



NORWICH TOWNSHIP

RECORD OF PROCEEDINGS

Minutes of **NORWICH TOWNSHIP BOARD OF TRUSTEES** *Meeting*

5181 NORTHWEST PARKWAY, HILLIARD, OHIO

Held **April 5, 2016**

The meeting was called to order at 12:00 pm by Chuck Buck who opened the meeting with a moment of silence in honor of former Fire Chief Keith McDowell who passed away this past weekend.

Roll Call - **Charles Wm. Buck, Chairman – Present**
Larry Earman, Vice-Chairman – Present
Timothy Roberts, Trustee – Present

Also Present - **Jamie Fisher, Township Administrator**
Jeff Warren, Fire Chief
Robbie Thomas, Cemetery Sexton/Acting Road Superintendent
Jamie Miles, Fiscal Officer

AGENDA ADDITIONS- None

PUBLIC PARTICIPATION

On behalf of the Hilliard Ohio Historical Society, Mildred Brooks, reported that in honor of the Society, plans are underway for a 50th Anniversary Celebration book along with a bell tower monument. Mrs. Brooks asked the Board to consider placing an ad in the book and purchasing an engraved brick that will be placed at the bell tower monument.

Approval of Trustee Meeting Minutes for 3/15/16

Motion by Mr. Earman, seconded by Mr. Buck, for the approval of the Norwich Township Trustee meeting minutes for the regular meeting on March 15, 2016.

Vote: Buck-Yes Earman-Yes Roberts-Abstain

Motion passed - #160405.01

POLICE DEPARTMENT - None

FIRE DEPARTMENT

Chief Warren publicly announced the passing of former Fire Chief Keith McDowell. He reported that Chief McDowell served as chief from 1996-2004 which was an explosive growth period of the Fire Department and Township. It is with great pride that the Fire Department will take part in honoring his legacy this Thursday at 10 am at the Resurrection Lutheran Church.

CEMETERY & ROAD DEPARTMENT

Mr. Thomas requested approval of a grave buy back from John and Toni Gilbert. He also requested approval of a quote from Decker Construction for pavement patching which is part of the 2016 Roads Project. Mr. Thomas reported that the new truck and new mowers were in service and CDL temps have been obtained by Kyle Nutter and Dan Cain.

Approval of Gilbert Grave Buy Back

Motion by Mr. Earman, seconded by Mr. Roberts, for the approval of three grave buy backs requested by John and Toni Gilbert that were originally purchased on November 9, 2005 for \$500 each (Block D, Lot 291, Grave 1, 2, 3).

Vote: Buck-Yes Earman-Yes Roberts-Yes

Motion passed - #160405.02



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Approval of 2016 Roads Project – Pavement Patching

Motion by Mr. Roberts, seconded by Mr. Earman, to accept the quote from Decker Construction for pavement patching of designated roads at a cost of \$3,640.

Vote: Buck-Yes Earman-Yes Roberts-Yes

Motion passed - #160405.03

FISCAL OFFICE - Nothing to report

TOWNSHIP ADMINISTRATION

Mrs. Fisher requested approval to accept the SSB Renovation Project bid from Gutknecht Construction Company. She is continuing to work with Representative Grossman to research changes in the enforcement code for discharging firearms and for parking enforcement within the unincorporated areas of the Township. As a follow upon to the Schirtzinger Road drainage issues, Bob De Stefano with the Franklin County Engineer’s Office is working to address the issues. Mr. Buck reminded the Board that the Township paid a significant sum about four years ago to have the drainage issues along Schirtzinger Road fixed and these drainage issues did not exist prior to this project. Mrs. Fisher has submitted a letter to Molly O’Donnell, Planning Administrator for the City of Columbus, asking her to find alternate entrances to the (Duranceaux) park and OSU Boathouse in an effort to address the heavy traffic along Thoburn Road.

Approval to Accept SSB Renovation Project Bid

Motion by Mr. Roberts, seconded by Mr. Earman, to award the SSB Renovation Project to Gutknecht Construction Company for base bid amount of \$636,000 and Alternate E-1 for \$3,500 for a total bid amount of \$639,500. The award is based upon the lowest and best bid amount. Also to authorize the Township Administrator to sign the contract document. And to reject Alternate 2 of the bid. Vote:

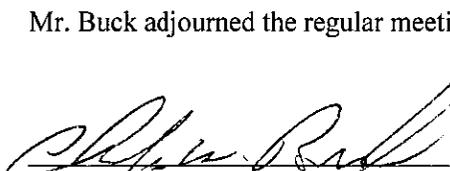
Buck-Yes Earman-Yes Roberts-Yes

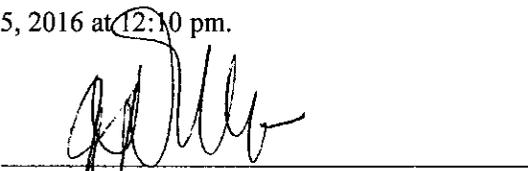
Motion passed - #160405.04

TRUSTEE-OLD BUSINESS - None

TRUSTEE-NEW BUSINESS- None

Mr. Buck adjourned the regular meeting of April 5, 2016 at 12:10 pm.


Charles Wm. Buck, Chairman


Jamie Miles, Fiscal Officer