



**RECORD OF PROCEEDINGS**

*Minutes of* **NORWICH TOWNSHIP BOARD OF TRUSTEES** *Meeting*

*5181 NORTHWEST PARKWAY, HILLIARD, OHIO*

*Held*

**December 20, 2016**

The meeting was called to order at 6:00 pm by Chairman Chuck Buck.

Roll Call - **Charles Wm. Buck, Chairman – Present**  
**Larry Earman, Vice Chairman – Present**  
**Timothy Roberts, Trustee – Present**

Also Present - **Jamie Fisher, Township Administrator**  
**Jeff Warren, Fire Chief**  
**Greg Young, Assistant Fire Chief**  
**Robbie Thomas, Cemetery Sexton/Road Superintendent**  
**Jamie Miles, Fiscal Officer**

**AGENDA ADDITIONS**

**PUBLIC PARTICIPATION**

On behalf of the VFW Post 4931, Paul Ritzenthaler notified the Board that Battalion Chief Joe Russell has been chosen as the Firefighter of the Year and Firefighter Heith Good has been chosen as Paramedic of the Year. They will be honored at the winter convention held on Saturday, January 14, 2017. Post Commander Marty Sutton commended the staff of Norwich Township.

**Approval of Trustee Special Meeting Minutes for 12/5/16**

Motion by Mr. Roberts, seconded by Mr. Earman, for the approval of the Norwich Township Trustee meeting minutes for the special meeting on December 5, 2016.

Vote: Buck-Yes Earman-Yes Roberts-Yes

Motion passed - #161220.01

**Approval of Trustee Meeting Minutes for 12/6/16**

Motion by Mr. Roberts, seconded by Mr. Earman, for the approval of the Norwich Township Trustee meeting minutes for the regular meeting on December 6, 2016.

Vote: Buck-Yes Earman-Yes Roberts-Yes

Motion passed - #161220.02

**POLICE DEPARTMENT** - None

**FIRE DEPARTMENT**

Chief Warren requested approval to proceed with the purchase of a new ladder truck.

**Approval to Purchase Ladder Truck**

Motion by Mr. Roberts, seconded by Mr. Earman, for the approval to proceed with the purchase of a new ladder truck with the contract to be executed on January 3, 2017.

Vote: Buck-Yes Earman-Yes Roberts-Yes

Motion passed - #161220.03

**Approval to Authorize Ladder Contract**

Motion by Mr. Earman, seconded by Mr. Roberts, for the approval to authorize the Fire Chief to execute all contracts associated with the purchase of a new ladder.

Vote: Buck-Yes Earman-Yes Roberts-Yes

Motion passed - #161220.04



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**CEMETERY & ROAD DEPARTMENT**

Mr. Thomas reported that the Franklin County Engineers is almost done with the Schirtzinger Road/Astral Drive drainage project. He will do a full walk through of the site once the job is completed.

**FISCAL OFFICE**

Mrs. Miles requested approval of the following items:

**Approval of 2017 Dispatching Costs Outlined in Exhibit A**

Motion by Mr. Earman, seconded by Mr. Roberts, for the approval of the updated costs outlined in Exhibit A totaling \$378,026 for contracted dispatching services with the City of Dublin for 2017.

Vote: Buck-Yes Earman-Yes Roberts-Yes Motion passed - #161220.05

**Approval of 2017 Police Costs Outlined in Exhibit A**

Motion by Mr. Earman, seconded by Mr. Roberts, for approval of the updated costs outlined in Exhibit A totaling \$459,446 for contracted police services with the City of Hilliard for 2017.

Vote: Buck-Yes Earman-Yes Roberts-Yes Motion passed -#161220.06

**Approval of 2017 Permanent Appropriations**

Motion by Mr. Roberts, seconded by Mr. Earman, for the approval of the 2017 Permanent Appropriations totaling \$20,229,750.

Vote: Buck-Yes Earman-Yes Roberts-Yes Motion passed - #161220.07

**Approval of 2017 Wages Exhibit**

Motion by Mr. Roberts, seconded by Mr. Earman, for approval of the 2017 Wages Exhibit as detailed in the worksheet effective January 9, 2017.

Vote: Buck-Yes Earman-Yes Roberts-Yes Motion passed - #161220.08

**TOWNSHIP ADMINISTRATION**

Mrs. Fisher requested approval of the following items.

**Approval to Conduct Internet Auctions**

Motion by Mr. Roberts, seconded by Mr. Earman, for approval of a Resolution Declaring Intent to Conduct Internet Auctions for The Sale of Unneeded, Obsolete or Unfit Personal Property Including Motor Vehicles, of Norwich Township for the Calendar Year 2017.

Vote: Buck-Yes Earman-Yes Roberts-Yes Motion passed - #161220.09

**Approval to Retain Brosius, Johnson, & Griggs LLC**

Motion by Mr. Roberts, seconded by Mr. Earman, for approval of a Resolution Employing the Township's Attorneys, Brosius, Johnson, & Griggs LLC, on an Annual Basis for the Year 2017.

Vote: Buck-Yes Earman-Yes Roberts-Yes Motion passed - #161220.10

**Approval to Retain Steptoe & Johnson, PLLC**

Motion by Mr. Earman, seconded by Mr. Roberts, for approval of a Resolution Employing the Township's Attorneys, Steptoe & Johnson PLLC, on an Annual Basis for the Year 2017.

Vote: Buck-Yes Earman-Yes Roberts-Yes Motion passed - #161220.11



NORWICH TOWNSHIP

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**Approval to Pay Fiscal Officer for Cemetery Deed Preparation**

Motion by Mr. Roberts, seconded by Mr. Earman, for approval to pay the Fiscal Officer \$250 for the preparation of cemetery deeds in 2017.

Vote: Buck-Yes Earman-Yes Roberts-Yes Motion passed - #161220.12

**Approval to Pay Elected Officials in 2017**

Motion by Mr. Earman, seconded by Mr. Roberts, for approval to pay the Township Trustees and Fiscal Officer on a monthly basis in accordance with compensation established by Ohio Revised Code sections 505.24 and 507.09 for townships with a budget greater than \$10 million.

Vote: Buck-Yes Earman-Yes Roberts-Yes Motion passed - #161220.13

**Approval of 2017 Trustee Meeting Schedule**

Motion by Mr. Earman, seconded by Mr. Roberts, for the approval of the 2017 Trustee Meeting Schedule which is set for the first and third Tuesday of each month at 12 noon and 6:00 pm respectively.

Vote: Buck-Yes Earman-Yes Roberts-Yes Motion passed - #161220.14

**Approval of Sound Communication Quote**

Motion by Mr. Earman, seconded by Mr. Roberts, for approval to accept Sound Communications quote for additional work totaling \$5,525.45.

Vote: Buck-Yes Earman-Yes Roberts-Yes Motion passed - #161220.15

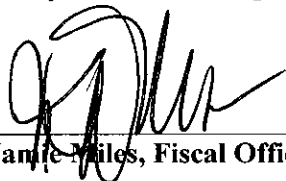
**TRUSTEE-OLD BUSINESS** - None

**TRUSTEE-NEW BUSINESS** - None

Motion by Mr. Earman, seconded by Mr. Roberts to adjourn from the regular meeting at 6:20 pm.

Vote: Buck-Yes Earman-Yes Roberts-Yes

  
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Chuck Buck, Chairman

  
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Jamie Miles, Fiscal Officer