



NORWICH TOWNSHIP

RECORD OF PROCEEDINGS

Minutes of **NORWICH TOWNSHIP BOARD OF TRUSTEES** *Meeting*
5181 NORTHWEST PARKWAY, HILLIARD, OHIO
Held **September 16, 2015**

The special planning meeting was called to order by Chairman Tim Roberts at 10 am.

Roll Call - **Timothy Roberts, Chairman – Present**
Charles Wm. Buck, Trustee – Present
Larry Earman, Trustee – Present

Also Present - **Jeff Warren, Fire Chief**
Greg Young, Battalion Chief
Jamie Fisher, Township Administrator
Steve Montgomery, Roads/Cemetery Dept.
Jamie Miles, Fiscal Officer

PLANNING MEETING

1. Roads & Cemetery

- a. Cemetery Fencing & Signage Project – The quoted cost to install concrete pillars and metal signage is approximately \$14,000. In addition, the quoted cost to install aluminum fencing is \$6,400. The Board requested Mrs. Fisher to obtain one additional quote for the pillars and signage before proceeding with a decision. Mrs. Miles confirmed that \$10,000 was already included in the 2015 budget for fencing, trees, and a plaque.
- b. 2002 Dump Truck Replacement – Mr. Montgomery recommended replacing the 2002 dump truck with a Ford 550 at a cost of approximately \$85,000. He confirmed that the gross weight falls below the CDL threshold, it is 4-wheel drive, and salt capacity is 4 tons. It is a \$10,000 cost difference for a stainless steel bed versus a standard bed. The Board agreed to move forward with ordering the Ford 550 with the standard bed. Mr. Buck asked Mr. Montgomery to look into a self-contained salt spreader.
- c. The Board reviewed all other capital items as presented; however, no action was taken for approval at this time. Mrs. Miles noted that approximately \$36,000 in appropriations would need to be moved from the machinery and equipment account to cover the retirement payout related to Mr. Montgomery.

2. Franklin County Engineers

- a. Mr. Jim Pajk and Mr. Ed Herrick of the Franklin County Engineer’s Office discussed their recommendations and presented a quote to address the significant erosion of the culvert on Old Poste Road over Holcomb Ditch. The Township will need to obtain work agreements from two property owners for access points only, there will be no work done to private property. If the Township chooses to do nothing at this time, the erosion will lead to more significant repair costs in the future. Per the Ohio Revised Code, the Township is responsible for repairing culverts. The work will not impact the volume or flow of water thru the ditch.

Approval to Proceed with Old Post Road Culvert Repair Project

Motion by Mr. Buck, seconded by Mr. Earman, for approval for the Franklin County Engineer’s Office to proceed with the Old Poste Road Culvert Repair Project at an estimated cost of \$28,986.25.
Vote: Buck-Yes Earman-Yes Roberts-Yes Motion passed - #150916.01



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b. Mr. Bob Destefano and Mr. Jim Pajk of the Franklin County Engineer’s Office provided an update on the Thoburn Road Improvement Project. The right of way and field survey work has been completed. The traffic count has also been completed and the results were 400+ ADT. A purchase order for the geotechnical services will be ready by September 22, 2015. This work will determine if Full Depth Reclamation (FDR) is an option. Preliminary engineering and plan preparation has been started. Preliminary cost estimates are \$220,000 for full repair and \$157,000 for FDR. These estimates do not include engineering costs. Without assistance from the City of Columbus and OSU, Mr. Earman is not willing to spend this kind of money for the benefit of those who use the road to access (Duranceaux) Park, the OSU Boathouse, the boat club and Indian Village. The Board agreed. The Board directed FCEO to proceed with core sampling and determine if FDR is an option. In the meantime, the Township will pursue financial discussions with the City of Columbus and Ohio State University.

3. Administration/General Fund

- a. The SSB Renovation Project will need to be included in the 2016 budget. M+A Architects provided an updated cost proposal dated 9/11/2015 totaling approximately \$443,000 including architect fees. The 2014 purchase order for the Hilliard Cultural Arts donation is to be left open at this time. The Board agreed that there would not be a donation to the agricultural society.
- b. Mrs. Miles and Mrs. Fisher recapped the capital items as presented. Mrs. Fisher provided written analysis to add a full time IT position and asked that the Board to take the matter under consideration. Mr. Earman stated that as far as he is concerned, the budget spreadsheets are useless at this time because until the union contract is settled nothing can be done. No action for approval was taken at this time.
- c. Mrs. Fisher will follow up with Scott Rider’s office to verify the effect of the cadillac tax on our health plan.

4. Fire and EMS

- a. Chief Warren recapped his 2016 capital items. No action was taken at this time.
- b. Chief Warren reported that the collective bargaining unit would like to wait until mid-October to begin contract negotiations.

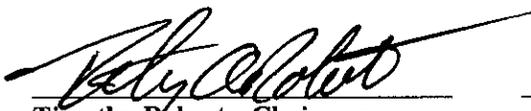
Executive Session at 1:10 pm-Motion by Mr. Earman, seconded by Mr. Buck, to adjourn into executive session pursuant to Ohio Revised Code Section 121.22(G)(1) to consider the appointment, compensation and promotion of a public employee.

Vote: Buck-Yes Earman-Yes Roberts-Yes

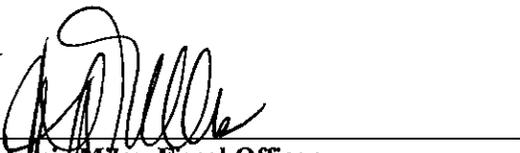
Motion passed - #150916.02

Motion by Mr. Earman, seconded by Mr. Roberts to adjourn from Executive Session and from the Special Meeting at 2:05 pm.

Vote: Buck-Yes Earman-Yes Roberts-Yes



 Timothy Roberts, Chairman



 Jamie Miles, Fiscal Officer