



RECORD OF PROCEEDINGS

Minutes of **NORWICH TOWNSHIP BOARD OF TRUSTEES** *Meeting*

5181 NORTHWEST PARKWAY, HILLIARD, OHIO

Held

June 2, 2015

The meeting was called to order at 11:30 pm by Chairman Timothy Roberts.

Roll Call - **Timothy Roberts, Chairman – Present**
Charles Wm. Buck, Vice-Chairman – Present
Larry Earman, Trustee – Present

Also Present - **Jeff Warren, Fire Chief**
Greg Young, Battalion Chief
Steve Montgomery, Roads Superintendent/Cemetery Sexton

Executive Session

Motion by Mr. Buck, seconded by Mr. Earman, to adjourn into executive session pursuant to Ohio Revised Code Section 121.22(G)(1) to consider the appointment and employment of a public employee.

Vote: Buck-Yes Earman-Yes Roberts-Yes

Motion by Mr. Buck, seconded by Mr. Earman, to adjourn from executive session at 12:15 PM.

Vote: Buck-Yes Earman-Yes Roberts-Yes

AGENDA ADDITIONS - None

PUBLIC PARTICIPATION - None

Approval of Trustee Meeting Minutes for 05/19/15 – Tabled until next meeting

POLICE DEPARTMENT

Acting Police Chief Fisher reported that there were a couple of reports of criminal damage to cars in Ridgewood. He provided the stealth stat data. He reported that the data indicates a perception issue rather than an actual speeding issue. The 85th percentile indicates cars were traveling below the posted speed limit on Schirtzinger Road. For Darbyshire Road, the 85th percentile indicates cars were traveling at or below 30 miles per hour which is considered within the normal range. In other matters, Chief Fisher reported that COIRS and Verizon have come to an agreement but the document has not been released by legal. Once the agreement is released a copy will be provided.

FIRE DEPARTMENT

The Board discussed the upcoming interviews and decided to schedule them for June 23rd and 30th. Chief Warren reported that the two utility vehicles placed on GovDeals for auction have exceeded the minimum bid. He requested approval to donate twelve airpacks (SCBA equipment) to the Mechanicsburg Fire Department. The airpacks have been retired from use by the Department. The fair market value of the items is \$50-\$100 each which is below the \$2,500 ORC threshold. Mr. Buck requested that a liability waiver be signed. Chief Warren will follow up with legal counsel to discuss. Lieutenant Nick Lantz will be sworn in at the June 16th trustee meeting.



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CEMETERY & ROAD DEPARTMENT

Mr. Montgomery had nothing new to report. Mr. Buck stated that the Cemetery looked great for the Memorial weekend and staff did a fine job with the Memorial Day service. Mr. Buck asked about the status of the road projects which were due to the Board today. Mr. Montgomery stated that he is still waiting on pricing for the full depth repair. The cap seal project cannot be completed until the full depth work is done. According to Mr. Montgomery, Strawser has us on their schedule to complete the cape seal sometime in July but that can be moved back. Mr. Buck requested that the full depth quotes be provided by the June 16th meeting, the Board unanimously agreed with this request. Mr. Buck also directed Mr. Montgomery to get with Kate Cavanaugh to get legal direction from counsel.

FISCAL OFFICE

Mrs. Miles reported that the Budget Hearing for the review and approval of the 2016 tax budget which is due to the Franklin County Auditor in July will be held at the June 16th trustee meeting.

Mr. Tom Linzell reported that bids were received from five contractors for the SSB Renovation Project. All bids were higher than the posted estimate for the project. The lowest bid is within 6.6 percent of the estimate which allows us to proceed with the project. Chief Fisher informed the Board that given the fact that the bids are substantially higher than the original estimates, the City can't move forward with the project. He recommended possibly reducing the scope of the project or completing the project in phases. Mr. Buck doesn't think it makes sense to do the Township's part separately. Mr. Linzell confirmed that the bids are good for 60 days. Chief Fisher noted that the lowest bid is approximately \$100,000 in excess of the original engineering estimates. Mr. Linzell will have some discussions with Jim Mitchell and the lowest bidder to determine how best to proceed. He will report back at the next meeting with recommendations on how to proceed.

TOWNSHIP ADMINISTRATION - Absent

TRUSTEE-OLD BUSINESS - None

TRUSTEE-NEW BUSINESS

Approval to Appoint Township Administrator

Motion by Mr. Buck, seconded by Mr. Earman, to appoint Jamie Fisher to the position of Township Administrator effective July 6, 2015.

Vote: Buck-Yes Earman-Yes Roberts-Yes

Motion passed - #150602.02

Mr. Buck directed Ms. Cavanaugh to advertise for the job upstairs (Fire Prevention Administrative Assistant).

Motion by Mr. Earman, seconded by Mr. Buck, to adjourn the regular meeting at 12:45 pm.

Vote: Buck-Yes Earman-Yes Roberts-Yes

Timothy Roberts, Chairman

Jamie Miles, Fiscal Officer