



RECORD OF PROCEEDINGS

Minutes of **NORWICH TOWNSHIP BOARD OF TRUSTEES** *Meeting*
5181 NORTHWEST PARKWAY, HILLIARD, OHIO
Held **January 16, 2018**

The meeting was called to order at 5:00 pm by Chairman Chuck Buck.

Roll Call - **Larry Earman, Chairman – Present**
Timothy Roberts, Vice-Chairman – Present
Charles Wm. Buck, Trustee – Present

Also Present - **Jamie Fisher, Township Administrator**
Jeff Warren, Fire Chief
Greg Young, Battalion Chief
Robbie Thomas, Cemetery Sexton/Road Superintendent
Jamie Miles, Fiscal Officer

Executive Session

Motion by Mr. Roberts, seconded by Mr. Buck, to adjourn into executive session pursuant to Ohio Revised Code Section 121.22(G)(1) to consider compensation of public employee.

Vote: Buck-Yes Earman-Yes Roberts-Yes Motion passed - #180116.01

Motion by Mr. Roberts, seconded by Mr. Buck, to adjourn from executive session and back into the regular meeting at 6:02 pm.

Vote: Buck-Yes Earman-Yes Roberts-Yes

AGENDA ADDITIONS – None

PUBLIC PARTICIPATION - None

Approval of Trustee Meeting Minutes for 1/02/18

Motion by Mr. Buck, seconded by Mr. Roberts, for the approval of the Norwich Township Trustee meeting minutes for the regular meeting on January 2, 2018.

Vote: Buck-Yes Earman-Yes Roberts-Yes Motion passed - #180116.02

POLICE DEPARTMENT

Chief Fisher reported that there are four individuals currently in the police academy, three who just graduated and the City is looking to do some additional hiring this year. Mr. Earman is concerned about the safety of our Fire Department staff responding to calls along the 270 construction zone. Chief Fisher echoes the same concerns. This week HPD along with OSP announced an enforcement blitz. OSP will be doing some aerial enforcement and HPD will aide in the areas north and south of the construction zone. Chief Fisher said it would be helpful if people would abide by the posted speed limits.

FIRE DEPARTMENT

Chief Warren reported on the Department's efforts to continue to bring awareness to cancer within the fire service. He reviewed the specific items listed in the direct exposure category and identified the departmental procedures for addressing these items. He emphasized that expose to cancer causing agents is a shared responsibility. The Department continues to reinforce its' long standing motto of Start to Finish PPE. In addition, beginning June 2018 Norwich Township will be tobacco free. He also confirmed that annually employees are asked to provide their occupational exposure history as part of their annual physical.



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CEMETERY & ROAD DEPARTMENT

Mr. Thomas reported that the staff is plenty busy with snow removal and two funerals today. More salt will be hauled in this week. The Franklin County Engineers' office has some equipment that they are replacing and may be of use to the Township. Mr. Thomas is going to look at the equipment this week. Mr. Thomas will also look into the John Deere auction.

Approval of Neff Grave Buy Back

Motion by Mr. Roberts, seconded by Mr. Buck, for approval of a grave buy back requested by George and Lucy Neff. The graves were originally purchased on January 28, 2008 for \$3,000.00 Block D, Lot 385, Graves 1- 4 and Lot 386, Grave 1-2.

Vote: Buck-Yes Earman- Yes Roberts- Yes

Motion passed - #180116.03

FISCAL OFFICE – Nothing to report

TOWNSHIP ADMINISTRATION

Mrs. Fisher requested approval of the updated transient vendor policy which is necessary due to changes in law. She also requested approval to designate the Township Administrator to conduct the annual inventory. Mrs. Fisher presented the lawn maintenance quotes submitted by Mutters Lawn and Wood Landscape. Mr. Buck requested that she go back to the current service provider to ask if this was their best price. She reported that the Inter-governmental Meeting is scheduled for 7 pm on January 24th. The Franklin County Township Association dinner is January 18th at 5:30 pm.

Approval of Transient Vendor Policy

Motion by Mr. Roberts, seconded by Mr. Buck, for the *Approval of a Resolution Establishing the Regulation and Registration of Transient Vendors Within the Unincorporated Area of Norwich Township, Franklin County, Ohio.*

Vote: Buck-Yes Earman-Yes Roberts-Yes

Motion passed - #180116.04

Approval to Designate Township Administrator to Conduct Annual Inventory

Motion by Mr. Roberts, seconded by Mr. Buck, for the approval to designate the Township Administrator, Jamie Fisher, to conduct the Norwich Township annual inventory. The inventory was completed and submitted on January 9th to be in compliance with the ORC.

Vote: Buck-Yes Earman-Yes Roberts-Yes

Motion passed - #180116.05

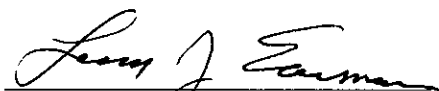
Mr. Earman requested that Mrs. Fisher and Mr. Thomas come up with a timeline on Thoburn Road to present at the next meeting. Mr. Buck asked that the roadway be staked. Mrs. Fisher reported that she is meeting with the Franklin County Engineer's on Friday and will follow up on these items.

TRUSTEE-OLD BUSINESS - None

TRUSTEE-NEW BUSINESS- None

Motion by Mr. Roberts, seconded by Mr. Buck to adjourn from the regular meeting at 6:35 pm.

Vote: Buck-Yes Earman-Yes Roberts-Yes


Larry Earman, Chairman


Jamie Miles, Fiscal Officer