



**RECORD OF PROCEEDINGS**

*Minutes of* ***NORWICH TOWNSHIP BOARD OF TRUSTEES*** *Meeting*

*5181 NORTHWEST PARKWAY, HILLIARD, OHIO*

*Held* **January 3, 2017**

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The meeting was called to order at 12:00 pm by Chairman Chuck Buck.

Roll Call - **Charles Wm. Buck, Chairman – Present**  
**Larry Earman, Vice-Chairman – Present**  
**Timothy Roberts, Trustee – Absent**

Also Present - **Jamie Fisher, Township Administrator**  
**Jeff Warren, Fire Chief**  
**Greg Young, Battalion Chief**  
**Robbie Thomas, Cemetery Sexton/Acting Road Superintendent**  
**Jamie Miles, Fiscal Officer**

**Election of 2017 Chairman**

Motion by Mr. Earman, seconded by Mr. Buck, to nominate Chuck Buck as Chairman of the Norwich Township Board of Trustees for 2017.

Vote: Buck-Yes Earman-Yes Roberts-Absent Motion passed - #170103.01

**Election of 2017 Vice-Chairman**

Motion by Mr. Buck, seconded by Mr. Earman, to nominate Larry Earman as Vice-Chairman of the Norwich Township Board of Trustees for 2017.

Vote: Buck-Yes Earman-Yes Roberts-Absent Motion passed - #170103.02

**AGENDA ADDITIONS** - None

**PUBLIC PARTICIPATION** - None

**Approval of Trustee Meeting Minutes for 12/20/16**

Motion by Mr. Earman, seconded by Mr. Buck, for the approval of the Norwich Township Trustee meeting minutes for the regular meeting on December 20, 2016.

Vote: Buck-Yes Earman-Yes Roberts-Absent Motion passed - #170103.03

**POLICE DEPARTMENT** - None

**FIRE DEPARTMENT**

Chief Warren reported that a single bid was received for the Engine 82 Refurbishment Project. The bid cost was \$150,000. The bid came in at \$288,545.77 which exceeds the bid cost by more than 10% and therefore must be rejected. The plan going forward is to maintenance Engine 82 in anticipation of replacing it in 2020.

**Approval to Reject Bid for Engine 82 Refurbishment Project**

Motion by Mr. Earman, seconded by Mr. Buck, for the approval to reject the single bid of \$288,545.77 received for the Engine 82 Refurbishment Project because it is a whole lot greater than 10% of the project bid cost.

Vote: Buck-Yes Earman-Yes Roberts-Absent Motion passed - #170103.04



STATE OF OHIO

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**CEMETERY & ROAD DEPARTMENT**

Mr. Thomas reported that he is working with AEP to determine power options for the new building. He has received updated quotes for the new building and is still waiting for one to come.

**FISCAL OFFICE** - nothing to report

**TOWNSHIP ADMINISTRATION**

Mrs. Fisher reported that the bid process for the parking lot will take place in February.

**TRUSTEE-OLD BUSINESS** - None

**TRUSTEE-NEW BUSINESS**

Mr. Buck tabled the review of the Township Administrator's employment contract until the next Trustee meeting.

Motion by Mr. Earman, seconded by Mr. Buck to adjourn from the regular meeting at 12:07 pm.

Vote: Buck-Yes Earman-Yes Roberts-Absent

**Charles Wm. Buck, Chairman**

**Jamie Miles, Fiscal Officer**