



NORWICH TOWNSHIP

**RECORD OF PROCEEDINGS**

*Minutes of* **NORWICH TOWNSHIP BOARD OF TRUSTEES** *Meeting*  
**5181 NORTHWEST PARKWAY, HILLIARD, OHIO**  
*Held* **October 20, 2015**

---

The meeting was called to order at 5:00 pm by Chairman Timothy Roberts.

Roll Call - **Timothy Roberts, Chairman – Present**  
**Charles Wm. Buck, Vice-Chairman – Present**  
**Larry Earman, Trustee – Present**

Also Present - **Jamie Fisher, Township Administrator**  
**Jeff Warren, Fire Chief**  
**Greg Young, Battalion Chief**  
**Steve Montgomery, Cemetery Sexton/Roads Superintendent**  
**Jamie Miles, Fiscal Officer**

**Executive Session** -Motion by Mr. Earman, seconded by Mr. Buck, to adjourn into executive session pursuant to Ohio Revised Code Section 121.22(G)(4) for the purpose of preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment.

Vote: Buck-Yes Earman-Yes Roberts-Yes Motion passed - #151020.01

Motion by Mr. Earman, seconded by Mr. Buck to adjourn from Executive Session at 6:00 pm.

Vote: Buck-Yes Earman-Yes Roberts-Yes

**AGENDA ADDITIONS** - None

**PUBLIC PARTICIPATION** - None

**Approval of Trustee Special Meeting Minutes for 9/16/15**

Motion by Mr. Buck, seconded by Mr. Earman, for the approval of the Norwich Township Trustee meeting minutes for the special meeting on September 16, 2015.

Vote: Buck-Yes Earman-Yes Roberts-Yes Motion passed - #151020.02

**POLICE DEPARTMENT** - None

**FIRE DEPARTMENT**

Chief Warren requested the Board to rescind the conditional offer of employment to Greg Parks. He requested approval of a conditional offer of employment to Travis Burleson. The new medic was delivered on the 300<sup>th</sup> day per the contract.

**Approval to Rescind Conditional Offer of Employment**

Motion by Mr. Buck, seconded by Mr. Earman, to rescind the conditional offer of employment to candidate Greg Parks.

Vote: Buck-Yes Earman-Yes Roberts-Yes Motion passed - #151020.03



NORWICH TOWNSHIP

**RECORD OF PROCEEDINGS**

*Minutes of* **NORWICH TOWNSHIP BOARD OF TRUSTEES** *Meeting*

5181 NORTHWEST PARKWAY, HILLIARD, OHIO

*Held* **October 20, 2015**

**Approval of Conditional Offer of Employment Burleson**

Motion by Mr. Earman, seconded by Mr. Buck, to offer full-time employment to Travis Burleson contingent upon the successful completion of a physical, drug screen, psychological evaluation and background verification to be effective on November 16, 2015. Motion passed - #151020.04

**CEMETERY & ROAD DEPARTMENT**

Mr. Montgomery has been working with his staff to prepare for his upcoming retirement. He has been working with Robbie Thomas on the mapping project.

**FISCAL OFFICE**

Mrs. Miles reported that as a result of the recent Northwest News "Letters To The Editor" authored by Nick Strata, she has received a number of inquiries about the Township's cash reserves of nearly \$10 million as stated by Mr. Strata. Mrs. Miles reported that the \$10 million is strictly a cash balance as of December 31, 2014 rather than cash reserves. Of the \$10 million, approximately \$4 million are restricted funds. The Township prepares its financial statement on a cash basis. Therefore, the ending cash balance does not take into account future obligations owed by the Township. In addition, 2014 was the first year that Norwich Township began collecting on the voter approved 4.1 mil fire levy passed in 2013. This is significant to the \$10 million figure because in the three prior years' cumulatively the Township experienced deficit spending totaling approximately \$4 million.

**TOWNSHIP ADMINISTRATION**

Mrs. Fisher requested approval to promote Robbie Thomas to succeed Steve Montgomery upon his retirement.

**Approval to Promote Thomas to Cemetery Sexton/Acting Roads Superintendent**

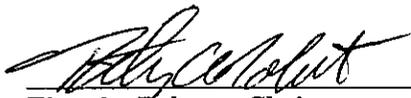
Motion by Mr. Buck, seconded by Mr. Earman, to promote Robbie Thomas as the Cemetery Sexton and Acting Roads Superintendent effective December 2, 2015. Motion passed - #151020.05

**TRUSTEE-OLD BUSINESS** - None

**TRUSTEE-NEW BUSINESS** - None

Motion by Mr. Buck, seconded by Mr. Earman, to adjourn the regular meeting at 6:25 pm.

Vote: Buck-Yes Earman-Yes Roberts-Yes

  
\_\_\_\_\_  
Timothy Roberts, Chairman

  
\_\_\_\_\_  
Jamie Miles, Fiscal Officer