



NORWICH TOWNSHIP

RECORD OF PROCEEDINGS

Minutes of **NORWICH TOWNSHIP BOARD OF TRUSTEES** *Meeting*

5181 NORTHWEST PARKWAY, HILLIARD, OHIO

Held **July 7, 2015**

The meeting was called to order at 12:00 pm by Chairman Timothy Roberts.

Roll Call - **Timothy Roberts, Chairman – Present**
Charles Wm. Buck, Vice-Chairman – Present
Larry Earman, Trustee – Present

Also Present - **Jeff Warren, Fire Chief**
Greg Young, Battalion Chief
Steve Montgomery, Roads Superintendent/Cemetery Sexton
Jamie Fisher, Township Administrator
Jamie Miles, Fiscal Officer

AGENDA ADDITIONS - None

PUBLIC PARTICIPATION

Lory Sheeran Winland, Quality and Systems Improvement Director with the American Heart Association, presented the 2015 AHA EMS Performance Achievement Award to the Norwich Township Fire Department. Chief Warren and Battalion Chief Young accepted the award on behalf of the Department.

Approval of Trustee Meeting Minutes for 06/16/15

Motion by Mr. Buck, seconded by Mr. Roberts, for the approval of the Norwich Township Trustee meeting minutes for the regular meeting on June 16, 2015.

Vote: Buck-Yes Earman-Abstain Roberts-Yes Motion passed - #150707.01

Approval of Trustee Meeting Minutes for 06/23/15

Motion by Mr. Earman, seconded by Mr. Buck, for the approval of the Norwich Township Trustee meeting minutes for the special meeting on June 23, 2015.

Vote: Buck-Yes Earman-Yes Roberts-Yes Motion passed - #150707.02

Approval of Trustee Meeting Minutes for 06/30/15

Motion by Mr. Earman, seconded by Mr. Buck, for the approval of the Norwich Township Trustee meeting minutes for the special meeting on June 30, 2015.

Vote: Buck-Yes Earman-Yes Roberts-Yes Motion passed - #150707.03

POLICE DEPARTMENT

Acting Police Chief Fisher thanked the Fire Department for their involvement with the Special Olympics torch run and parade and July 4th festivities. He extended praise for the working relationship with the Fire Department. He reported that a radio tower agreement has been executed and a signed copy would be forthcoming. He expects construction to happen very quickly. Two new officers have started the academy and it is expected that they will be back in the community in January. National Night Out is scheduled for August 4th and will be held at the Darby Glen subdivision. The annual police and fire softball game is scheduled for August 8th at Daree Field.



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FIRE DEPARTMENT

Chief Warren reported that promotional exam grading will be done this Thursday and the ranking should be posted by Noon. The use of Washington Township’s physical agility site is scheduled for the third or fourth week of August.

CEMETERY & ROAD DEPARTMENT

Mr. Montgomery asked for the Board’s input on a recent grass blowing complaint. Mr. Montgomery will take a look at the location in question. He reported that Thoburn Road is in rapid decline. Strawser Construction is recommending that the road needs to be re-built. Mr. Montgomery thinks that the road needs to be a full depth repair and it should be removed from the cape seal list for this year because it would not be beneficial. The close proximity of the tree line to the street is a problem due to the tree roots. Mr. Buck directed Mr. Montgomery to have the road surveyed to determine if the trees are in the Township’s right of way. Mr. Earman recommended getting a plan together for next year. As it relates to the full depth repair for the other roads, the work has been pushed back due to weather. There are no firm dates yet but Strawser Construction feels that they can get the cap seal work completed prior to the school year beginning but their work is dependent upon the full depth repair work be done.

FISCAL OFFICE

Mrs. Miles welcomed Jamie Fisher to her new position of Township Administrator.

TOWNSHIP ADMINISTRATION

Mrs. Fisher recommended to the Board to appoint Mildred Brooks to the Fire Prevention Administrative Assistant position. The Board agreed with the recommendation and will take formal action once Mrs. Brooks’ position is filled. The process for narrowing down candidates for the Township Administrative Assistant position is underway.

TRUSTEE-OLD BUSINESS

Chief Fisher stated that there was no substantial cost savings gained from the review of the project. With the initial projection being \$100,000 less than the lowest bid, it is not possible to proceed forward with project at this time. He recommended having the project re-bid later this year with a start date in 2016. The Board agreed to reject all bids for the SSB renovation project at this time. Mrs. Fisher will follow up to complete this procedural process.

Approval to Reject SSB Renovation Project Bids

Motion by Mr. Earman, seconded by Mr. Buck, for the approval to reject all bids for the SSB Renovation Project.

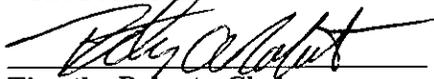
Vote: Buck-Yes Earman-Yes Roberts-Yes

Motion passed - #150707.04

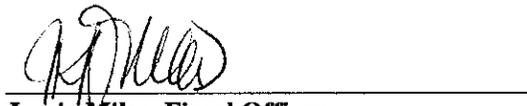
TRUSTEE-NEW BUSINESS - None

Motion by Mr. Earman, seconded by Mr. Buck, to adjourn the regular meeting at 12:40 pm.

Vote: Buck-Yes Earman-Yes Roberts-Yes



Timothy Roberts, Chairman



Jamie Miles, Fiscal Officer