



**RECORD OF PROCEEDINGS**

*Minutes of* ***NORWICH TOWNSHIP BOARD OF TRUSTEES*** *Meeting*

*5181 NORTHWEST PARKWAY, HILLIARD, OHIO*

*Held* **September 19, 2017**

---

The meeting was called to order at 5:30 pm by Chairman Chuck Buck.

Roll Call - **Charles Wm. Buck, Chairman – Present**  
**Larry Earman, Vice-Chairman – Present**  
**Timothy Roberts, Trustee – Present**

Also Present - **Jamie Fisher, Township Administrator**  
**Jeff Warren, Fire Chief**  
**Greg Young, Battalion Chief**  
**Robbie Thomas, Cemetery Sexton/Road Superintendent**  
**Jamie Miles, Fiscal Officer**

**Executive Session**

Motion by Mr. Earman, seconded by Mr. Roberts, to adjourn into executive session pursuant to Ohio Revised Code Section 121.22(G)(1) to consider the employment of a public employee.

Vote: Buck-Yes Earman-Yes Roberts-Yes

Motion by Mr. Earman, seconded by Mr. Roberts, to adjourn from executive session at 5:55 pm.

Vote: Buck-Yes Earman-Yes Roberts-Yes

**AGENDA ADDITIONS** - None

**PUBLIC PARTICIPATION** - None

**Approval of Trustee Meeting Minutes for 09/05/17**

Motion by Mr. Roberts, seconded by Mr. Buck, for the approval of the Norwich Township Trustee meeting minutes for the regular meeting on September 5, 2017.

Vote: Buck-Yes Earman- Abstain Roberts- Yes

Motion passed - #170919.01

**POLICE DEPARTMENT** - None

**FIRE DEPARTMENT**

Chief Warren reported that the ISO mailer project is complete and residents will begin receiving the postcards within the next few weeks. He requested a conditional offer of employment to Alexander Saliaris. Chief Young reported that the new ladder was on schedule and it is expected to be delivered the middle of next month. Chief Warren recapped some of the Pulse Point elective notifications for the Board's purpose.

**Approval of Conditional Offer of Employment Saliaris**

Motion by Mr. Earman, seconded by Mr. Roberts, for the approval to authorize the Fire Chief to extend a conditional offer of full-time employment effective October 23, 2017 to Alexander Saliaris contingent upon successfully passing a pre-employment drug screen, psychological evaluation, medical and pension physical, and CVSA with background verification.

Vote: Buck-Yes Earman-Yes Roberts-Yes

Motion passed - #170919.02



NORWICH TOWNSHIP

**RECORD OF PROCEEDINGS**

*Minutes of* **NORWICH TOWNSHIP BOARD OF TRUSTEES** *Meeting*

*5181 NORTHWEST PARKWAY, HILLIARD, OHIO*

*Held* **September 19, 2017**

---

**CEMETERY & ROAD DEPARTMENT**

Mr. Thomas recommended that the new columbarium have letters added to each column in order to specifically identify the location of each niche upon sale. The cost to add letters to each side is approximately \$1,000 total. The Board instructed Mr. Thomas to move forward with adding the lettering. In preparation for winter weather, Mr. Thomas reported that the road crew has been trimming trees hanging over in the roadway. They have also been seeding graves and preparing for funerals.

**FISCAL OFFICE**

Mrs. Miles requested approval of the 2018 real estate tax estimates. She reported that the 2018 estimates in total is approximately a 3% increase from 2017.

**Approval to Accept the Amounts & Rates Authorizing the Necessary Tax Levies**

Motion by Mr. Earman, seconded by Mr. Roberts, for approval of a Resolution Accepting The Amounts And Rates As Determined By The Budget Commission And Authorizing The Necessary Tax Levies And Certifying Them To The Franklin County Auditor.

