



RECORD OF PROCEEDINGS

Minutes of **NORWICH TOWNSHIP BOARD OF TRUSTEES** *Meeting*
5181 NORTHWEST PARKWAY, HILLIARD, OHIO
Held **December 1, 2015**

The meeting was called to order at 12:00 pm by Chairman Timothy Roberts.

Roll Call - **Timothy Roberts, Chairman – Present**
Charles Wm. Buck, Vice-Chairman – Present
Larry Earman, Trustee – Present

Also Present - **Jamie Fisher, Township Administrator**
Jeff Warren, Fire Chief
Greg Young, Battalion Chief
Steve Montgomery, Road Superintendent/Cemetery Sexton
Robbie Thomas, Cemetery/Roads Department
Jamie Miles, Fiscal Officer

AGENDA ADDITIONS - None

PUBLIC PARTICIPATION - None

Approval of Trustee Special Meeting Minutes for 11/17/15

Motion by Mr. Buck, seconded by Mr. Earman, for the approval of the Norwich Township Trustee meeting minutes for the regular meeting on November 17, 2015.

Vote: Buck-Yes Earman-Yes Roberts-Yes

Motion passed - #151201.01

POLICE DEPARTMENT

Chief Fisher reported that there were a couple of thefts from vehicles but nothing significant during the month of November. The City of Hilliard annual tree lighting will take place this Thursday at the Hilliard Station Park. Two new police officers will be starting December 14th. A swearing in ceremony will be held that afternoon. The Honor Guard has been invited to present the colors for this Friday nights home Columbus Blue Jackets game.

FIRE DEPARTMENT

Chief Warren noted that he has provided the YTD run volumes. He reported that there were four fire runs yesterday which is a bit unusual. But there were no injuries from these fires.

CEMETERY & ROAD DEPARTMENT

Mr. Montgomery attended his last meeting, following thirty-four years of service to Norwich Township. He thanked the Board, residents, and co-workers for a good experience that he has mostly enjoyed. On behalf of the Board, Mr. Roberts thanked Mr. Montgomery for his service and wished him many years of joyful retirement. Mr. Robbie Thomas will take over as Cemetery Sexton effective December 2, 2015. Mr. Thomas reported that the wall foundation work will begin Thursday and Mae Fence will be installing the new fencing on Wednesday.

FISCAL OFFICE

The Board tabled approval of the 2016 Permanent Appropriations until the next meeting.



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TOWNSHIP ADMINISTRATION

Mrs. Fisher requested approval of the following items.

Approval of the Amended Agreement for Renovations and Improvements of the JSSB

Motion by Mr. Earman, seconded by Mr. Buck, for the approval of the Amended Agreement For Renovations And Improvements To The Joint Safety Services Building.

Vote: Buck-Yes Earman-Yes Roberts-Yes Motion passed - #151201.02

Approval of Conditional Offer of Employment Nutter

Motion by Mr. Buck, seconded by Mr. Earman, for approval to hire Kyle Nutter to the full-time position of Laborer effective December 14, 2015 at a rate of \$16.00 per hour contingent upon the successful completion of a pre-employment drug screen, physical exam, and background check.

Vote: Buck-Yes Earman-Yes Roberts-Yes Motion passed - #151201.03

Approval of Thomas Pay Increase

Motion by Mr. Buck, seconded by Mr. Earman, for approval to authorize a 5% pay increase to Robbie Thomas effective December 2, 2015.

Vote: Buck-Yes Earman-Yes Roberts-Yes Motion passed - #151201.04

TRUSTEE-OLD BUSINESS - None

TRUSTEE-NEW BUSINESS - None

Executive Session -Motion by Mr. Earman, seconded by Mr. Buck, to adjourn into executive session pursuant to Ohio Revised Code Section 121.22(G)(1) to consider the appointment, employment, dismissal, discipline, promotion, demotion or compensation of public employees or officials.

Vote: Buck-Yes Earman-Yes Roberts-Yes Motion passed - #151201.05

Motion by Mr. Earman, seconded by Mr. Buck to adjourn from Executive Session and the regular meeting at 12:55 pm.

Vote: Buck-Yes Earman-Yes Roberts-Yes



Timothy Roberts, Chairman



Jamie Miles, Fiscal Officer