



RECORD OF PROCEEDINGS

Minutes of **NORWICH TOWNSHIP BOARD OF TRUSTEES** *Meeting*
5181 NORTHWEST PARKWAY, HILLIARD, OHIO
Held **September 6, 2016**

The meeting was called to order by Chairman Chuck Buck at 12 pm.

Roll Call - **Charles Wm. Buck, Chairman – Present**
Larry Earman, Vice-Chairman – Present
Timothy Roberts, Trustee – Present

Also Present - **Jamie Fisher, Township Administrator**
Jeff Warren, Fire Chief
Greg Young, Assistant Fire Chief
Jamie Miles, Fiscal Officer
Robbie Thomas, Roads Superintendent/Cemetery Sexton

AGENDA ADDITIONS - None

PUBLIC PARTICIPATION - None

Approval of Trustee Meeting Minutes for 8/16/16

Motion by Mr. Roberts, seconded by Mr. Earman, for the approval of the Norwich Township Trustee meeting minutes for the regular meeting on August 16, 2016.

Vote: Buck-Yes Earman-Yes Roberts-Yes

Motion passed - #160906.01

Approval of Trustee Meeting Minutes for 8/22/16

Motion by Mr. Roberts, seconded by Mr. Buck, for the approval of the Norwich Township Trustee meeting minutes for the special meeting on August 22, 2016.

Vote: Buck-Yes Earman-Abstain Roberts-Yes

Motion passed - #160906.02

POLICE DEPARTMENT

Chief Fisher reported that HPD will be participating in Hilliardfest this Saturday. The 15th anniversary of 9-11 will be this coming weekend; a joint committee has been working on the program to commemorate the event. There were two significant incidents in the Township this month. On August 3rd there was a burglary on Willowcreek Drive. On August 14th there was a domestic situation that involved a child custody matter and charges are pending. Theft continues to be the biggest crime issue.

FIRE DEPARTMENT

Chief Warren reported that Medicaid would be on-site conducting an inspection tomorrow. This is the first time that he has been through this type of inspection. The Department is prepared for the Hilliardfest and 9-11 program this coming weekend.

CEMETERY & ROAD DEPARTMENT

Mr. Thomas reported that the pillar repair project is done. ALL Electric as completed the rewiring of electric at the mausoleum; he is awaiting AEP to come out and set the meter. DOT inspections and routine maintenance for the dump trucks is forthcoming. Mr. Buck requested that the dead apple tree be taken down before the Cemetery Walk.



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FISCAL OFFICE

Mrs. Miles reported that she continues to work with department supervisors on the 2017 budget. She noted that a policy change to address cemetery deed transfers would be forthcoming as soon as legal counsel confirmed the changes.

TOWNSHIP ADMINISTRATION

Mrs. Fisher requested approval to accept the quote received from Medical Mutual for 2017 healthcare coverage. Their quote is a 5.6% rate increase versus a 13% rate increase from our current carrier United Healthcare. The Medical Mutual quote is for a 15-month period and is approximately \$7,000 per month cheaper for the same plan coverage. Mrs. Fisher reported that a public participation meeting regarding parking concerns on Township roads would be held in conjunction with the October 18, 2016 regular Trustee meeting. Mr. Buck noted that this portion of the meeting would begin at 6:00 pm since the regular meeting will begin at 2:30 pm. In addition, Mrs. Fisher requested to change the October 4th Trustee meeting time to begin at 6:00 pm instead of Noon.

Approval of Medical Mutual Healthcare Quote

Motion by Mr. Earman, seconded by Mr. Roberts, for approval to accept Medical Mutual quote for 2017 healthcare coverage starting October 1, 2016.

Vote: Buck-Yes Earman-Yes Roberts-Yes

Motion passed - #160906.03

Approval of Supplemental Employee Dental & Vision Coverage

Motion by Mr. Earman, seconded by Mr. Roberts, for approval to offer additional dental and vision coverage to employees at the employees' own expense.

Vote: Buck-Yes Earman-Yes Roberts-Yes

Motion passed - #160906.04

Approval of SSB Renovation Project Change Order #4

Motion by Mr. Earman, seconded by Mr. Roberts, for approval of the SSB Renovations Project Change Order Number 4 for an increase of \$3,222.00.

Vote: Buck-Yes Earman-Yes Roberts-Yes

Motion passed - #160906.05

Approval of October 4, 2016 Meeting Time Change

Motion by Mr. Earman, seconded by Mr. Roberts, for to change the October 4, 2016 Trustee meeting time from Noon to 6:00 pm. Discussions for Thoburn Road will take place and residents can attend.

Vote: Buck-Yes Earman-Yes Roberts-Yes

Motion passed - #160906.06

TRUSTEE-NEW BUSINESS - None

TRUSTEE-OLD BUSINESS - None

Executive Session

Motion by Mr. Roberts, seconded by Mr. Earman, to adjourn into executive session pursuant to Ohio Revised Code Section 121.22(G)(1) to consider the employment of a public employee.

Vote: Buck-Yes Earman-Yes Roberts-Yes

Motion passed - #160906.07



NORWICH TOWNSHIP

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5181 NORTHWEST PARKWAY, HILLIARD, OHIO

Held

September 6, 2016

Motion by Mr. Earman, seconded by Mr. Roberts to adjourn from Executive Session and from the regular meeting at 12:35 pm.

Vote: Buck-Yes Earman-Yes Roberts-Yes

Handwritten signature of Charles Wm. Buck in cursive script.

Charles Wm. Buck, Chairman

Handwritten signature of Jamie Miles in cursive script.

Jamie Miles, Fiscal Officer