dispatching questions that were brought about.

**CEMETERY & ROAD DEPARTMENT**

Mr. Montgomery reported there are changes taking place to the tower that Koorsen uses and it requires us to switch from 2G to 3G/4G security sensors. According to Koorsen the change is mandatory and the cost would be the Township's responsibility. The Board asked that other options will be pursued prior to making any decision on this matter.

**FISCAL OFFICE**

Mrs. Miles reported that the Township has locked into the natural gas rate for 2015 at .0662 /kWh. This is an increase from the current years' rate; however, it is significantly lower than the rates being offered by other natural gas suppliers.

**TOWNSHIP ADMINISTRATION**

Ms. Cavanaugh reported that she has received a resident request to have a four way stop installed at the intersection of Schirtzinger and Stellar roads. According to the request, this is a major walking path for children who attend Ridgewood Elementary. The Board agreed to request the Franklin County Engineer's office to conduct a study of this area once school has started. Ms. Cavanaugh also reported that a storage unit has been rented for the Fire Department and one is on hold for the Cemetery Department. The Board adopted an updated Road/Cemetery Uniform Policy.

**Approval of Norwich Township Road/Cemetery Uniform Policy**

Motion by Mr. Buck, seconded by Mr. Earman, for the approval to support the change in uniform policy for the Roads Department staff.

Vote: Buck-Yes Earman-Yes Roberts-Yes

Motion passed - #140805.04

**TRUSTEE-OLD BUSINESS** - None

**TRUSTEE-NEW BUSINESS** - None

Motion by Mr. Buck, seconded by Mr. Earman to adjourn the regular meeting of August 5, 2014 at 12:40 pm.

Vote: Buck-Yes Earman-Yes Roberts-Yes

Motion passed

  
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Timothy Roberts, Chairman

  
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Jamie Miles, Fiscal Officer