



RECORD OF PROCEEDINGS

Minutes of **NORWICH TOWNSHIP BOARD OF TRUSTEES** *Meeting*
5181 NORTHWEST PARKWAY, HILLIARD, OHIO
Held **April 21, 2015**

The meeting was called to order by Chairman Timothy Roberts.

Roll Call - **Timothy Roberts, Chairman – Present**
Charles Wm. Buck, Vice-Chairman – Present
Larry Earman, Trustee – Absent

Also Present - **Jeff Warren, Fire Chief**
Greg Young, Battalion Chief
Kate Cavanaugh, Township Administrator
Steve Montgomery, Roads Superintendent/Cemetery Sexton

AGENDA ADDITIONS

Chief Warren would like to add acceptance of Lantz retirement resignation and approval to promote Firefighter Eby.

PUBLIC PARTICIPATION - None

Approval of Trustee Meeting Minutes for 04/07/15

Motion by Mr. Buck, seconded by Mr. Roberts, for the approval of the Norwich Township Trustee meeting minutes for the regular meeting on April 7, 2015.

Vote: Buck-Yes Earman-Absent Roberts-Yes Motion passed - #150421.01

Approval of Trustee Meeting Minutes for 04/09/15

Motion by Mr. Buck, seconded by Mr. Roberts, for the approval of the Norwich Township Trustee meeting minutes for the special meeting on April 9, 2015.

Vote: Buck-Yes Earman-Absent Roberts-Yes Motion passed - #150421.02

POLICE DEPARTMENT - None

FIRE DEPARTMENT

Chief Warren recognized Battalion Chief Grile with his one year service award. A swearing in ceremony was held for Firefighter Dmitry Chmil. Chief Warren requested the Board to accept Lieutenant Lantz's retirement resignation and to approve promoting Firefighter Eric Eby.

Acceptance of Lieutenant Lantz Retirement Resignation

Motion by Mr. Buck, seconded by Mr. Roberts, to accept the retirement resignation of Lieutenant Victor Lantz effective May 6, 2015.

Vote: Buck-Yes Earman-Absent Roberts-Yes Motion passed - #150421.03

Approval to Promote Firefighter Eby to Lieutenant

Motion by Mr. Buck, seconded by Mr. Roberts, for approval to promote Firefighter Eric Eby to the rank of Lieutenant effective May 4, 2015.

Vote: Buck-Yes Earman-Absent Roberts-Yes Motion passed - #150421.04



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5181 NORTHWEST PARKWAY, HILLIARD, OHIO

Held

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CEMETERY & ROAD DEPARTMENT

Mr. Montgomery reported that the water system has been shut down at Wesley Chapel due to a water leak in the water lines that appears to be under the parking lot. He has tried to locate the leak but has been unsuccessful. He is working to obtain a quote to get the leak identified and repaired. Mr. Buck reminded Mr. Montgomery to take pictures of the completed work so that we know where the lines are running. He recommended that the Board go visit McVey Boulevard to see a sample of the micro seal work completed last year by Strawser Construction. Mr. Buck asked Mr. Montgomery to stay on top of getting the road projects submitted out. Mr. Montgomery stated that the quote he e-mailed included full depth repairs from the County. The Strawser Construction quote is for cape seal only. Mr. Montgomery expects to move forward with the road project approvals at the next meeting.

FISCAL OFFICE

Mrs. Miles reported that NOVAtime training for supervisors is underway and the training has generated a lot of good discussions for using the new time and attendance system. Mrs. Miles reviewed Treasurer Mandel's invitation to partner with his office to place our spending information on OhioCheckbook.com. Mrs. Miles reported that a representative from Mandel's office confirmed that they hoped to have a tutorial ready by June and then have participants begin training in June or July. There are not a lot of parameters established for entering the information. Mrs. Miles thinks it is a good source of information but would like to see the program to be up and running and have the kinks worked out before committing to the program. Mrs. Miles reported that the House Finance Committee added an omnibus amendment that holds school districts harmless from the phase out of the TPP reimbursements as it relates to Substitute House Bill 64. Unfortunately Townships were on the wrong end of the legislation again and they have not been included in the omnibus. The cost to the state to hold schools harmless is approximately \$100 million whereas the cost to hold Townships harmless is roughly \$27 million.

TOWNSHIP ADMINISTRATION

Ms. Cavanaugh reported that interview process has been exhausting but also very rewarding.

TRUSTEE-OLD BUSINESS

Mr. Buck reported that there was a recent newspaper article on Circleville and Pickaway County creating a joint communication center. Mr. Buck recommends everyone go slow and make sure they have all their questions answered before they enter into an agreement.

TRUSTEE-NEW BUSINESS - None

Motion by Mr. Buck, seconded by Mr. Roberts to adjourn the meeting at 6:20 PM.

Vote: Buck-Yes Earman-Absent Roberts-Yes



Timothy Roberts, Chairman



Jamie Miles, Fiscal Officer