



RECORD OF PROCEEDINGS

Minutes of **NORWICH TOWNSHIP BOARD OF TRUSTEES** *Meeting*

5181 NORTHWEST PARKWAY, HILLIARD, OHIO

Held **November 7, 2017**

The meeting was called to order at 12:10 pm by Chairman Chuck Buck.

Roll Call - **Charles Wm. Buck, Chairman – Present**
Larry Earman, Vice-Chairman – Present
Timothy Roberts, Trustee – Present

Also Present - **Jamie Fisher, Township Administrator**
Jeff Warren, Fire Chief
Greg Young, Assistant Fire Chief
Robbie Thomas, Cemetery Sexton/Road Superintendent
Jamie Miles, Fiscal Officer

AGENDA ADDITIONS - None

PUBLIC PARTICIPATION - None

Approval of Trustee Meeting Minutes for 10/11/17

Motion by Mr. Roberts, seconded by Mr. Earman, for the approval of the Norwich Township Trustee meeting minutes for the special meeting on October 11, 2017.

Vote: Buck-Yes Earman- Yes Roberts- Yes Motion passed - #171107.01

Approval of Trustee Meeting Minutes for 10/17/17

Motion by Mr. Roberts, seconded by Mr. Earman, for the approval of the Norwich Township Trustee meeting minutes for the regular meeting on October 17, 2017.

Vote: Buck-Abstain Earman- Yes Roberts- Yes Motion passed - #171107.02

HILLIARD POLICE DEPARTMENT

Chief Fisher reported that four new police officers will be starting in December. He also reported that there have been a number of significant incidents in the last month that has kept the department busy. Deputy Chief Grile provided the 3rd Quarter Report and noted that thefts from unlocked cars are trending high. The Department is devoting some resources to address the incidents. In addition, the Department is pushing the message out to the public to lock their cars.

FIRE DEPARTMENT

Chief Warren reported that the new ladder truck was delivered prior to this meeting. He reported that Township legal is reviewing the contractual agreement with National Church Residences and he expects the review process to be wrapped up this week. He asked the Board to authorize him to execute all documents related to the NCR agreement. Lastly, Chief Warren reported that 840 teachers are being trained in CPR by Fire Department staff today during Hilliard U.

Authorization of NCR Contractual Agreement

Motion by Mr. Roberts, seconded by Mr. Earman, to authorize the Fire Chief to execute all contractual documents with National Church Residences (NCR) upon receiving the contract back from the Township’s legal counsel.

Vote: Buck-Yes Earman- Yes Roberts- Yes Motion passed - #171107.03



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CEMETERY & ROAD DEPARTMENT

Mr. Thomas reported that two seasonal employees were released last week. He plans to keep the last seasonal on until his full time employee returns from FMLA leave for the birth of his baby. The new dump truck is expected to be delivered this week.

FISCAL OFFICE

Mrs. Miles reported that the Township's portion of the COIRS maintenance cost is not expected to exceed \$40,000 for 2018 which is the same amount budgeted for 2017. Snow and ice material costs have been received from the Franklin County Engineer's Office. Rock salt is \$51/ton this year, the lowest price it has been in the last few years.

TOWNSHIP ADMINISTRATION

Mrs. Fisher reported that the estimated cost to add a wired CO detection system to for all fire stations and the Safety Services Building is \$9,500. Currently there is no system within the panel. Mr. Roberts thinks that it is more reliable to have a system that goes into the panel especially for areas that are not staffed 24/7. Chief Fisher stated that there is great benefit to having a CO detection system that is monitored as opposed to having a unit plugged into the wall in an area that may not be staffed. Mr. Buck agrees with Mr. Roberts and feels that this should have been done a long time ago. This is a huge building and Mr. Buck thinks it is a huge benefit.

Approval of CO Detection System

Motion by Mr. Roberts, seconded by Mr. Buck, for the approval to accept the estimate from Koorsen Fire and Security for \$9,500 and to proceed forward with installing a CO detection system for the Safety Services Building and all Fire Stations.

Vote: Buck-Yes Earman- Yes Roberts- Yes

Motion passed - #171107.04

TRUSTEE-OLD BUSINESS- None

TRUSTEE-NEW BUSINESS - None

Motion by Mr. Roberts, seconded by Mr. Earman to adjourn from the regular meeting at 12:20 pm.

Vote: Buck-Yes Earman-Yes Roberts-Yes

Charles Wm. Buck, Chairman

Jamie Miles, Fiscal Officer