



**RECORD OF PROCEEDINGS**

*Minutes of* **NORWICH TOWNSHIP BOARD OF TRUSTEES** *Meeting*  
**5181 NORTHWEST PARKWAY, HILLIARD, OHIO**  
*Held* **January 20, 2015**

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The meeting was called to order by Chairman Tim Roberts.

Roll Call - **Timothy Roberts, Chairman – Present**  
**Charles Wm. Buck, Vice-Chairman – Present**  
**Larry Earman, Trustee – Present**

Also Present - **Jeff Warren, Fire Chief**  
**Greg Young, Battalion Chief**  
**Steve Montgomery, Roads/Cemetery Dept.**  
**Kate Cavanaugh, Township Administrator**

**AGENDA ADDITIONS**

Mr. Roberts would like to discuss the Safety Services Building renovation project and Mr. Earman would like to have a discussion on the recent Attorney General's opinion regarding legal fees related to collective bargaining matters.

**PUBLIC PARTICIPATION** - None

**Approval of Trustee Meeting Minutes for 1/6/15**

Motion by Mr. Buck, seconded by Mr. Earman, for the approval of the Norwich Township Trustee meeting minutes for the regular meeting of January 6, 2015.

Vote: Buck-Yes Earman-Yes Roberts-Yes

Motion passed - #150120.01

**FIRE DEPARTMENT**

Chief Warren presented 15 year service awards to Lieutenant Steve Campbell and Firefighter Mike Reiterman. He recognized Lieutenant Kris Lanning, Lieutenant George Sorge, Inspector Scott Tigner, and Firefighters Ray DiLisi and Luke Proffitt for their 15 years of service. He presented 20 year service award to Captain Robb Fox and recognized Lieutenant Scott Yee and Firefighters Rob Spann and Dan Buelow for their 20 years of service. He presented 25 year service awards to Battalion Chiefs Joe Russell and Greg Young and to Firefighters Drew Hayes and Jeff Morales. The Board accepted the resignation of Firefighter Larry Cordial and requested Chief Warren to contact the recommended candidate for the trustee's interview on February 3<sup>rd</sup> at 11:30 am.

**Acceptance of Firefighter Cordial's Retirement Resignation**

Motion by Mr. Earman, seconded by Mr. Buck, to accept the retirement resignation of Firefighter Larry Cordial effective January 31, 2015.

Vote: Buck-Yes Earman-Yes Roberts-Yes

Motion passed - #150120.02

**CEMETERY & ROAD DEPARTMENT**

Mr. Montgomery reported that 44 tons of salt was hauled in and the salt barn is about 80% full which should get the Township through the remainder of the winter season barring anything major. Mr. Montgomery will also be meeting with a construction specialist to revisit the cape sealing work that was completed last year; he will follow up with the Board on the meeting.



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**FISCAL OFFICE**

Mrs. Miles confirmed that the 2014 annual financial reports have been filed with the State Auditor and the Fiscal Office is continuing to finish up year end. Mr. Buck would like to know when and how 1095C reporting would be received as he needs it for his tax returns. The question was deferred to Ms. Cavanaugh, she will follow up on the requirement but initial thoughts are that this is not required for 2014.

**TOWNSHIP ADMINISTRATION**

Ms. Cavanaugh reported that a second car has driven up the front entrance sidewalk of the Safety Services Building. Mr. Buck recommended that Ms. Cavanaugh contact M + A architects and have them include plans for bollards at the front entrance in the renovation project.

**TRUSTEE-OLD BUSINESS**

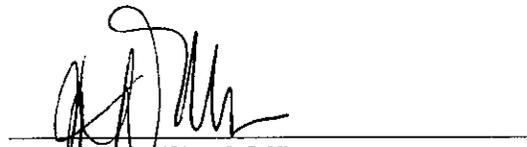
Ms. Cavanaugh reviewed the timeline for the Safety Services Building renovation project and reviewed the changes in square footage of the building which is a net increase to the City of approximately 400 square feet. The Board requested Ms. Cavanaugh to confirm if the City's attorney can meet a February 1<sup>st</sup> deadline to have an agreement for the project drafted. If this is not possible, then the Township will contact their legal counsel to draft the agreement. The February 1<sup>st</sup> deadline is firm in order to meet the bidding and construction timeframe. The Board agreed to payment terms from the City of 50% of their projected cost due at the contract award, 25% due at eight weeks of construction, and 25% at the end of the project's final inspection.

**TRUSTEE-NEW BUSINESS**

Mr. Earman addressed the recent Ohio Attorney General Opinion (2014-28) that a township may not use revenues generated from a fire levy or a police levy for legal expenses incurred by the board to address collective bargaining issues involving township fire and police employees. The matter has been identified as a priority by the Ohio Township Association to remedy. Mr. Earman will draft a letter opposing the Attorney General Opinion and submit it to representatives Kunze and Grossman. Mr. Roberts and Mr. Buck agreed.

Motion by Mr. Buck, seconded by Mr. Earman, to adjourn from regular session at 6:40 pm.

  
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Timothy Roberts, Chairman

  
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Jamie Miles, Fiscal Officer