



RECORD OF PROCEEDINGS

Minutes of **NORWICH TOWNSHIP BOARD OF TRUSTEES** Meeting

5181 NORTHWEST PARKWAY, HILLIARD, OHIO

Held **March 1, 2016**

The meeting was called to order at 12:00 pm by Chuck Buck.

Roll Call - **Charles Wm. Buck, Chairman – Present**  
**Larry Earman, Vice-Chairman – Present**  
**Timothy Roberts, Trustee – Present**

Also Present - **Jamie Fisher, Township Administrator**  
**Jeff Warren, Fire Chief**  
**Greg Young, Battalion Chief**  
**Robbie Thomas, Cemetery Sexton/Acting Road Superintendent**  
**Jamie Miles, Fiscal Officer**

**AGENDA ADDITIONS** - None

**PUBLIC PARTICIPATION**

Mr. Mel Sims addressed the Board on three items. First he does not believe that the Vision TIF is going to hurt the Township. He really wishes the Township would have stayed out of it. He disputes Larry’s comment that other cities are not doing residential TIFs. He cited the Bridge Street Project in Dublin, it is a mixed commercial and residential TIF project. The second item relates back to the February 16<sup>th</sup> meeting where the Board was considering purchasing lawnmowers from a London location instead of a Hilliard location due to a difference of \$354. Mr. Sims feels that the Board needs to support the businesses in this community. He feels the Township needs to review it policies and be more supportive of local businesses. He would like to see the Township adopt a local purchasing policy similar to what the City has. Mr. Buck stated the Township has always been in support of purchasing locally and back when Mr. Cope sat on the Board, the Trustees formally adopted a local purchasing resolution. The third item that Mr. Sims asked to be addressed was whether the Township really loses the money from a TIF or is it reallocated as a tax burden to other taxpayers. Mr. Earman stated that in 2016, there is \$916,561.62 that has been TIF’d in which property owners paid the taxes, but the taxes will go to the City of Hilliard, not Norwich Township, Hilliard takes the money. Mr. Earman stated that apparently they use the money to pay their police officers if you read their literature that they are putting out. Mr. Sims is trying to understand if there is a re-distribution. Mrs. Miles confirmed that there is no redistribution of the tax.

**Approval of Trustee Meeting Minutes for 2/16/16**

Motion by Mr. Roberts, seconded by Mr. Earman, for the approval of the Norwich Township Trustee meeting minutes for the regular meeting on February 16, 2016.

Vote: Buck-yes Earman-Yes Roberts-Yes

Motion passed - #160301.01

**POLICE DEPARTMENT**

Chief Fisher shared that he and Chief Grile have been invited to present at a conference for school administrators on the work that has been done with our school safety task force. The Lakewood subdivision attempted abduction is still being investigated and no additional information to share at this point.



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**FIRE DEPARTMENT**

Chief Warren provided an update on Firefighter Brian Davis. With Firefighter Davis' expected delay in returning to work, Chief Warren discussed the opportunity to utilize Paul Ritzenthaler to ensure the Township's participation in upcoming large scale events. The Board is in support of this and authorized Chief Warren to execute a contract with Mr. Ritzenthaler. Chief Warren reported that the 1998 commercial stove at Station 81 had to be replaced due to significant safety concerns. The Board agreed that this was necessary and needed to be done immediately.

**Authorization of Ritzenthaler Contract**

Motion by Mr. Roberts, seconded by Mr. Earman, to authorize Chief Warren to execute a contract with Paul Ritzenthaler for the purpose of large scale event organization and historical preservation not to exceed 200 hours at \$25 per hour.

Vote: Buck-Yes Earman-Yes Roberts-Yes

Motion passed - #160301.02

**Approval of Commercial Stove Purchase**

Motion by Mr. Earman, seconded by Mr. Roberts, to approve replacing the commercial stove (at Station 81) at a cost of \$5,600.

Vote: Buck-Yes Earman-Yes Roberts-Yes

Motion passed - #160301.03

**CEMETERY & ROAD DEPARTMENT**

Mr. Thomas presented three quotes for replacement lawnmowers and recommended accepting the quote from JD Equipment, Inc. located in Hilliard. He also provided a quote for the 2016 road projects from Strawser Construction Inc. which is a state term contract. Mr. Thomas reported that there will be an additional cost for patchwork that needs to be completed prior to the chip seal. He expects to have pricing for the patchwork within the next month or so. The new employees are scheduled to take the written portion of the CDL test this Friday.

**Approval of John Deere Lawnmower Replacements**

Motion by Mr. Earman, seconded by Mr. Roberts, to accept the quote from JD Equipment Inc. for the replacement of three mowers totaling \$16,231.34 after trade allowances.

Vote: Buck-Yes Earman-Yes Roberts-Yes

Motion passed - #160301.04

**Approval of 2016 Roads Project**

Motion by Mr. Earman, seconded by Mr. Roberts, to accept the quote from Strawser Construction Inc. for the cape seal of designated roads at a cost of \$105,020.56. This is a state term contract.

Vote: Buck-Yes Earman-Yes Roberts-Yes

Motion passed - #160301.05

**FISCAL OFFICE**

Mrs. Miles reported that the annual Records Commission meeting was held prior to this meeting. She reported that the payroll system will be transitioned to a cloud based application over the upcoming months. Mr. Earman asked Mrs. Miles to follow up with the Franklin County Auditor's office about the tax abatement calculation.

**TOWNSHIP ADMINISTRATION**

Mrs. Fisher requested the Board to authorize the re-bid of the SSB Renovation Project. This is the third and final bid. Mr. Earman explicitly stated that this is the last time he will vote to place the



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matter out to bid. Mr. Buck and Mr. Roberts concurred. Mrs. Fisher confirmed that the base bid was \$582,000 and the advertisement will take place March 3<sup>rd</sup>, 10<sup>th</sup>, and 17<sup>th</sup>. The bid opening will take place March 24<sup>th</sup> at 2:00 pm. Mrs. Fisher requested the Board to approve the 2015 Mileage Certification.

**Approval to Rebid SSB Renovation Project**

Motion by Mr. Roberts, seconded by Mr. Earman, for the approval to rebid the Safety Services Building Renovation Project at a base bid of \$582,000.

Vote: Buck-Yes Earman-Yes Roberts-Yes

Motion passed - #160301.06

**Approval of 2015 Mileage Certification**

Motion by Mr. Earman, seconded by Mr. Roberts, for the approval of the 2015 Township Highway System Mileage Certification totaling 13.70 miles of public roads.

Vote: Buck-Yes Earman-Yes Roberts-Yes

Motion passed - #160301.07

**TRUSTEE-OLD BUSINESS** - None

**TRUSTEE-NEW BUSINESS** - None

Motion by Mr. Earman, seconded by Mr. Robert to adjourn from the regular meeting at 12:37 pm.

Vote: Buck-Yes Earman-Yes Roberts-Yes

**Charles Wm. Buck, Chairman**

**Jamie Miles, Fiscal Officer**