



**RECORD OF PROCEEDINGS**

*Minutes of* **NORWICH TOWNSHIP BOARD OF TRUSTEES** *Meeting*

**5181 NORTHWEST PARKWAY, HILLIARD, OHIO**

*Held* **July 21, 2015**

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The meeting was called to order at 6:00 pm by Chairman Timothy Roberts.

Roll Call - **Timothy Roberts, Chairman – Present**  
**Charles Wm. Buck, Vice-Chairman – Present**  
**Larry Earman, Trustee – Present**

Also Present - **Jeff Warren, Fire Chief**  
**Steve Montgomery, Roads Superintendent/Cemetery Sexton**  
**Jamie Fisher, Township Administrator**  
**Jamie Miles, Fiscal Officer**

**AGENDA ADDITIONS** - None

**PUBLIC PARTICIPATION** - None

**Approval of Trustee Meeting Minutes for 07/07/15**

Motion by Mr. Earman, seconded by Mr. Buck, for the approval of the Norwich Township Trustee meeting minutes for the regular meeting on July 7, 2015.

Vote: Buck-Yes Earman-Yes Roberts-Yes

Motion passed - #150721.01

**Approval of Trustee Meeting Minutes for 07/08/15**

Motion by Mr. Buck, seconded by Mr. Earman, for the approval of the Norwich Township Trustee meeting minutes for the special meeting on July 8, 2015.

Vote: Buck-Yes Earman-Yes Roberts-Yes

Motion passed - #150721.02

**POLICE DEPARTMENT**

Mr. Doug Francis reported that the footings and foundation for the communication tower are poured.

**FIRE DEPARTMENT**

Chief Warren reported that Safety Day at the Franklin County Fair is tomorrow from noon to 3 pm.

**CEMETERY & ROAD DEPARTMENT**

Mr. Montgomery reported that Franklin County Engineers (FCEO) has surveyed Thoburn Road and placed stakes. The Township has fifty foot of right away from the middle of the road and most of the trees along the road are in the Township's right of way. At the Township's direction, FCEO is willing to provide design options for the repair/improvement of the road. Mr. Buck is not interested in widening the road unless OSU and Columbus are willing to partner on the project. Mr. Montgomery explained that the road was originally designed to serve four homes, however, the road has now become a major access road since the addition of the OSU boathouse. He expects that FCEO will provide the design options without charge. Mrs. Fisher is looking into grant options through Mid-Ohio Regional Planning Commission. Mrs. Miles requested approval to increase the maximum hours worked by the seasonal employees.

**Approval of Assistance from FCEO for Thoburn Road**

Motion by Mr. Earman, seconded by Mr. Buck, for the approval to seek assistance from the Franklin County Engineer's Office to develop design options for the repair or improvement of Thoburn Road and to authorize the Township Administrator to pursue grant assistance options for Thoburn Road.

Vote: Buck-Yes Earman-Yes Roberts-Yes

Motion passed - #150721.03



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**Approval of Additional Seasonal Hours**

Motion by Mr. Earman, seconded by Mr. Buck, for the approval to authorize an increase in the seasonal work hours not to exceed 120 hours per week thru September 6, 2015 only. The authorization is effective as of July 13, 2015.

Vote: Buck-Yes Earman-Yes Roberts-Yes Motion passed - #150721.04

**FISCAL OFFICE**

Mrs. Miles requested approval to add Jamie Fisher to the Township's bank accounts.

**Approval of Fisher as Signer**

Motion by Mr. Earman, seconded by Mr. Buck, for the approval to add Jamie Fisher as an authorized signer on the Township's bank accounts.

Vote: Buck-Yes Earman-Yes Roberts-Yes Motion passed - #150721.05

**TOWNSHIP ADMINISTRATION**

Mrs. Fisher requested approval to hire Pamela Brannon to the position of Township Administrative Assistant effective August 3, 2015.

**Approval to Appoint Township Administrative Assistant**

Motion by Mr. Buck, seconded by Mr. Earman, to appoint Pamela Brannon to the position of Township Administrative Assistant effective August 3, 2015.

Vote: Buck-Yes Earman-Yes Roberts-Yes Motion passed - #150721.06

**TRUSTEE-OLD BUSINESS** - None

**TRUSTEE-NEW BUSINESS** - None

Motion by Mr. Earman, seconded by Mr. Buck, to adjourn the regular meeting at 6:25 pm.

Vote: Buck-Yes Earman-Yes Roberts-Yes Motion passed - #150721.07

Motion rescinded by Mr. Earman.

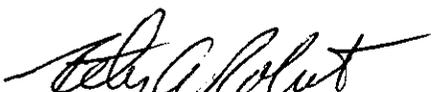
**Approval of Time Change for 9/15/15 Trustee Meeting**

Motion by Mr. Earman, seconded by Mr. Buck, to change the September 15, 2015 Trustee meeting start time to Noon instead of 6:00 pm due to the Hilliard Senior Citizen Hall of Fame Induction Ceremony.

Vote: Buck-Yes Earman-Yes Roberts-Yes Motion passed - #150721.08

Motion by Mr. Earman, seconded by Mr. Buck, to adjourn the regular meeting at 6:27 pm.

Vote: Buck-Yes Earman-Yes Roberts-Yes Motion passed - #150721.09

  
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Timothy Roberts, Chairman

  
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Jamie Miles, Fiscal Officer