



RECORD OF PROCEEDINGS

Minutes of **NORWICH TOWNSHIP BOARD OF TRUSTEES** *Meeting*
5181 NORTHWEST PARKWAY, HILLIARD, OHIO
Held **February 17, 2015**

The meeting was called to order by Chairman Tim Roberts.

Roll Call - **Timothy Roberts, Chairman – Present**
Charles Wm. Buck, Vice-Chairman – Present
Larry Earman, Trustee – Present

Also Present - **Jeff Warren, Fire Chief**
Greg Young, Battalion Chief
Kate Cavanaugh, Township Administrator

AGENDA ADDITIONS

Mrs. Miles requested to add a review and approval of NOVAtime.

PUBLIC PARTICIPATION

Representative Cheryl Grossman was unable to attend.

Mr. Andrew Conley and Mr. Jason Phillips both representatives of Clean Fuels Ohio discussed the mission of Clean Fuels Ohio and requested the Board to consider being a part of a feasibility study commissioned by the City of Hilliard. Clean Fuels Ohio is a non-profit organization who mission is to improve Ohio's economy, environment, and energy security by helping fleets to convert to cost-effective, sustainable fuels. There are three components to becoming a part of the study, which includes an agreement to participate, a \$500 in kind match contribution, and a resolution or letter of commitment. In addition, Mr. Phillips requested the Township to become a member of Clean Fuels Ohio. The annual membership fee is \$250. The length of the study is dependent upon the range of options to be included. The performance period is two years, however, most are completed within six months or less.

Approval of Local Government Grant Application

Motion by Mr. Earman, seconded by Mr. Buck, for the approval Supporting the Submittal Of A Grant Application To The Local Government Innovation Fund By Norwich Township In Order To Fund A Feasibility Study To Examine Cost Saving Opportunities From Fleet Vehicle Alternative Fuel Use. The motion includes an in kind matching contribution of atleast \$500.

Vote: Buck-Yes Earman-Yes Roberts-Yes

Motion passed - #150217.01

Approval of Trustee Special Meeting Minutes for 02/03/15

Motion by Mr. Earman, seconded by Mr. Roberts, for the approval of the Norwich Township Trustee meeting minutes for the special meeting on February 3, 2015.

Vote: Buck-Abstain Earman-Yes Roberts-Yes

Motion passed - #150217.02

Approval of Trustee Meeting Minutes for 02/03/15

Motion by Mr. Earman, seconded by Mr. Roberts, for the approval of the Norwich Township Trustee meeting minutes for the regular meeting on February 3, 2015.

Vote: Buck-Abstain Earman-Yes Roberts-Yes

Motion passed - #150217.03

POLICE DEPARTMENT - None



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5181 NORTHWEST PARKWAY, HILLIARD, OHIO

Held **February 17, 2015**

FIRE DEPARTMENT

Chief Warren attended Brown Township’s recent trustee meeting. He reported that the command staff is currently working to resolve a backflow issue at the Safety Services Building.

CEMETERY & ROAD DEPARTMENT

Mr. Montgomery reported that he expects to make the current salt supply last (thru the winter season); There is salt available and he thinks we can get it if needed. Mr. Earman acknowledged the recent compliment received from a resident about the roads and commended the Road staff’s efforts.

FISCAL OFFICE

Mrs. Miles requested approval to contract with NOVAtime which is an automated time and attendance system that will interface with the current payroll processor. The total cost is approximately \$5,200 which includes a one-time set up fee of \$1,600; the annual cost will be approximately \$3,600.

Approval of NOVAtime

Motion by Mr. Earman, seconded by Mr. Buck, for the approval of NOVAtime at a cost of approximately \$5,200.

Vote: Buck-Yes Earman-Yes Roberts-Yes

Motion passed - #150217.04

TOWNSHIP ADMINISTRATION

Ms. Cavanaugh requested approval of the SSB renovation agreement and an additional trash exemption for 2015.

Approval of SSB Renovation Agreement

Motion by Mr. Earman, seconded by Mr. Buck, to approve the Agreement For Renovations And Improvements To The Joint Safety Services Building.

Vote: Buck-Yes Earman-Yes Roberts-Yes

Motion passed - #150217.05

Approval of 2015 Trash Collection Exemption Additional

Motion by Mr. Earman, seconded by Mr. Buck, to approve the request received from Katherine Murna, a resident at 1741 Shady Brook Lane, for exemption of trash collection and related charges for 2015.

Vote: Buck-Yes Earman-Yes Roberts-Yes

Motion passed - #150217.06

TRUSTEE-OLD BUSINESS - None

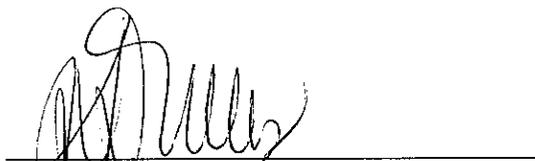
TRUSTEE-NEW BUSINESS - None

Motion by Mr. Buck, seconded by Mr. Earman to adjourn the regular meeting of February 17, 2015 6:37 PM.

Vote: Buck-Yes Earman-Yes Roberts-Yes



Timothy Roberts, Chairman



Jamie Miles, Fiscal Officer