Vote: Buck-Yes Earman-Yes Roberts-Yes

Motion passed - #170919.03

**TOWNSHIP ADMINISTRATION**

Mrs. Fisher requested approval of the CIAC agreement with AEP, along with approval of a grass nuisance and to sell Township phone equipment via internet auction. Mrs. Fisher reported that one bid was received for the Norwich Township Road Department Storage Building Project. The bid from Janco, LLC totaled \$85,6456 which is within the 10% threshold of the estimated project bid cost of \$78,000. If Janco's bid is accepted, it will include an electrical panel box, trim, and the removal of the sod. If the Board chooses not to accept this bid, Mrs. Fisher recommends removing the deadline from the project specifications in hopes that other entities will bid on the project. The Board agreed to accept the bid from Janco.

**Approval of CIAC Agreement with AEP**

Motion by Mr. Earman, seconded by Mr. Roberts, for the approval of the Ohio Power Company Contribution-In-Aid-Of-Construction Agreement For Electric Distribution Service. This is for new service at 3225 Dublin Road and is necessary for the construction of the new Road Department storage building. The cost of the agreement is \$377.80.

Vote: Buck-Yes Earman-Yes Roberts-Yes

Motion passed - #170919.04

**Approval to Declare 3845 Dublin Road a Nuisance**

Motion by Mr. Roberts, seconded by Mr. Earman, for the approval to declare 3845 Dublin Road a nuisance property due to grass conditions.

Vote: Buck-Yes Earman- Yes Roberts- Yes

Motion passed - #170919.05

**Approval to Sell Township Phones & Phone Equipment by Internet Auction**

Motion by Mr. Earman, seconded by Mr. Roberts, for the approval to sell by internet auction the Nortel phones and supporting equipment (As per Exhibit A).

Vote: Buck-Yes Earman- Yes Roberts- Yes

Motion passed - #170919.06



NORWICH TOWNSHIP

**RECORD OF PROCEEDINGS**

*Minutes of* **NORWICH TOWNSHIP BOARD OF TRUSTEES** *Meeting*

*5181 NORTHWEST PARKWAY, HILLIARD, OHIO*

*Held* **September 19, 2017**

**Approval to Accept Janco, LLC Bid**

Motion by Mr. Earman, seconded by Mr. Roberts, to accept the bid from Janco, LLC for the Road Department Storage Building Project, the lowest and best bidder, for \$85,645.00 which falls within the 10% acceptance threshold. With the acceptance of this contract, it will include the grits, trim, controlled fill for subgrade and the 100 AMP electrical panel. Also to authorize the Township Administrator to sign all related contract documents.

Vote: Buck-Yes Earman- Yes Roberts- Yes

Motion passed - #170919.07

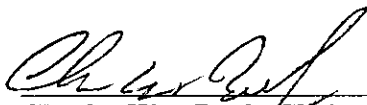
**TRUSTEE-OLD BUSINESS-** None

**TRUSTEE-NEW BUSINESS**

The Board discussed the upcoming inter-governmental meeting scheduled for September 27, 2017. Included on the draft agenda is a discussion of an additional Fire/EMS station. Mr. Roberts says there is much confusion about the number of taps planned for the area, he feels this needs to be nailed down prior to having a public discussion. Mr. Buck agreed, based upon the most recent confirmation from Councilwoman McGivern that there are roughly 220 taps, this would equate to roughly \$50,000 in impact fees from the City. According to Mr. Buck, this will not even put tires on the ladder truck. Chief Warren stated that we need to get a (future fire department) sign on the property. Mr. Roberts stated that Councilwoman McGivern confirmed that there is one tap per residential home. The Board agreed that it would not make sense to build a fire station in the proposed area if there are only going to be 220 homes. According to Mr. Buck, the Township cannot make sound decisions when we are not told about development until it is too late. On a positive note, Mr. Buck says it looks like House Bill 69 is moving forward again. Mr. Earman will not be able to attend the testimony but has submitted his written testimony.

Motion by Mr. Roberts, seconded by Mr. Earman to adjourn from the regular meeting at 6:39 pm.

Vote: Buck-Yes Earman-Yes Roberts-Yes

  
\_\_\_\_\_  
Charles Wm. Buck, Chairman

  
\_\_\_\_\_  
Jamie Miles, Fiscal Officer

## **Exhibit A**

Department: Township

### **Phones**

46 Nortel System phones

1 Nortel Switchboard attachment

### **Towers**

2 Nortel Towers