



RECORD OF PROCEEDINGS

Minutes of **NORWICH TOWNSHIP BOARD OF TRUSTEES** *Meeting*
5181 NORTHWEST PARKWAY, HILLIARD, OHIO
Held **February 7, 2017**

The meeting was called to order at 12:00 pm by Vice-Chairman Larry Earman.

Roll Call - **Charles Wm. Buck, Chairman – Absent**
Larry Earman, Vice-Chairman – Present
Timothy Roberts, Trustee – Present

Also Present - **Jamie Fisher, Township Administrator**
Chris Grile, Battalion Chief
Robbie Thomas, Cemetery Sexton/Acting Road Superintendent
Jamie Miles, Fiscal Officer

AGENDA ADDITIONS - None

PUBLIC PARTICIPATION - None

Approval of Trustee Meeting Minutes for 1/17/17

Motion by Mr. Roberts, seconded by Mr. Earman, for the approval of the Norwich Township Trustee meeting minutes for the regular meeting on January 17, 2017.

Vote: Buck-Absent Earman-Yes Roberts-Yes

Motion passed - #170207.01

POLICE DEPARTMENT

Chief Fisher reported of an attempted burglary on Dublin Road, no entry was gained. Thefts from cars continue. There was a stolen vehicle from Schirtzinger Road, the keys were left in the vehicle and it was not locked. Officer Bob White is retiring on Friday afternoon and all are invited to attend his retirement celebration. Mr. Earman requested Chief Fisher to provide some statistical reporting or call summary. Chief Fisher will pull something together and provide a quarterly report.

FIRE DEPARTMENT

Battalion Chief Grile reported on the recent tanker fire that happened in Dublin. There were 10 fire departments, 28 fire trucks, and 11 fire chiefs on the scene. He commended the construction crews' commitment to get the freeway back open in record time. There were great lessons learned for a recent collaboration session where all agencies that were involved that day took part in. Chief Grile reported that Nick Davis is twelve hours into his employment with the Township and all is good thus far.

CEMETERY & ROAD DEPARTMENT

Mr. Thomas reported that he has a number of action items to bring before the Board at the next meeting. The staff has taken advantage of the weather and been busy fixing headstones and hauling brush. He reported that attendance at the Ohio Township Association Winter conference was very informative.

FISCAL OFFICE

Mrs. Miles recapped the 2016 Financial Summary report that was recently submitted to the Board. The Auditor of State's Office is on-site today and beginning the 2016, 2015 audit. They are expected to be on-site for approximately two weeks.



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TOWNSHIP ADMINISTRATION

Mrs. Fisher requested approval of the following items.

Approval to Bid Safety Services Building Park Lot Improvements

Motion by Mr. Roberts, seconded by Mr. Earman, for approval to proceed with an open bid process for the Safety Services Building parking lot improvements with an estimated cost of \$160,000. The bid will be advertised in the Daily Reporter on February 22nd and March 1st. The pre-visit is scheduled for March 6th. All bids will be due and read on March 16th.

Vote: Buck-Absent Earman-Yes Roberts-Yes

Motion passed - #170207.02

Approval to Donate Property to City of Hilliard

Motion by Mr. Roberts, seconded by Mr. Earman, to donate unneeded, obsolete or unfit property to the City of Hilliard, see Exhibit A. The donated value is less than \$400.

Vote: Buck-Absent Earman-Yes Roberts-Yes

Motion passed - #170207.03

TRUSTEE-OLD BUSINESS - None

TRUSTEE-NEW BUSINESS – None

Motion by Mr. Roberts, seconded by Mr. Earman to adjourn from the regular meeting at 12:11 pm.

Vote: Buck-Absent Earman-Yes Roberts-Yes

Larry J. Earman, Vice-Chairman

Jamie Miles, Fiscal Officer



Norwich Township

Franklin County, Ohio

Charles Wm. Buck
Trustee

Larry Earman
Trustee

Tim Roberts
Trustee

Exhibit A

Bullet Resistant Window and Aluminum Frame

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