



RECORD OF PROCEEDINGS

Minutes of **NORWICH TOWNSHIP BOARD OF TRUSTEES** *Meeting*

5181 NORTHWEST PARKWAY, HILLIARD, OHIO

Held **July 5, 2016**

The meeting was called to order by Chairman Charles Wm. Buck at 12 pm.

Roll Call - **Charles Wm. Buck, Chairman – Present**
Larry Earman, Vice-Chairman – Present
Timothy Roberts, Trustee – Present

Also Present - **Jamie Fisher, Township Administrator**
Jeff Warren, Fire Chief
Greg Young, Assistant Fire Chief
Jamie Miles, Fiscal Officer

AGENDA ADDITIONS

Mrs. Miles requested to add approval of the June 1 meeting minutes.

PUBLIC PARTICIPATION

TRUSTEE-OLD BUSINESS

Scott Rider and Megan Travis of Rider + Reinke and Kathy and Colleen, representatives from United Healthcare (UHC), were in attendance to address problems encountered by Township staff with UHC claims processing. According to Mr. Rider, the issues with Firefighter Peck stems from the fact that his previous employer did not remove him from their UHC coverage. The matter has been corrected and all of his claims should be resolved. According to Kathy, the issues encountered by Linda Earman were due to errors within UHC's system. These issues were compounded by the fact that with UHC's system, Mrs. Earman did not show UHC as primary coverage. These issues have warranted the need to do some training with their customer service employees. Kathy stated that Mrs. Earman's claims were being reprocessed as we speak. Mr. Rider is not aware of any other employee issues, Mrs. Fisher confirmed this.

Approval of Trustee Meeting Minutes for 6/21/16

Motion by Mr. Earman, seconded by Mr. Buck, for the approval of the Norwich Township Trustee meeting minutes for the regular meeting on June 21, 2016.

Vote: Buck-Yes Earman-Yes Roberts-Abstain

Motion passed - #160705.01

Approval of Trustee Meeting Minutes for 6/1/16

Motion by Mr. Roberts, seconded by Mr. Buck, for the approval of the Norwich Township Trustee meeting minutes for the special meeting on June 1, 2016.

Vote: Buck-Yes Earman-Abstain Roberts-Yes

Motion passed - #160705.02

POLICE DEPARTMENT

Chief Fisher reported that the July 4th parade and park events worked out very well; the fair board did an outstanding job coordinating the pre-parade.



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FIRE DEPARTMENT

Chief Warren thanked HPD for their efforts with traffic management during the July 4th festivities. He requested approval to hire two new firefighters and to promote a firefighter to the rank of Lieutenant.

Approval of Conditional Offer of Employment Lefors

Motion by Mr. Roberts, seconded by Mr. Earman, to offer full-time employment to Cody Lefors contingent upon passing a background check, physical exam, pre-employment drug screen, computer voice stress analysis, psychological evaluation and to be effective July 25, 2016.

Vote: Buck-Yes Earman-Yes Roberts-Yes

Motion passed - #160705.03

Approval of Conditional Offer of Employment Clark

Motion by Mr. Roberts, seconded by Mr. Earman, to offer full-time employment to James Clark contingent upon passing a background check, physical exam, pre-employment drug screen, computer voice stress analysis, psychological evaluation and to be effective August 8, 2016.

Vote: Buck-Yes Earman-Yes Roberts-Yes

Motion passed - #160705.04

Approval to Promote Firefighter Harrison Curtis to Lieutenant

Motion by Mr. Earman, seconded by Mr. Roberts, for approval to promote Firefighter Harrison Curtis to the rank of Lieutenant effective July 25, 2015.

Vote: Buck-Yes Earman-Yes Roberts-Yes

Motion passed - #160705.05

CEMETERY & ROAD DEPARTMENT- None

FISCAL OFFICE

Mrs. Miles requested approval of the revised Township investment policy

Approval of the Revised Norwich Township Investment Policy

Motion by Mr. Earman, seconded by Mr. Roberts, to approve A Resolution to Adopt a Revised Investment Policy for Norwich Township.

Vote: Buck-Yes Earman-Yes Roberts-Yes

Motion passed - #160705.06

TOWNSHIP ADMINISTRATION

Mrs. Fisher requested approval to renew the dispatching agreement with the City of Dublin. At this time she is still awaiting the actual written agreement from Dublin. Mr. Buck asked if there were any capital items to be purchased. Mrs. Fisher will confirm if there is any.

Approval to Renew Dispatching Agreement

Motion by Mr. Earman, seconded by Mr. Roberts, to renew the Dispatching Communication Services Agreement with the City of Dublin for an additional three years.

Vote: Buck-Yes Earman-Yes Roberts-Yes

Motion passed - #160705.07



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TRUSTEE-NEW BUSINESS

Approval to Authorize SSB Renovation Project Change Orders

Motion by Mr. Earman, seconded by Mr. Roberts, for approval to allow Trustee Chuck Buck to authorize and sign change orders for the SSB Renovation Project for amounts less than \$2,000.

Vote: Buck-Yes Earman-Yes Roberts-Yes

Motion passed - #160705.08

Motion by Mr. Earman, seconded by Mr. Roberts to adjourn from the regular meeting at 12:26 pm.

Vote: Buck-Yes Earman-Yes Roberts-Yes

Handwritten signature of Charles Wm. Buck in cursive script.

Charles Wm. Buck, Chairman

Handwritten signature of Jamie Miles in cursive script.

Jamie Miles, Fiscal Officer